



PROGRAM YEAR 2021
**HOUSING OPPORTUNITIES FOR
PERSONS WITH AIDS (HOPWA)**
PROGRAM AND APPLICATION OVERVIEW

Federal Award Number: W VH21-F999
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WV Community Advancement and Development (WVCAD)

HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS

Thank you for your interest in the WV PY21 HOPWA program! If you have questions or require assistance during the program proposal submission and selection process, please contact us.

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HOPWA PY21: Application Process and Award Selection Timeline	
WV HOPWA Technical Assistance Call	May 11, 2021 (<i>Tuesday</i>)
Application submission deadline	May 28, 2021 (<i>Friday</i>)
Notification of applicant selection and tentative awards	July 15, 2021 (<i>Friday</i>)
Grant award documents sent to subrecipients	October 1, 2021 (<i>Friday</i>)

ADDITIONAL HOPWA PY21 DATES OF IMPORTANCE	
WV HOPWA PY21 programmatic T/TA site visits	August 1 – September 30, 2021
WV HOPWA PY21 sub-recipient training	September 2021 (<i>TBD</i>)
HOPWA PY21 performance period begins	October 1, 2021 (<i>Friday</i>)
HOPWA PY21 performance period ends	September 30, 2022 (<i>Friday</i>)

WV HOPWA PY21 PROGRAM AND APPLICATION OVERVIEW

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SECTION 1.

HOPWA GRANT PROGRAM OVERVIEW

INTRODUCTION

The Housing Opportunities for Persons with AIDS (HOPWA) Program, established by the AIDS Housing Opportunity Act, is the only Federal program dedicated to the housing needs of people living with HIV/AIDS. Under the HOPWA program, HUD makes grants to local communities, states, and nonprofit organizations for projects that benefit low-income persons living with HIV/AIDS and their families.

HOPWA funding is flexible and supports a wide range of eligible housing activities and support services so that subrecipients may customize programs based on community housing and service needs, special sub-populations served, and other available public and private resources. Persons living with HIV/AIDS confront unique barriers to accessing housing, care, and services. These challenges are compounded by experiences of housing discrimination, stigma, or limited local affordable housing options, and often jeopardize an individuals' chances of remaining stably housed. Research consistently shows that housing is a critical component of HIV care and prevention systems. By assisting with housing and related services, the HOPWA program helps people living with HIV/AIDS to enter housing, access and remain in care, and adhere to complex treatment regimes.

“Stable housing made possible with HUD support provides an ideal platform for delivering a wide variety of health and social services to improve health, education and economic outcomes. Through partnerships at the federal, state and local levels, HUD will utilize its housing platform...to improve the quality of life of its residents (and) utilize HUD assistance to improve housing stability through supportive services for vulnerable populations, including the elderly, people with disabilities, homeless people, and those individuals and families at risk of becoming homeless.” - Promoting Partnerships to Utilize Housing as a Platform for Improving Quality of Life, HUD Notice, September 2011.

WHAT IS THE HOPWA PROGRAM?

The purpose of the HOPWA program is to provide housing assistance and supportive services for low-income persons medically diagnosed with HIV/AIDS and their families, who are homeless, at risk of homelessness, or unstably housed. The program provides housing and other support to help the most vulnerable households with multiple health and life challenges to achieve housing stability. HOPWA supportive housing also serves as a cost-effective housing intervention that increases access to care, reduces emergency care costs, and improves life outcomes for beneficiaries.

West Virginia Community Advancement and Development (WVCAD) administers the Housing Opportunities for Persons with AIDS (HOPWA) grant program in West Virginia as a pass-through entity of HUD in compliance with the AIDS Housing Opportunity Act and other federal requirements.

The HOPWA program is designed to meet the needs of the most vulnerable citizens of the State, and resources will be allocated to those applicants with the best outcomes for those they serve. Program emphasis should be placed on providing adequate assessment of program participant's housing barriers with a focus on stabilizing their housing as soon as possible. The overall goal of the HOPWA program is that 80% of those assisted with HOPWA housing assistance are stably housed at the end of the program year.

HOPWA program participants should connect with other mainstream resources to assure the greatest impact with the least amount of HOPWA funds used. All funded HOPWA subrecipients are expected to develop, with the input of each program participant, an individualized housing plan. Program emphasis should be placed on successfully coordinating services for program participants so that each person served has contact with a case manager and a primary health care provider and can access and maintain medical insurance/assistance and sources of income.

