

Community Services Block Grant

Program Year 2024

Annual Report

CSBG Annual Report

Program Name: Community Services Block Grant

Grantee Name: West Virginia

Report Name: CSBG Annual Report

Report Period: 10/01/2023 to 09/30/2024

Report Status: Submission Accepted by CO

Report Sections

- 1. Section A - Module 1 - State Administration*
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Section A - Module 1 - State Administration

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 01/31/2025
Community Services Block Grant (CSBG) Annual Report - State Administration Module	
<p>Note: The reporting timeframes for all information in the administrative module is based on the Federal Fiscal Year, which runs from October 1 of a given calendar year until September 30 of the following calendar year. When completing the annual report, respondents will first indicate the Federal Fiscal Year for which the state is submitting data. The Online Data Collection (OLDC) system will then auto-populate the administrative module with information from the appropriate year (year 1 or year 2) in the accepted CSBG State Plan. States will be able to update information in these sections, as necessary.</p>	
SECTION A CSBG LEAD Agency, CSBG Authorized Official, CSBG Point of Contact	
A1. Review and update (as applicable) the following information in relation to the lead agency designated to administer the CSBG in the State, as required by Section 676(a) of the CSBG Act.	
A1a. Lead Agency West Virginia Department of Economic Development	
A1.b. Cabinet or administrative department of this lead agency	
<input type="radio"/> Community Services Department	
<input type="radio"/> Human Services Department	
<input type="radio"/> Social Services Department	
<input type="radio"/> Governors Office	
<input type="radio"/> Community Affairs Department	
<input checked="" type="radio"/> Other, describe	
Economic Development	
A1c. Cabinet or Administrative Department Name: Provide the name of the cabinet or administrative department of the CSBG authorized official Economic Development	
A1d. Authorized official of the lead agency : Instructional note: The authorized official could be the director, secretary, commissioner etc. as assigned in the designation letter (attached under item 1.3). The authorized official is the person indicated as authorized representative on the SF-424M.	
Name Jennifer Ferrell	Title
A1e. Street address 1900 Kanawha Boulevard East , Bui lding 3, Ste. 700	
A1f. City Charleston	A1g. State WV
A1h. Zip 25305	
A1i. Telephone (304)-2234 558	Extension
A1j. Fax (304)-3248 558	A1k. Email jennifer.l.ferrell@wv.gov
A1l. Lead agency website https://wvcad.org	
A.2. Please check additional programs administered by the State CSBG Lead Agency during the reporting year (FFY)	
<input checked="" type="checkbox"/> Weatherization Assistance Program (WAP)	
<input type="checkbox"/> Low Income Home Energy Assistance Program (LIHEAP)	
<input type="checkbox"/> Social Services Block Grant (SSBG)	
<input type="checkbox"/> U.S. Department of Agriculture Programs	
Specify	
<input checked="" type="checkbox"/> U.S. Department of Housing and Urban Development (HUD) Programs	
Specify Community Development Block Grant, Emergency Solutions Grant, Housing Opportunities for Persons with AIDS	
<input type="checkbox"/> U.S. Department of Labor	
Specify	
<input checked="" type="checkbox"/> Other, Describe	
If yes, Please list below: Appalachian Regional Commission for WV, Land and Water Conservation Fund, State Tax Credits (Neighborhood Investment Program)	

