



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 04-02-2021

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0307 7432 DEV2000000013 2	Procurement Folder:	697765
Document Name:	Central Master Agreement	Reason for Modification:	Change Order #1 issued to renew contract per the attached documentation
Document Description:	Change Order #1		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2020-05-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-04-30

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000020456			Requestor Name:	Kelli D Compton
TIDAL BASIN GOVERNMENT CONSULTING LLC				Requestor Phone:	(304) 558-2234
126 BUSINESS PARK DR				Requestor Email:	kelli.d.compton@wv.gov
UTICA	NY	13502			
US					
Vendor Contact Phone:	3157973035	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER WV DEVELOPMENT OFFICE		WV DEVELOPMENT OFFICE	
ADMINISTRATION		ADMINISTRATION	
1900 KANAWHA BLVD E BLDG 3 SUITE 800		11900 KANAWHA BLVD E BLDG 3 SUITE 600	
CHARLESTON	WV 25305-0311	CHARLESTON	WV 25305-0311
US		US	

AGENCY COPY

Total Order Amount:	Open End
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DAS 4/5/21
 PURCHASING DIVISION AUTHORIZATION
Linda Harper
 DATE: *4-6-2021*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
[Signature]
 DATE: *4/9/2021*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
Robert M Row II
 DATE: *APR 13 2021*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order #1 issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Effective Dates of Renewal: May 1, 2021 through April 30, 2022.

Renewal Years Remaining: 2

No other changes

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	80101504			UNIT	42894.420000
	Service From	Service To			

Commodity Line Description: MITIGATION NEEDS ASSESSMENT

Extended Description:

MITIGATION NEEDS ASSESSMENT

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	80101504			UNIT	15400.000000
	Service From	Service To			

Commodity Line Description: VULNERABLE POPULATION ANALYSIS

Extended Description:

VULNERABLE POPULATION ANALYSIS

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	80101504			UNIT	48400.000000
	Service From	Service To			

Commodity Line Description: PROGRAM ADMINISTRATION TOOLS

Extended Description:

PROGRAM ADMINISTRATION TOOLS

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	80101504			UNIT	44315.140000
	Service From	Service To			

Commodity Line Description: IMPLEMENTATION PLAN

Extended Description:

IMPLEMENTATION PLAN

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	80101504			UNIT	37000.000000
	Service From	Service To			

Commodity Line Description: FINANCIAL CONTROL, PROCUREMENT AND GRANT MANAGEMENT DOCUMENT

Extended Description:

FINANCIAL CONTROL, PROCUREMENT AND GRANT MANAGEMENT DOCUMENT

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	80101504			UNIT	120200.000000
	Service From	Service To			

Commodity Line Description: DRAFT CDBG-MIT ACTION PLAN

Extended Description:
DRAFT CDBG-MIT ACTION PLAN

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	80101504			UNIT	27400.000000
	Service From	Service To			

Commodity Line Description: FINAL CDBG-MIT ACTION PLAN

Extended Description:
FINAL CDBG-MIT ACTION PLAN

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	80101504			HOUR	170.000000
	Service From	Service To			

Commodity Line Description: TECHNICAL ASSISTANCE

Extended Description:
TECHNICAL ASSISTANCE



WEST VIRGINIA DEVELOPMENT OFFICE

1900 Kanawha Boulevard East
Building 3, Suite 600
Charleston, West Virginia, 25305
(800) 982-3386 • (304) 558-2234
westvirginia.gov

February 2, 2021

Sheila Manek
126 Business Park Dr.
Utica, NY 13502

RE: CMA DEV20000000013 Contract Renewal

Ms. Manek,

The West Virginia Development Office is offering to renew subject contract under the same terms, conditions, and pricing as state in the original contract. The renewal dates are from May 1, 2021 through April 30, 2022. Please sign below if your company agrees to this renewal.

A Purchasing Affidavit is also attached and requires a signature and date.

Sincerely,

Kelli Compton, Procurement Officer

Jennifer Ferrell, CAD Director

We agree to renew the contract for the period state above under the same terms and conditions as stated in the original contract.

Name/Signature

Assistant Vice President
Title

3/18/2021
Date