WHAT ARE THE PROGRAM REQUIREMENTS FOR SUBRECIPIENTS?

Obligation and Expenditure: Awarded HOPWA funds must be obligated at the start of the program year (PY) 2021 on October 1, 2021 by submission of an WVCAD approved budget which will also include program outcomes and measures. All grant funds must be expended within 12 months by program year's end on September 30, 2022. Any remaining funds will be recaptured and returned to the State to be reallocated or a grant extension may be issued.

Monthly Fiscal Reporting and Invoice Submissions: On the 10th of each month, subrecipients are to submit monthly fiscal reporting and invoicing requesting reimbursement for the previous calendar month of funds expended within the HOPWA program. During which the documentation is to include a monthly expenditure report, invoice and a backup summary spreadsheet which details each line-item charge to the grant.

Quarterly Reports and Grant Close-outs: Each three-month quarter of the grant's performance period, subrecipients are to complete an updated report of current grant funds used and measured outputs and targets which were listed as part of the application and award budget process. This will assist the subrecipient and WVCAD in making sure the program is on track to meet the goals created at the beginning of the program. A grant close-out report will be submitted by the subrecipient upon fully expending their PY2021 HOPWA grant funds and satisfying program requirements.

HMIS Participation: The recipient must ensure that data on all persons served and all activities assisted under HOPWA are entered into the applicable community wide HMIS database in the

area in which those persons and activities are located in accordance with HUD's standards on participation, data collection, and reporting under a local HMIS.

Monitoring: WVCAD views monitoring as a way to support, evaluate and continuously improve the effectiveness of the programs operated by each subrecipient and not as a process solely geared towards identifying findings.

The monitoring objectives of WVCAD include:

- A consistent and complete analysis of the subrecipient's program performance, including quality and effectiveness of service delivery based on adopted program policies, procedures and guidelines.
- A determination of the level of compliance (to both to state program guidance, subrecipient policy, federal regulations, statutes and grant agreements) by the subrecipient.
- Identification of findings and other areas needing improvement.
- Identifying all training and technical assistance that may be needed or requested to allow for program improvement in terms of service delivery, accountability, and/or cost effectiveness.
- The maintaining of a positive, effective, and professional relationship between WVCAD and the subrecipient.

Types of Monitoring:

WVCAD will conduct the following types of monitoring of subrecipients. The type, frequency, and areas of monitoring will be based on program-specific requirements as detailed in WVCAD program-specific monitoring policy, grant agreements, and Federal program regulations and statutes.

Programmatic Monitoring

The purpose of an onsite programmatic monitoring is to assess the compliance of the subrecipient with the programmatic requirements of the Federal regulations, statutes, state program guidance and grant agreements.

Fiscal Monitoring

WVCAD will conduct fiscal reviews to strengthen financial oversight of the awards. The review will include, but may not be limited to, a full review and testing of subrecipient financial/accounting policies and practices, a review of invoicing and monthly expenditure reporting, and the accuracy of related supporting documentation. The monitors will review other financial records as necessary to ensure all funds are maintained and utilized in accordance with all applicable federal regulations.

Follow-up Monitoring

If the onsite monitoring reveals serious findings and/or findings are not corrected in a timely manner in accordance with requirements, WVCAD will conduct a follow-up onsite monitoring review and provide training and technical assistance as deemed necessary.

Desk Reviews

WVCAD also conducts routine in-house desk reviews which include an examination of performance and expenditure rates based on monthly reports submitted to WVCAD by each subrecipient and a review of periodic outcome and performance data. Desk reviews should be utilized to complete parts of onsite reviews to increase efficiency whenever possible.

WV PROGRAM HOPWA GOALS AND OBJECTIVES

WVCAD expects all applicants to structure programs using a targeted approach which facilitates coordination with all local, state, and federal programs to strengthen both program participants and the HOPWA program. Applicants must demonstrate collaboration with the community and other HOPWA providers providing services in the same geographical area, if applicable. Utilizing coordinated entry and communication with the WV Balance of State Continuum of Care and Ryan White Foundation are strongly encouraged.

