

The State of West Virginia
Community Development Block Grant Coronavirus Response
(CDBG-CV1)
Non-Entitlement Application Webinar



PRESENTERS

Sherry Risk, CDBG Program Manager

Ryan Halsey, CDBG Project Manager

AGENDA

- Review CARES ACT
- Review CDBG Program
- CDBG-CV1 CARES Application Review

Coronavirus Aid, Relief, and Economic Security Act

(CARES ACT)

CARES Act

- The CARES Act Authorized the First Allocation of CDBG-CV Funding
- West Virginia notice of \$7,754,206 in CDBG-CV1 funding for use in non-Entitlements Cities and Counties
- The State of West Virginia amended its FY2019 Annual Action Plan to receive CDBG-CV funds
- Projects Must meet the National Objective: Benefit Low- to Moderate-Income Persons
- CDBG-CV Funds are subject to 70% overall benefit requirement to low to moderate income persons

CARES Act

- Tie Back to COVID-19
- Duplication of Benefits
- Reimbursement for expenses from January 21, 2020 to present will be considered
- Additional Application Rounds may be available
- <https://www.hudexchange.info/resource/6113/fr-6218-n-01-notice-of-program-rules-waivers-alt-requirements-under-cares-act-cdbg/>

State of West Virginia Eligible Activities

PUBLIC FACILITIES, PUBLIC SERVICES, AND PLANNING

Public Facilities*

- Construct a facility for testing, diagnosis, or treatment
- Rehabilitate a community facility to establish an infectious disease treatment clinic
- Acquire and rehabilitate, or construct, a group living facility that may be used to centralize patients undergoing treatment
- Rehabilitate a commercial building to establish an infectious disease treatment clinic, (e.g., by replacing the HVAC system)
- Acquire and rehabilitate (if needed) a motel building to expand capacity of hospitals isolation of patients during recovery

***Public Facilities Admin is limited to 10%**

Public Services*

- Provide testing, diagnosis, or other services at a fixed or mobile location
- Increase the capacity and availability of targeted health services for infectious disease response within existing health facilities
- Support operations of food banks/pantries including staffing, supplies, utilities, maintenance, sanitary maintenance, and insurance
- Support feeding programs to vulnerable populations such as seniors, children, and youth affected by the COVID-19 outbreak
- Provide emergency payments (no more than 6 months) on behalf of individuals and families to prevent homelessness, including utility payments to prevent cutoff of service and rent/mortgage payments to prevent eviction

***Public Service Admin is limited to 5%**

Planning

- Local Community Emergency Response Plans
- Planning associated with eligible Public Facilities and Public Service activities

CDBG-CV1 Application

WALKTHROUGH

CDBG-CV1 Application

- Document National Objective: Low- to Moderate-Income Benefit
- Application:
 - <https://wvcad.org/assets/files/resources/cdbg/State-of-West-Virginia-CDBG-CV1-Application.pdf>
 - <https://wvcad.org/assets/files/resources/cdbg/State-of-West-Virginia-CDBG-CV1-Supplemental-Documents.pdf>
 - <https://wvcad.org/assets/files/resources/cdbg/State-of-West-Virginia-CDBG-CV1-Application-Budget.xlsx>
- Resources:
 - https://www.huduser.gov/portal/datasets/il/il2020/select_Geography.odn
 - www.hudexchange.info/manage-a-program/acs-low-mod-summary-data-block-groups-places

Scope of Work, Timeline and Need

- Objective

- How will it prevent , prepare for, and respond to coronavirus?
- Measurable milestones and outcomes
- Define geographic area and low to moderate income persons affected to determine benefit
- Timeline to determine completion and benefit achieved
- What, where, how need determined

- <https://wvcad.org/assets/files/resources/cdbg/State-of-West-Virginia-CDBG-CV1-Application.pdf>

Budget and Readiness

- Objective

- Are total funds needed addressed in order to complete the project and review DOB
- Are costs accurate and update to date to ensure potential grant award will be adequate to address proposed project activities
- Planning
- Capacity

- <https://wvcad.org/assets/files/resources/cdbg/State-of-West-Virginia-CDBG-CV1-Application.pdf>

Duplication of Benefits (DOB)