Section B - Statewide Goals and Accomplishments

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492	
CSBG Annual Report	Expiration Date: 01/31/2025	
Community Services Block Grant (CSBG) Annual Report - State Administration Module		
SECTION B Statewide Goals and Accomplishments		
B.1. Progress on State Plan Goals: Describe progress in meeting the State's CSBG-specific goals for State administration of CSBG under this State Plan.		
State Plan Goals: Select the status that best fits the current status of your CSBG state goals as provided in your CSBG State Plan, and provide additional details. 1) To submit an application to the Secretary containing information and provisions that describe the programs for which assistance is sought under the community services block grant program prepared in accordance with and containing the information described in Section 676 of the Act. [675A(2)] To use not less than 90 percent of the funds made available to the State by the Secretary under Section 675A or 675B of the Act to make grants to eligible entities for the stated purposes of the community services block grant program and to make such funds available to eligible entities for obligation during the fiscal year and the succeeding fiscal year. 3) To limit the amount of funds carried over to the succeeding fiscal year of an allocation. 4) To spend no less than 5 percent of the grant received under Section 675A or the State allotment received under section 675C(b)(1) for discretionary expenses. 5) To hold at least one hearing in the State with sufficient time and statewide distribution of notice of such hearing, to provide to the public an opportunity to comment on the proposed use and distribution of funds to be provided through the grant or allotment under Section 675A or 675B for the period covered by the State plan. [676(a)(2)(B)]. 6) To review the Organizational Standards electronic Self assessments bi annually and provide Technical Assistance Plans (TAPs) or Quality Improvement Plans (QIPs) for improvement. 7) To continue working with all WV CSBG Eligible Entities toward meeting 100% of the Organizational Standards. 8) To present a summary of the CSBG State Plan at a triennial legislative hearing for block grants in the State of WV in January 2025 in accordance with the CSBG Act. 9) To provide timely communication to CEEs and statewide partners on the administration of CSBG, including, communication of grant requirements and training and technical assistance opportunities. 10) To annually assess CEE training needs in collaboration with the WV Community Action Partnership, and development a statewide training and technical assistance plan to provide targeted training opportunities focused on meeting the needs and achieving measurable outcomes. 11) To make continuous improvements in the overall quality and reliability of CSBG data and annual reporting.		
<input type="radio"/> All Goals Accomplished		
Describe how all goals were accomplished, including outcomes:		
<input checked="" type="radio"/> Goals Partially Accomplished		
Describe which goals were met and how, and provide an update on goals that have not yet been met: Goals 1, 2, 4, 5, 6, 8, 9, and 10 were accomplished as follows: Goal 1 was accomplished as required by the CSBG Act and in accordance with guidance provided by OCS. Goal 2 was accomplished as demonstrated by the State's adherence to the established funding formula. Goal 4 was accomplished and remaining funds set aside for state administration that were unobligated were made available to CEEs for innovated projects in order to spend out all remaining funds in accordance with the CSBG Act and the State Plan. Goal 5 was accomplished as demonstrated by documentation submitted with the State Plan for PY2023-2024. Goal 6 was accomplished through regular biannual on-site CSBG monitoring. Unmet Organizational Standards require the submission of a QIP by the CEE explaining how the steps to be taken to meet any unmet standards. Goal 8 was met in January 2025 by the State Office presenting information on CSBG to the joint finance committees of the WV House of Delegates and WV State Senate on February 12, 2025. The hearing was delayed due to the delay of the start of the 2025 legislative session, which was delayed to to the inauguration of a new governor. Goal 9 was met through regular meetings with the WV State Association, email communication, and multiple Training and Technical Assistance webinars provided throughout the year. Goal 11 was accomplished through improvements to the state data management system and targeted TTA with CEEs resulting in fewer errors in this report. Goals 3, 7, 10, and 11 were partially accomplished as follows: Goal 3 was partially accomplished in that while some CEEs decreased the amount of carryover, some CEEs increased. This was due to several factors, and while we are not concerned that we'll be unable to spend PY2024 funds, we would have liked to see less carryover for a few CEEs. Goal 7 was partially met due to turnover of state staff. While we are not concerned with the rate of Organizational Standards being met, our office was not able to focus attention to provide targeted technical assistance to CEEs with unmet standards. Goal 10 was partially accomplished through completion of a statewide training and technical assistance needs survey and training provided through the State Association annual training conference; however, we hope to achieve more targeted TTA.		
<input type="radio"/> Not Accomplished		
Explain why goals were not met:		
<i>Note: This information is associated with State Accountability Measure 1Sa(i) and will be used in assessing overall progress in meeting State goals.</i>		
B.2. CSBG Eligible Entity Overall Satisfaction Targets: In the table below, provide the State's most recent target for CSBG Eligible Entity Overall Satisfaction during the performance period (FFY).		
Prior Year Target	Most Recent American Customer Survey Index (ACSI) Score	Future Target
80	75	80
Instructional Note: Because the CSBG State Plan may cover two fiscal years, annual updates related to CSBG Eligible Entity satisfaction should be provided in this annual report. The State's target score will indicate improvement or maintenance of the State's Overall Satisfaction score from the most recent American Customer Survey Index (ACSI) survey of the State's CSBG Eligible Entities. States that did not receive ACSI scores (i.e. States with only a single CSBG Eligible Entity) should not complete Item B.2, but should provide narrative descriptions of other sources of customer feedback and the State's response to that feedback in question B.3. For more information on the ACSI and establishment of targets, see CSBG Information Memorandum #150 Use of the American Customer Satisfaction Index (ACSI) to Improve Network Effectiveness.		
B.3. CSBG Eligibility Entity Feedback and Involvement: How has the State considered feedback from CSBG Eligible Entities, OCS, public hearings, and other sources, and/or customer satisfaction surveys such as the American Customer Satisfaction Index (ACSI)? What actions have been taken as a result of this feedback?		

West Virginia did not hold any CSBG public hearings in 2024 and recent ACSI data was not available; however, OCS did provide valuable monitoring feedback to the State in 2024. WV also sought continuous feedback from CEEs through regular meetings with the State Association, onsite monitoring activities, and ongoing TTA opportunities. As a result of the CSBG monitoring by the Federal Office of Community Services, West Virginia developed and implemented a new policy titled "Eligible Entity Designation & Redesignation" effective October 1, 2024. This policy outlines West Virginia's procedures for CSBG eligible entity designation and redesignation. In regard to the ongoing monitoring to ensure alignment with community needs, this is specifically addressed in the State's monitoring policies and procedures. The State has also created a new policy titled Use of Funds for Construction and Waiver Request Procedures. This policy is to describe the limitations of CSBG funding stated in Section 678F of the CSBG Act, to define Construction, Permanent Improvements, etc., and provide procedures for requesting a request to the Secretary for a waiver in extraordinary circumstances. Additionally, WVCAD incorporated limitations on the use of funds in the CSBG Subgrant Agreement, reinforcing compliance with Section 678F of the CSBG Act.