Successful applicants and those selected to operate PY21 HOPWA programs must:

- Clearly state the need for services in the area served and provide data to support the need. (HMIS data on outcomes, numbers served in the past year in similar programs, wait list data, and unmet need).
- Provide housing assistance and appropriate support services to enable low-income individuals with HIV/AIDS to remain in their homes and to reduce their risks of homelessness.
- Improve access to health care and other supportive services for individuals with HIV/AIDS.
- Comply with all requirements in their subrecipient agreements and federal requirements outlined in 24 CFR 574 (HOPWA program regulations), 24 CFR Part 5, and 2 CFR Part 200, as well as all grantee-established written HOPWA program standards.
- Input minimum HUD Universal Data Elements and any other data elements required for Coordinated Entry management for HOPWA assisted households in the statewide HMIS system managed by the West Virginia Coalition to End Homelessness (WVCEH), in conformance with all WVCEH user standards, including data quality, timeliness, and privacy protections.
- Inputting Data Agencies participating in the HMIS must meet the minimum data entry requirements established by the HUD Standards (HUD Universal Data Elements). Data should be entered into the system “live” with the client, or within 3 business days (72 hours) of last contact with client.

WHAT ACTIVITIES CAN THE WV HOPWA PROGRAM SUPPORT?

Eligible activities are intentionally focused on housing—either financial assistance to help pay for housing, or services designed to keep people in housing or obtain housing. This assistance is *not* intended to provide long-term support for program participants, nor will it be able to address all of the financial and supportive services needs of households that affect housing stability. Rather, assistance should be focused on housing stabilization, linking program participants to community resources and mainstream benefits, and helping participants develop a plan for preventing future housing instability. See the following for guidance on eligible HOPWA activities:

OPERATIONS (FOR COMMUNITY RESIDENCES) *See 24 CFR 576.340*

A community residence is a multi-unit residence designed for eligible persons to provide a lower cost residential alternative to institutional care; to prevent or delay the need for such care; to provide a permanent or transitional residential setting with appropriate services to enhance the quality of life for those who are unable to live independently; and to enable such persons to participate as fully as possible in community life.

Operation activities may include the following:

- Maintenance,
- Security,
- Insurance,
- Utilities,
- Furnishings,
- Equipment,
- Supplies, and
- Other incidental costs.

If HOPWA is used for operations of a community residence or any other facility-based housing, the following additional standards apply:

- The amount of grant funds used to pay monthly assistance of an eligible person may not exceed the difference between the lower of the rent standard or reasonable rent for the unit and the resident's rent payment calculated under *24 CFR 574.310(d)*;
- Assisted housing must conform with habitability standards laid out in *574.310(b)*. Compliance must be documented on at least an annual basis;
- Supportive services should be available to all program participants;
- Everyone assisted may receive case management services from appropriate social service agencies;
- All assisted units will comply with the Lead-Based Paint Poisoning Prevention Act of 1973 and the Fire Administration Authorization Act of 1992;
- No fee, except for rent (as calculated above), will be charged for any eligible person.

SHORT-TERM RENT, MORTGAGE, AND UTILITY (STRMU) *See 24 CFR 574.330*

The goal of STRMU assistance under the HOPWA program is to provide short-term, stabilizing interventions to HOPWA eligible households experiencing a financial crisis because of their HIV/AIDS health condition or a change in their economic circumstances. STRMU assistance is a preventive housing intervention intended to reduce the risks of homelessness, and when utilized together with other HOPWA efforts, including access to health care services, case management, benefits counseling, and employment or vocational services, works to stabilize assisted households. STRMU includes facilities to provide temporary shelter to eligible individuals as well as rent, mortgage, and utilities payments to enable eligible individuals to

remain in their own dwellings. Security deposits and first month's rent is not an eligible activity under STRMU but may be paid with Permanent Housing Placement funds.

If STRMU is used, the following additional standards apply:

- Rent, mortgage, and utilities payments to prevent homelessness may not be provided for a period of more than 21 weeks in any 52-week period;
- Eligibility for STRMU assistance is based on need, as described above. Households must demonstrate that they do not have the resources to meet their rent, mortgage, or utility costs and that they would be at risk of homelessness in the absence of STRMU assistance;
- Eligible households must be able to document direct responsibility for applicable rent, mortgage, or utility bills;
- Supportive services should be available to all program participants;
- Everyone assisted may receive case management services from appropriate social service agencies;
- Participation in shared housing arrangements shall be voluntary.