- The CARES Act provides that the Secretary shall ensure there are adequate procedures in place to prevent any DOB as required by section 312 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5155), as amended by section 1210 of the Disaster Recovery Reform Act of 2018 (division D of Public Law 155-254; 132 Stat. 3442)
- HUD is requiring that each Grantee have procedures to prevent the duplication of benefits when it provides financial assistance with CDBG-CV funds
- WVCAD must check to see that the assistance will not cause a duplication of benefits, meaning that the cost has not or will not be paid by another source
- <https://wvcad.org/assets/files/resources/cdbg/State-of-West-Virginia-CDBG-CV1-Application-Budget.xlsx>

Cross Cut Requirements

- Citizen Participation Plan

<https://wvcad.org/assets/files/resources/HUD%20Consolidated%20Plan%20and%20Executive%20Summary/2020-Citizen-Participation-Plan-Final-6.22.2020.pdf>

- Environmental Review Record (ERR)

- Procurement Policies and Procedures 2CFR200

<https://www.hud.gov/sites/documents/2CFR200.PDF>

Cross Cut Requirements

- Fair Housing
 - Additional information re: Fair Housing Cross Cutting Requirements may be obtained by contacting Ryan Halsey at Ryan.J.Halsey@wv.gov

- Section 3 and MBE/WBE/Davis Bacon Wage Rates

<https://wvcad.org/assets/files/resources/cdbg/Sample-Section-3-Plan.pdf>

https://files.hudexchange.info/resources/documents/MBE-WBE_Outreach.pdf

<https://www.dol.gov/agencies/whd/government-contracts/construction>

Environmental Review

- CDBG-CV grantees must comply with existing Environmental Rules and Regulations
- Emergency ER Provisions Emergency Exempt Activities (24 CFR 58.34(a)(10))
- Streamlined Public Notice and Comment Period (24 CFR 58.33)
- Expedited Section 106 Review for Emergencies
- **No funds may be committed or expended before an Environmental Review has been conducted and complete.**
- Contact WVDO if you have questions prior to any proposed project activities being conducted.

HUD Guidance: <https://www.hud.gov/sites/dfiles/OCHCO/documents/2020-07cpdn.pdf>

Scoring Criteria

| Criteria Name: | Description | Maximum Points |
|--|--|------------------|
| Project Description | Project demonstrates detailed scope of work, professional current cost estimates, clearly defined milestones, quantifiable outcome measures, and a budget does not supplant existing public/private funding. | 10 Points |
| Highest Benefit to Low- To Moderate-Income Persons | Highest benefit to LM-LMI benefit is 51% or more, with a higher percentage eligible for more criteria points. | 15 Points |
| Need for the Project, CDBG-CV1 funds, Tie back to Pandemic | Description of tie back to COVID-19 Pandemic; how need was determined; what, why and how the project prevents, prepares, and/or responds to COVID-19 Pandemic; How results determined and documentation of the tieback to COVID-19 Pandemic. | 35 Points |

Scoring Criteria

| Criteria Name: | Description | Maximum Points |
|--------------------------------|---|-------------------|
| Project Management | Applicant clearly and concisely demonstrates project management experience and financial and internal controls to receive full criteria points. Current status of active CDBG projects. | 10 Points |
| Readiness to Proceed | Public Facility Projects – design complete, cost estimates reviewed by engineer or contractor, secured site control. Public Service Projects – service location secured, cost estimates within last 30 days. For all projects, Environmental Review Status. | 20 Points |
| Project Budget | Other funding sources committed, cost estimates obtained within the last 30 days, costs reasonable, budget free of errors. | 10 Points |
| Total Available Points: | | 100 Points |

APPLICATION DEADLINE

The complete version (electronic PDF or paper copy) of the application must be received by WVCAD no later than [5:00 PM on October 30th, 2020](#)

If applying electronically, the full application with signatures must be saved as a single PDF and submitted via email to Leanne.M.Thompson@wv.gov

If submitting a paper application, please mail to the address below:

Leanne Thompson
Community Advancement and Development
A of the West Virginia Development Office
1900 Kanawha Blvd. East
Building 3, Suite 700
Charleston, WV 25305

Questions and Contacts

Contacts

- Sherry.L.Risk@wv.gov 304-957-2068
- Ryan.J.Halsey@wv.gov 304-957-2096

Website

- <https://wvcad.org>
- <https://wvcad.org/resources> under Community Development Block Grant Header
- <https://wvcad.org/assets/files/resources/HUD%20Consolidated%20Plan%20and%20Executive%20Summary/FY2019-State-of-West-Virginia-Amended-Annual-Action-Plan-AAP-Final-6.22.2020.pdf>