B.4. State Management Accomplishment:

Describe what you consider to be the top management accomplishment achieved by your State CSBG office during the reporting year (FFY). Provide examples of how administrative or leadership actions led to improvements in efficiency, accountability, or quality of services and strategies.

The West Virginia State Office has prioritized the continuous development and implementation of online applications (customer intake) through MyLITT.com. This online application provides the most vulnerable citizens with limited transportation the ability apply for services online and communicate with CEE case workers remotely. We have provided opportunities for CEEs to continue to prioritize Training & Technical Assistance through additional webinars and virtual interactive trainings. Through the Nationally Certified ROMA Peer to Peer Training Project the State Office has developed and implemented virtual ROMA training. This allows Nationally Certified ROMA trainers to continue to educate agencies on the importance of Results Oriented Management and Accountability in all aspects of their work.

B.5. CSBG Eligible Entity Management Accomplishments:

Describe three notable management accomplishments achieved by CSBG Eligible Entities in your state during the reporting year (FFY). Describe how responsible, informed leadership and effective, efficient processes led to high-quality, accessible, and well-managed services and strategies.

See attached

B.6. Innovative Solutions Highlights:

Provide at least three examples of ways in which a CSBG Eligible Entity addressed a cause or condition of poverty in the community using an innovative or creative approach. Provide the agency name, local partners involved, outcomes, and specific information on how CSBG funds were used to support implementation.

See attached

Section C - CSBG Eligible Entity Update

U.S. Department of Health and Human Services			OMB Clearance No: 0970-0492		
CSBG Annual Report			Expiration Date: 01/31/2025		
Community Services Block Grant (CSBG) Annual Report - State Administration Module					
SECTION C CSBG Eligible Entity Update					
<p>C.1. CSBG Eligible Entities: The table below includes a list of CSBG eligible entities receiving 90 percent funds within the state, as reported within the CSBG State Plan for this reporting period. Did the list of eligible entities change during the reporting year (FFY)? If yes, briefly describe the changes. Please also update the Master List prior to the submission of your next CSBG State Plan. If the eligible entity was designated or re-designated, de-designated or voluntarily relinquished, or merged with another eligible entity(ies), provide additional details in the next submission of the CSBG State Plan.</p>					
CSBG Eligible Entity	Geographical Area Served by County (Provide all counties)	Public or Non Profit	Type of Entity (Choose all that apply)	A change occurred during the reporting period (FFY)	Briefly describe changes
EnAct, Inc.	Boone County, Clay County, Fayette County, Kanawha County, Putnam County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe <input checked="" type="radio"/> No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
North Central West Virginia Community Action Association, Inc.	Barbour County, Greenbrier County, Marion County, Monongalia County, Pocahontas County, Preston County, Randolph County, Taylor County, Tucker County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe <input checked="" type="radio"/> No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Southwestern Community Action Council, Inc.	Cabell County, Lincoln County, Mason County, Wayne County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe <input checked="" type="radio"/> No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Nicholas Community Action Partnership, Inc.	Nicholas County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe <input checked="" type="radio"/> No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Eastern West Virginia Community Action Agency, Inc.	Grant County, Hampshire County, Hardy County, Mineral County, Morgan County, Pendleton County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe <input checked="" type="radio"/> No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
PRIDE Community Services, Inc.	Logan County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe <input checked="" type="radio"/> No <input type="radio"/> Designated or re-	

				designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Community Resources, Inc.	Calhoun County, Doddridge County, Gilmer County, Jackson County, Pleasants County, Ritchie County, Roane County, Tyler County, Wetzel County, Wirt County, Wood County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe <input checked="" type="radio"/> No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Coalfield Community Action Partnership, Inc.	Mingo County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe <input checked="" type="radio"/> No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Community Action of South Eastern West Virginia, Inc.	Mercer County, Monroe County, Summers County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe <input checked="" type="radio"/> No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Mountainheart Community Services, Inc.	Wyoming County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe <input checked="" type="radio"/> No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Mountain CAP of West Virginia Inc	Braxton County, Upshur County, Webster County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe <input checked="" type="radio"/> No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Change, Incorporated	Brooke County, Hancock County, Marshall County, Ohio County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe <input checked="" type="radio"/> No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Central West Virginia Community Action Association, Inc.	Harrison County, Lewis County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe <input checked="" type="radio"/> No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Raleigh County Community Action Association, Inc.	Raleigh County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe <input checked="" type="radio"/> No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Telamon Corporation	Berkeley County, Jefferson County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe <input checked="" type="radio"/> No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	
Council of the Southern Mountains, Inc.	McDowell County	Non-Profit	Community Action Agency	<input type="radio"/> Yes, please describe <input checked="" type="radio"/> No <input type="radio"/> Designated or re-designated <input type="radio"/> Designated or voluntarily relinquished <input type="radio"/> Merged	

C.2. Total number of CSBG eligible entities:
16

Instructional Note:

Limited Purpose Agency refers to a CSBG Eligible Entity that was designated as a limited purpose agency under Title II of the Economic Opportunity Act of 1964 for the fiscal year 1981, that served the general purposes of a community action agency under Title II of the Economic Opportunity Act; did not lose its designation as a limited purpose agency under Title II of the Economic Opportunity Act as a result of failure to comply with that Act and that has not lost its designation as an CSBG Eligible Entity under the CSBG Act.