See HUD guidance on HOPWA Short-Term Rent, Mortgage, and Utility Assistance here: <https://www.hudexchange.info/resource/4843/hopwa-short-term-rent-mortgage-and-utility-assistance/>

TENANT-BASED RENTAL ASSISTANCE (TBRA): *See 24 CFR 574.300*

TBRA funding is provided to an eligible individual and the individual selects a housing unit of their choice. If the individual moves out of the unit, the contract with the owner ends, and the individual can move with continued assistance to another unit. TBRA is portable and moves with the individual.

If TBRA is used, the following additional standards apply:

- The amount of grant funds used to pay monthly assistance of an eligible person may not exceed the difference between the lower of the rent standard or reasonable rent for the unit and the resident's rent payment calculated under *24 CFR 574.310(d)*;
- The rent standard shall be established by the subrecipient and shall be no more than the published HUD fair market rent or the HUD-approved community-wide exception rent for the unit size. (In extraordinary circumstances, and with prior approval by WVCAD, project sponsors may increase that amount by up to 10% for up to 20% of the units assisted statewide);
- The rent charged for a unit must be reasonable in relation to rent currently being charged for comparable units in the private unassisted market and must not be more than rents currently being charged by the owner for comparable unassisted units;
- In a shared housing arrangement, the rent charged for an assisted family or individual shall be in relation to the size of the private space for that assisted family or individual in comparison to other private space in the shared unit, excluding common space. An assisted family or individual may be assigned a pro rata portion based on the ratio derived by dividing the number of bedrooms in their private space by the number of bedrooms in the unit;
- No fee, except for rent (as calculated above), will be charged for any eligible person;

- Assisted housing must conform with habitability standards laid out in 574.310(b). Compliance must be documented on at least an annual basis;
- All assisted units will comply with the Lead-Based Paint Poisoning Prevention Act of 1973 and the Fire Administration Authorization Act of 1992;
- Participation in shared housing arrangements shall be voluntary.

HOUSING INFORMATION: *See 24 CFR 574.300*

Housing information activities include, but are not limited to;

- Counseling, information, and referral services to assist an eligible person to locate, acquire, finance and maintain housing.
- Fair housing counseling for persons who encounter discrimination while seeking housing.

PERMANENT HOUSING PLACEMENT: *See 24 CFR 574.300*

Eligible costs under PHP include services and financial assistance costs. Eligible PHP service costs include services or activities designed to assist individuals or families in locating suitable housing, which at a minimum would be referral to housing that is decent, safe and sanitary, subject to requirements covering other assistance programs (if applicable). PHP service costs may also include the following: providing tenant counseling; assisting households to understand leases, secure utilities, and make moving arrangements; and providing mediation services related to tenant and/or landlord issues that may arise during the leasing-up process.

Eligible PHP financial assistance costs include the following housing placement costs: application fees, related credit checks, utility hookup fees, and reasonable security deposits necessary to move persons into permanent housing. Security deposits must not exceed two months of rent and such funds shall be designated to be returned to the program.

SUPPORTIVE SERVICES: *See 24 CFR 574.300*

The HOPWA program emphasizes enhanced, coordinated delivery of services to program participants using multiple funding streams such as mainstream resources for employment, income support, education, etc. Eligible support services are those that serve to help program participants maintain stable housing.

Support services activities include, but are not limited to;

- Adult day care and personal assistance,
- Alcohol and drug abuse services,
- Case management,
- Child Care and other child services,
- Education,
- Employment assistance and training,
- Health/medical/intensive care services, if approved. *(Note: Records must conform with 24 CFR 574.310),*
- Legal services,
- Life skills management (outside of case management),
- Meals/nutritional services,

- Mental health services,
- Outreach,
- Transportation.

ADMINISTRATION:

Administrative costs are limited to 7% of a subrecipients combined activities budget and may be used for administrative activities such as:

- Administrative services performed under third party contracts or agreements, including general legal services, accounting services, and audit services,
- Other costs for goods and services required for the administration of the program, including rental or purchase of equipment, insurance, utilities, office supplies, and rental and maintenance (but not purchase) of office space,
- Staff salaries, wages, and related costs of staff engaged in eligible program administration activities,
- Audit costs for only those pro-rated costs associated with any federal required Single Audits.

GENERAL HOPWA PROGRAM GUIDANCE

Written Standards: State recipients must follow the written standards for administering HOPWA assistance as provided within the WV State HOPWA Manual.

Additional program standards include the following:

Housing-related costs should be at least 60% of the applicant's budget.