Instructional Note:

90 Percent funds are the funds a State provides to CSBG Eligible Entities to carry out the purposes of the CSBG Act, as described under section 675C of the CSBG Act. A State must provide "no less than 90 percent" of their CSBG allocation, under Section 675B, to the CSBG Eligible Entities.

Section D - Organizational Standards for Eligible Entities

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492			
CSBG Annual Report	Expiration Date: 01/31/2025			
Community Services Block Grant (CSBG) Annual Report - State Administration Module				
SECTION D Organizational Standards for Eligible Entities				
<p>Note:Reference CSBG Information Memorandum #138 State Establishment of Organizational Standards for CSBG Eligible Entities</p> <p>D.1. Assessment of Organizational Standards: In the CSBG State Plan, the state indicated whether it would implement the Center of Excellence (COE) organizational standards, a modified version, or an alternative set of standards for its oversight of CSBG:</p> <p>The state's original response is provided below:</p> <p><input checked="" type="radio"/> COE CSBG organizational standards</p> <p><input type="radio"/> Modified version of COE CSBG Organizational Standards</p> <p><input type="radio"/> Alternative set of organizational standards</p> <p>Note: A change to the type of Organizational Standards chosen in the original submission of the CSBG State Plan during the reporting period would require an updated CSBG State Plan.</p> <p>D.1a. Organizational Standards Assessment: Review and update, as applicable, How the State assessed CSBG Eligible Entities against organizational standards, as described in IM 138</p> <p><input type="checkbox"/> Peer to Peer review (with validation by the State or State-authorized third party)</p> <p><input type="checkbox"/> Self-assessment (with validation by the State or State-authorized third party)</p> <p><input type="checkbox"/> Self-assessment / Peer review with State risk analysis</p> <p><input type="checkbox"/> State - authorized third party validation</p> <p><input checked="" type="checkbox"/> Regular, on-site CSBG monitoring</p> <p><input type="checkbox"/> Other</p>				
<p>D.1b. Describe the assessment process as implemented by the State. Please describe any changes in the assessment process that occurred since the time of the CSBG State Plan submission. Please note that with the exception of regular on-site CSBG monitoring, all assessment options above may include either on-site or desk review (or a combination). The specific state process should be described in this narrative.</p> <p>The State assesses compliance with the CSBG Organizational Standards as part of biannual comprehensive monitoring. Monitoring is conducted in accordance with the guidance provided in IM No 97, dated October 10, 2026, and IM 138. Eligible entities document compliance with the standards in the state data management system. The system notified entities 30 days before any standard is scheduled to expire. The state can mark each standard as Approved, Not Approved, or request Additional Information in order to assess the standard. If a standard is marked as Not Approved, the eligible entity is required to complete a QIP response in the system for that standard indicating how they will ensure the standard will be met and maintained in the future. Once a standard is assessed, it does not have to be reassessed until it is expired or updated by the eligible entity. Assessment is completed by the State as part of biannual comprehensive monitoring</p>				
<p>D.2. Organizational Standards Performance: In the table below, please provide the percentage of CSBG Eligible Entities that met all State-adopted organizational standards in the reporting period (FFY). The target set in the CSBG State Plan is provided in the left-hand column. For more information on the CSBG Organizational Standards, see CSBG Information Memorandum # 138.</p>				
<p>Note: This information is associated with State Accountability Measures 6Sa.</p>				
Total Number of Entities Assessed				
<p>Note: The states should assess all eligible entities unless the state exempted the eligible entities per guidance in IM #138, as originally reported in the CSBG State Plan.</p>				
Total Number of Entities within the State	Number of Entities Exempted	Number of Assessable Entities	Number of Entities Assessed	Delete
16	8	8	8	
Target vs. Actual Performance on the Organizational Standards				
State CSBG Plan Target		Number that Met <u>All</u> (100%) State Standards		
13		6		

Progress Indicators			
<i>Indicate the number of entities that met the following percentages of Organizational Standards</i>			
<p>Note - While the State targets the percent of CSBG Eligible Entities to meet 100% of the Organizational Standards, targets are not set in the State Plan for 90%, 80%, <u>and</u> 70% progress indicators.</p>	Number of Entities Assessed	Number that Met all <u>100%</u> of State Standards	Actual Percentage
	8	6	75.00%
	Number of Entities Assessed	Number that Met between <u>90%</u> and <u>99%</u> of State Standards	Actual Percentage
	8	2	25.00%
	Number of Entities Assessed	Number that Met between <u>80%</u> and <u>89%</u> of State Standards	Actual Percentage
	8	0	0.00%
	Number of Entities Assessed	Number that Met between <u>70%</u> and <u>79%</u> of State Standards	Actual Percentage
	8	0	0.00%
Number of Entities Assessed	Number that Met less than <u>69%</u> of State Standards	Actual Percentage	
8	0	0.00%	
<p>Note: This information is associated with State Accountability measures 6Sa.</p>			
<p>D.2a. In the space below, please identify the challenges and factors contributing to the difference between the target and actual results provided in the top row of Table D.2. (above) The target should have been adjusted in the State Plan to account for a bi-annual review. The most that could achieve 100% in the fiscal year would be 8 CEEs. Accounting for that adjustment, the State met nearly met it's goal.</p>			
<p>D.2b. Percentage Meeting Organizational Standards by Category. In the table below, provide the number of eligible entities that met each category of the Organizational Standards. The percentage that met all standards in each category will be automatically calculated and totaled in the bottom row.</p>			
<p>Percentage Meeting Organizational Standards by Category</p>			
Category	Number of Entities Assessed	Number that Met all Standards in Category	Actual Percentage
1. Consumer Input and Involvement	8	8	50.00%
2. Community Engagement	8	8	50.00%
3. Community Assessment	8	8	50.00%
4. Organizational Leadership	8	8	50.00%
5. Board Governance	8	6	37.50%
6. Strategic Planning	8	8	50.00%
7. Human Resource Management	8	8	50.00%
8. Financial Operations & Oversight	8	8	50.00%
9. Data & Analysis	8	8	50.00%
<p>D.3. Technical Assistance Plans for Unmet Organizational Standards: As outlined in IM 138, states are expected to develop a Technical Assistance Plan (TAP) where needed to assist an eligible entity to meet the standard in a reasonable timeframe. Did the state develop any TAPs specifically for eligible entities with unmet organizational standards to assist in meeting the standard(s) in a reasonable timeframe?</p>			
<p>Did the state develop any TAPs specifically for eligible entities with unmet organizational standards to assist in meeting the standard(s) in a reasonable timeframe? <input type="radio"/> Yes <input checked="" type="radio"/> No</p>			
<p>If yes, how many eligible entities are on a TAP, specifically for unmet organizational standards? Provide a numerical amount between 0 - 99.</p>			0
<p>D.3.a. If the State identified CSBG Eligible Entities with unmet organizational standards for which it was determined that TAPs or QIPs would not be appropriate, please provide a narrative explanation below. <input type="radio"/> Yes <input checked="" type="radio"/> No</p>			
<p>Note: D.3. is associated with State Accountability Measure 6Sb.</p>			
<p>For additional information on corrective action and the circumstances under which a State may establish TAPs and QIPs, see IM-138, Pages 5-6</p>			

Section E - State Use of Funds

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 01/31/2025

Community Services Block Grant (CSBG) Annual Report - State Administration Module

SECTION E State Use of Funds

Note: The purpose of this section is to report on the funds received and spent during the Federal Fiscal Year (FFY), October 1 - September 30. Please review the final award letter received during the Federal Fiscal Year for the reporting period and the Federal Financial Report (FFR) submitted using standard form 425 (SF-425) for this for this reporting period. Please ensure that any allocations, obligations, and carry-over amounts reported below are for funds awarded in this federal fiscal year and are reconciled with the amounts reported in the FFR. An electronic version of the FFR is available for reference on the following web address:

CSBG Eligible Entity Allocation (90 Percent Funds) [Section 675C(a) of the CSBG Act]

E.1. State Distribution Formula:

Did the State institute any changes in the distribution formula for the CSBG Eligible Entities during the reporting period covered by this report?

- Yes
 No

E.1.a If yes please describe any specific changes and describe how the state complied with assurances provided in Question 14.8 of the CSBG State Plan as required under Section 676(b)(8) of the CBSG Act.

E.2. Planned vs. Actual Allocation and Expenditures:

Using the table below, specify the actual allocation of 90 percent of CSBG funds to CSBG Eligible Entities, as described under Section 675C(a) of the CSBG Act. This table must be based on actual dollars allocated, obligated to, and expended (liquidated) for each CSBG Eligible Entity during the Federal Fiscal Year (FFY). For each Eligible Entity receiving CSBG funds, provide the Funding Amount allocated to the CSBG Eligible Entity during the FFY.

Note: The Amount Allocated and the Amount Obligated are going to be an exact match the majority of the time. Amounts expended (liquidated) should reflect actual payments made to eligible entities.