Administration costs cannot be greater than 7% of the combined activities budget.

A program participant's HIV status diagnosis must be made by a health professional competent to make such a determination and documented in the participant's file.

A program participant's income must be documented. Program participant's income must be at or below 80% of the current AMI.

All facilities and housing units where program participants are housed with HOPWA assistance must meet basic habitability standards in accordance with 24 CFR 574.310 (b)(2). This documentation must be included in all program participants' files. STRMU does not require this documentation.

Unallowable costs include personal items such as clothing; property taxes and condominium fees (except when they are included in the mortgage payment); furniture (except for facility-based housing funded under facility operations); grooming; personal vehicle maintenance and repairs; financial assistance and consumer credit payments; entertainment activities; pets; and other non-housing related costs.

Fair Housing Requirements must be met, including:

- The applicant must conduct business and provide emergency housing from a

barrier-free facility, or make a reasonable accommodation for persons with impaired mobility;

- Maintain and continuously update a listing of Fair Housing Resources and place the fair housing logo on all materials relating to their housing programs;
- Designate an individual as the fair housing contact person who will be available during business hours;
- Maintain a running log to record fair housing issues, complaints and distribution of fair housing materials per program requirements;
- Respond to all fair housing issues and/or complaints in accordance with program requirements.

ADDITIONAL RESOURCES

24 CFR Part 574: Housing Opportunities for Persons with AIDS:

<https://www.ecfr.gov/cgi-bin/text-idx?rgn=div5&node=24:3.1.1.3.7>

HOPWA Grantee Oversight Resource Book (all activities):

https://www.hudexchange.info/resources/documents/HOPWAOversightGuide_Aug2010.pdf

Tenant-Based Rental Assistance: HOPWA Rental Assistance Guidebook:

<https://www.hudexchange.info/resources/documents/HOPWARentalAssistanceGuidebook.pdf>

Short-Term Rent, Mortgage, and Utilities: HOPWA STRMU Guidebook:

<https://www.hudexchange.info/resources/documents/HOPWA-STRMU-Assistance.pdf>

SECTION 2.

AWARD INFORMATION

FUNDING AVAILABILITY

Grant funding will be awarded on a competitive basis following evaluation of all eligible applications per the ranking and rating factors described in **Section 4. Application Process**. WVCAD anticipates the potential for several awards to be made throughout the State with the total funding available for this project to be \$623,490.

The period of performance for this program year award is October 1, 2021 through September 30, 2022. Dates are predicated on the availability and release of funds from HUD.

Applicants may not obligate funds, incur expenses, or otherwise implement program services prior to execution of a legal agreement with WVCAD. Pre-award costs will not be allowable.

FUNDING PRIORITIES AND CONSIDERATIONS

Per the 2020-2024 WV Consolidated Plan, the following funding priorities and concessions are being made regarding awarded HOPWA funds by HUD to the State:

- It is the goal of WVCAD to have full state coverage of all HOPWA activity components and this will be a priority consideration in awarding grant funds to applicants.
- Housing-related costs should be at least 60% of the applicant's budget.
- Funding provided under HOPWA is not intended to provide long-term support, nor will it be able to address all the financial and supportive service needs of individuals and families. All activities are to play a vital role in the process of providing safe environments, connections to vital health services, supportive services, and stable housing within the State while serving those people living with HIV/AIDS and their families.

SECTION 3.

ELIGIBILITY AND GRANT PERFORMANCE

APPLICANT ELIGIBILITY

Non-profit organizations are eligible to apply for HOPWA funding and are referred to as “subrecipients” where funding is received directly from WVCAD.

Every entity that receives federal funds has fiduciary and contractual obligations to:

- Use federal funds to provide the allowable services; **and**
- Track those funds and expenditures in compliance with federal grant requirements; **and**
- Have in place an adequate grant management and financial system supported by robust internal controls with financial oversight.

Eligible applicants must:

- Be a non-profit 501(c)(3); **and**
- Comply with HOPWA guidelines and applicable state and federal policies and procedures, including compliance with federal and state non-discrimination laws; **and**
- Have established accounting practices including internal controls, fiscal accounting procedures and cost allocation plans, and can track agency and program expense by revenue source; **and**
- Demonstrate prior experience serving individuals and families with a member(s) of the household having a diagnosis of HIV/AIDS; **and**
- Certify that they will fully utilize the Homelessness Management Information System (HMIS); **and**
- Participate in the Continuum of Care within the applicant’s coverage area.