Planned vs Actual CSBG 90 Percent Funds

CSBG Eligible Entity	Planned Allocations	Actual			Carryover Expenditures
	Funding Amount (\$)	Amount of Allocations (Based on State Formula)	Amount of Obligations	Expenditures	
EnAct, Inc.	1,028,285	1,041,539	1,041,539	730,000	331,539
North Central West Virginia Community Action Association, Inc.	1,043,785	1,056,969	1,056,969	650,000	471,969
Southwestern Community Action Council, Inc.	742,120	751,007	751,007	539,908	182,027
Nicholas Community Action Partnership, Inc.	231,636	232,826	232,826	193,521	57,826
Eastern West Virginia Community Action Agency, Inc.	393,862	397,184	397,184	237,000	90,184
PRIDE Community Services, Inc.	286,989	289,039	289,039	207,881	106,039
Community Resources, Inc.	749,456	757,913	757,913	495,000	347,913
Coalfield	259,261	260,881	260,881	208,000	45,881

Community Action Partnership, Inc.					
Community Action of South Eastern West Virginia, Inc.	430,643	434,769	434,769	310,486	188,090
Mountainheart Community Services, Inc.	226,639	227,752	227,752	190,000	37,752
Mountain CAP of West Virginia Inc	320,852	323,272	323,272	135,000	164,272
Change, Incorporated	462,760	467,308	467,308	308,965	131,360
Central West Virginia Community Action Association, Inc.	375,222	378,565	378,565	215,157	120,740
Raleigh County Community Action Association, Inc.	395,839	399,580	399,580	222,467	186,580
Telamon Corporation	461,723	466,410	466,410	206,705	466,410
Council of the Southern Mountains, Inc.	240,459	241,786	241,786	131,982	128,481
Total	7,649,531	7,726,800	7,726,800	4,982,072	3,057,063

E.3. Actual Distribution Timeframe:

Did the state make funds available to CSBG eligible entities no later than 30 days after OCS distributed the Federal award? Yes No

E.3a. If no, did the State implement procedures to ensure funds were made available to CSBG Eligible Entities consistently and without interruption? Yes No

E.3b. If the State was not able to make CSBG funds available within 30 calendar days after OCS distributed the Federal award, and was not able ensure that funds were made available consistently and without interruption, provide an explanation of the circumstances below along with a description of planned corrective actions.

The State made CSBG funds available to the eligible entities prior to the start of the subgrant period of performance. WV operates CSBG on a calendar year (January 1 - December 31). WV's eligible entities had prior year funds available and budgeted to spend at the time that OCS released FY2024 funds. Although FY2024 funds were not made available to the entities until January 2024, there was not an interruption in services or the flow of funding.

Note: Item E.3 is associated with State Accountability Measure 2Sa.

Administrative Funds [Section 675C(b)(2) of the CSBG Act]

E.4. What amount of State CSBG funds did the State obligate for administrative activities during the Federal Fiscal Year? The amount must be based on actual dollars allocated during the Federal Fiscal Year (FFY). If you provided a percentage in Question 7.6, please convert to dollars.

State Administrative Funds

CSBG State Plan Target	Actual Amount of Allocation (The amount allotted for state administrative activities)	Actual Amount Obligated	Actual Amount of Expenditures (The actual amount liquidated through procurement or direct expenditure activities during the FFY through state)	Actual Carryover Expenditures (The actual amount liquidated through procurement or direct expenditure activities from prior year FFY through state)
5	\$282,619	\$282,619	37,503	\$245,116

E.5. How many State staff positions were funded in whole or in part with CSBG funds in the reporting period (FFY)?

Staff Positions Funded

CSBG State Plan	Actual Number
-----------------	---------------

E.6. How many State Full Time Equivalents (FTEs) were funded with CSBG funds in the reporting period (FFY)?

State FTEs	
CSBG State Plan	Actual Number
4	3.2

Remainder/Discretionary Funds [Section 675C(b) of the CSBG Act]

E.7. Describe how the State used remainder/discretionary funds in the table below

Instructional Note: This table in the administrative report must be based on actual dollars obligated to each budget category using funds awarded in this federal fiscal year. States that do not have remainder/discretionary funds will not complete this item. If a funded activity fits under more than one category in the table, allocate the funds among the categories. For example, if the State provides funds under a contract with the State Community Action Association to provide T/TA to CSBG Eligible Entities and to create a statewide data system, the funds for that contract should be allocated appropriately between Row A and Row C. If an allocation is not possible, the State may allocate the funds to the main category with which the activity is associated.

Note: This information is associated with State Accountability Measures 3Sa.

Planned vs. Actual Use of Remainder/Discretionary Funds

Remainder/Discretionary Funds Uses (See 675C(b)(1) of the CSBG Act)	Planned Allocation	Actual Allocation	Actual Obligation	Actual Expenditure	Actual Carryover Expenditure	Brief Description of Services/activities
a. Training/technical assistance to eligible entities	\$192,000.00	\$240,000.00	\$240,000.00	\$81,765.00	\$120,902.00	Individual \$15,000 T/TA grants to each eligible entity in F24 with performance period of 4/1/2024 - 3/31/2025. Carryover expenses are from F23 subgrants with performance period of 4/1/2023 - 3/31/2024.
b. Coordination of State-operated programs and/or local programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NA
c. Statewide coordination and communication among eligible entities	\$200,000.00	\$0.00	\$0.00	\$0.00	\$230,000.00	Carryover expenditures represent F23 Grants to State Association and WV Coalition to End Homeless. F24 State Association grant was delayed to an October 1, 2024 start date and is therefore not reflected in the Actual allocation and obligation for this report.
d. Analysis of distribution of CSBG funds to determine if targeting greatest need	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NA
e. Asset-building programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NA
f. Innovative programs/activities by eligible entities or other neighborhood groups	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NA
g. State charity tax credits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NA
h. Other activities, Specify	\$32,974.00	\$189,617.00	\$189,617.00	\$0.00	\$150,000.00	Grant to CEE in partnership with State Association for the development and set up of a statewide Training Center.
Totals	\$424,974.00	\$429,617.00	\$429,617	\$81,765	\$500,902	

E.8. What types of organizations, if any, did the State work with (by grant or contract using remainder/discretionary funds) to carry out some or all of the activities in table E.7. (above)

- CSBG Eligible Entities (if checked, include the expected number of CSBG Eligible Entities to received funds)
- (if checked, include the expected number of CSBG Eligible Entities to received funds)
- 16
- Other community-based organizations
- State Community Action Association

<input type="checkbox"/>	Regional CSBG technical assistance provider	
<input type="checkbox"/>	National technical assistance provider	
<input type="checkbox"/>	Individual consultant	
<input type="checkbox"/>	Tribes and Tribal Organizations	
<input type="checkbox"/>	Other	
If Other Checked		
<input type="checkbox"/>	None (the State will carry out activities directly)	
E.9. Total Obligations and Expenditures: Total CSBG funds obligated and expended from CSBG funds awarded for the FFY. (Review and confirm from the chart below).		
Category	Actual Obligations	Actual Expenditures
E.9a. CSBG Eligible Entities Funds(from State CSBG 90% Formula Funds)	\$7,726,800	\$4,982,072
E.9b. State Administrative Costs	\$282,619	\$37,503
E.9c. Remainder/Discretionary Funds	\$429,617	\$81,765
E.9d. Total Obligations in FY	\$8,439,036	\$5,101,340
E.10. Total Award Amount and Unobligated Balance: In the table below, provide the unobligated balance for the federal fiscal year. The amount provided should be identical to the unobligated balance of federal funds as reported in LINE H of the FFR for this reporting year. This is the amount that was unobligated and will carry forward to the next federal fiscal year.		
Note: The total award amount should be identical to the amount reported in line LINE D of the FFR. If this amount does not reconcile, please review.		
Category	Totals	
E.10a. Total Obligations	\$8,439,036	
E.10b. Total Expenditures	\$5,101,340	
E.10c. Unobligated Balance from the FFY	\$146,289	
E.10d. Total Award Amount	\$8,585,325	

Section F - State Training and Technical Assistance

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 01/31/2025

Community Services Block Grant (CSBG) Annual Report - State Administration Module

SECTION F Training, Technical Assistance, or Both

F.1. Training and Technical Assistance Plan: Describe how the state delivered CSBG-funded training and technical assistance to CSBG eligible entities by completing the table below. Add a row for each activity: indicate the timeframe; whether it was training, technical assistance, or both; and the topic.

(CSBG funding used for this activity is referenced under Item E.7a, Use of Remainder/Discretionary Funds. State should also describe any training and technical assistance activities performed directly by state staff, regardless of whether these activities are funded with remainder/discretionary funds.)

Note: F.1 is associated with State Accountability Measure 3Sc

Training and Technical Assistance

Training	Topic	Actual Dates		Brief Description	Delete
		Start Date	End Date		
Both	Technology	10/11/2023	10/11/2023	State Data Mgt. System: System Administrator T/TA	
Training	Other	10/12/2023	10/12/2023	CSBG Application and Community Action Plan Technical Assistance	
Training	ROMA	10/16/2023	10/16/2023	In-depth Logic Model Training specific to State Data Mgt. System	
Technical Assistance	Reporting	10/17/2023	10/17/2023	CEE (EnAct) - Technical Assistance on Reporting Requirements	
Technical Assistance	Reporting	10/27/2023	10/27/2023	CEE (EnAct) - Go over CSBG Budget and Reporting	
Training	Organizational Standards - General	11/01/2023	11/01/2023	CSBG Organizational Standards Training specific to State Data Mgt. System	
Both	Technology	11/02/2023	11/02/2023	State Data Mgt. System: System Administrator T/TA	
Technical Assistance	Technology	11/13/2023	11/13/2023	CEE (CCAP) - Technical Assistance on Logic Models specific to State Data Mgt. System	
Training	Reporting	01/17/2024	01/17/2024	CSBG Annual Report Training	
Technical Assistance	Reporting	01/24/2024	01/24/2024	CEE (NCAP) - Tech. Assistance re: Mass Entry and CSBG Annual Reporting	
Technical Assistance	Reporting	01/26/2024	01/26/2024	CEE (CRI) - Tech. Assistance re: Mass Entry and CSBG Annual Reporting	
Technical Assistance	Reporting	02/01/2024	02/01/2024	CEE (TLMN) - Tech. Assistance re: Mass Entry and CSBG Annual Reporting	
Technical Assistance	Reporting	02/06/2024	02/06/2024	CEE (CCAP) - Tech. Assistance re: Mass Entry and CSBG Annual Reporting	
Technical Assistance	Reporting	02/06/2024	02/06/2024	CEE (MHRT) - Tech. Assistance re: Mass Entry and CSBG Annual Reporting	
Technical Assistance	Reporting	02/07/2024	02/07/2024	CEE (CASE) - Tech. Assistance re: Mass Entry and CSBG Annual Reporting	
Technical Assistance	Reporting	02/08/2024	02/08/2024	CEE (MCAP) - Tech. Assistance re: Mass Entry and CSBG Annual Reporting	
Technical Assistance	Reporting	02/09/2024	02/09/2024	CEE (CWVCAA) - Tech. Assistance re: Mass Entry and CSBG Annual Reporting	
Technical Assistance	Reporting	02/12/2024	02/12/2024	CEE (PRIDE) - Tech. Assistance re: Mass Entry and CSBG Annual Reporting	
Technical Assistance	Reporting	02/13/2024	02/13/2024	CEE (CCAP) - Tech. Assistance re: Mass Entry and CSBG Annual Reporting	
Technical Assistance	Reporting	02/13/2024	02/13/2024	CEE (EWVCAA) - Tech. Assistance re: Mass Entry and CSBG Annual Reporting	
		02/13/2024	02/13/2024	CEE (CRI) - Tech. Assistance re: Mass Entry and CSBG	