GRANT PROGRAM PERFORMANCE

To ensure program effectiveness and the best outcomes for program participants, WVCAD funding decisions will take into consideration past recipient performance including, but not limited to:

- Progress in meeting projected program goals and outcomes,
- Timely and accurate reporting and monthly invoicing submission,
- Past WVCAD monitoring findings of organizational fiscal and programmatic management, and
- Effective and timely use of all available resources to meet the HOPWA goals and outcomes.

WVCAD reserves the right to terminate the grant agreement prior to the expiration of the performance period for non-compliance and/or non-performance. In that event, WVCAD may solicit applications for another provider to serve the area.

SECTION 4.

PY21 HOPWA APPLICATION PROCESS

APPLICATION AND REQUIRED FORMS

The following is the full schedule for the PY2021 HOPWA application process:

- Technical Assistance Call: May 11, 2021
- Application submission deadline: May 28, 2021
- Notification of applicant award selection: July 15, 2021
- Grant Agreements to subrecipients and beginning of PY2021: October 1, 2021

PY21 HOPWA Application – Applicants must submit the full application and remaining required attachments (listed below) electronically using the WV Oasis Vendor Self Service (VSS) online portal at www.wvoasis.gov before the deadline of **May 28, 2021 by 4:00 p.m.** **Applications received after the deadline will NOT be reviewed or considered for PY21 HOPWA funding.**

(Applicant organizations must be registered as a vendor with the state of WV and have access to the WV Oasis VSS portal to complete the application submission process. If your organization is not currently registered as a vendor with WV and needs to do so, [CLICK HERE](#) or email WVCAD HOPWA program staff at HOPWA@wv.gov for assistance.)

Additional instructional training videos for VSS are located at www.oasis.gov/vss and include additional details regarding how to search for grant funding opportunities and how to complete the grant funding application in VSS.

The remaining required attachments can be found within the online HOPWA application on the VSS portal and include:

Organizational Chart

All applicants must attach one complete copy of the applicant's most up-to-date organizational chart.

HOPWA PY2021 Program Budget

All applicants must submit a detailed budget with outcomes. Please see the instructions contained within the program budget form.

REVIEW AND SCORING

All applications must be submitted before the deadline to be considered for review. Any application received after the deadline will not be considered eligible for PY2021 funding.

All applications that meet the standards outlined above will be scored and evaluated by a ranking and rating committee comprised of WVCAD staff and additional state partner agency representatives with experience serving individuals and households with HIV/AIDS diagnoses.

In order for the applicant to be considered for PY2021 HOPWA funding, the applicant must receive a score of 75% or higher of the total points possible within the application. *(Points may be deducted for untimely submission of monthly invoicing and any previous WVCAD monitoring findings, both resolved and unresolved, for applicants who have received HOPWA grant funding in prior years.)*

The applicants will be ranked by scored percentage *(total possible points/total points received)* from highest applicant score to lowest with each of the grant activities until funding is fully exhausted.

WVCAD reserves the rights to negotiate with applicants and adjust funding amounts in order to support all well-qualified applicant programs and obtain full state coverage of program activities if possible.

SECTION 5.

TECHNICAL ASSISTANCE AND Q&A

TECHNICAL ASSISTANCE CALL

WVCAD will provide a technical assistance conference call to all organizations applying for PY2021 HOPWA funds needing further assistance or guidance regarding the application process.

Technical Assistance Call – May 11, 2021 at 10am

At the time of the scheduled calls, dial (877) 278-8686 and when prompted enter the participant ID# 117558.

QUESTIONS AND ANSWERS

HOPWA is a competitive grant. A technical assistance call is provided so that all questions can be asked and answered in a public forum. Outside of the technical assistance call, all questions must be submitted to WVCAD in writing, via email to HOPWA@wv.gov or by U.S. Mail at WV Community Advancement and Development, c/o HOPWA, 1900 Kanawha Boulevard East, Building 3 Suite 700, Charleston, WV 25305-0311. Responses to any written questions will be provided via email to all agencies that have notified WVCAD of their intent to apply.

*In the event your organization cannot attend the overview webinar and/or technical assistance call at the scheduled times listed above, recordings will be made available on the WVCAD website at wvcad.org/resources under “**Housing Opportunities for Persons with AIDS**”.*