Technical Assistance	Reporting	2024	2024	Annual Reporting
Both	Technology	02/14/2024	02/14/2024	State Data Mgt. System: System Administrator T/TA
Technical Assistance	Reporting	02/22/2024	02/22/2024	CEE (CSM) - Tech. Assistance re: Mass Entry and CSBG Annual Reporting
Technical Assistance	Reporting	02/22/2024	02/22/2024	CEE (ENACT) - Tech. Assistance re: Mass Entry and CSBG Annual Reporting
Training	Other	02/27/2024	02/27/2024	Strategic Thinking Case Management Course - Session 1
Training	Other	03/20/2024	03/20/2024	Strategic Thinking Case Management Course - Session 2
Training	Other	04/29/2024	04/29/2024	State Conference Session: History of Community Action
Training	Technology	04/29/2024	04/29/2024	State Conference Session: WAPLink for Energy Auditors
Training	Other	04/29/2024	04/29/2024	State Conference Session: HR Training
Training	ROMA	04/30/2024	04/30/2024	State Conference Session: Using ROMA in Services for Families
Training	Technology	04/30/2024	04/30/2024	State Conference Session: State Data Mgt. System for Managers
Training	Community Assessment	04/30/2024	04/30/2024	State Conference Session: Comprehensive Community Assessment
Training	Reporting	04/30/2024	04/30/2024	State Conference Session: Data Entry for Case Management
Training	Other	04/30/2024	04/30/2024	State Conference Session: Holistic Service Delivery
Training	Other	04/30/2024	04/30/2024	State Conference Session: Rapid Cycle Learning
Training	Other	04/30/2024	04/30/2024	State Conference Session: Customer Service
Training	Strategic Planning	04/30/2024	04/30/2024	State Conference Session: Intro to Community Action Strategic Planning
Training	Other	04/30/2024	04/30/2024	State Conference Session: Effective Leadership
Training	Reporting	04/30/2024	04/30/2024	State Conference Session: Reporting Systems and Strategies
Training	Other	04/30/2024	04/30/2024	State Conference Session: Family Economic Mobility
Training	Other	05/01/2024	05/01/2024	State Conference Session: Nonprofit Partnerships
Training	Other	05/01/2024	05/01/2024	State Conference Session: Fundraising Dos and Dont's
Training	Other	05/01/2024	05/01/2024	State Conference Session: Ways to Lower Burnout and Practice Self-care
Training	Other	05/01/2024	05/01/2024	State Conference Session: Grant Mgt. from Research to Final Reports
Training	Other	08/13/2024	08/13/2024	Strategic Thinking Case Management Course - Session 3
Training	Reporting	08/21/2024	08/21/2024	CEE (CRI) - CSBG Annual Reporting Quality Control

Training and Technical Assistance Organizations: Indicate the types of organizations through which the state provided training and/or technical assistance as described in Item F.1, and briefly describe their involvement? (Check all that apply and provide a narrative where applicable.)

<input type="checkbox"/> CSBG Eligible Entities (if checked, provide the expected number of CSBG Eligible Entities to receive funds)
If checked, provide the expected number of CSBG eligible entities to receive funds
<input type="checkbox"/> Other community-based organizations
<input checked="" type="checkbox"/> State Community Action Association
<input type="checkbox"/> Regional CSBG technical assistance provider
<input checked="" type="checkbox"/> National technical assistance provider
<input checked="" type="checkbox"/> Individual consultant(s)
<input type="checkbox"/> Tribes and Tribal Organizations
<input checked="" type="checkbox"/> Other[Provide the types of organizations]

Section G - State Linkages and Communication

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 01/31/2025
Community Services Block Grant (CSBG) Annual Report - State Administration Module	
SECTION G State Linkages and Communication	
<p>Note: This section describes activities that the State supported with CSBG remainder/discretionary funds, described under Section 675C(b)(1) of the CSBG Act.</p> <p>Note: This item is associated with State Accountability Measure 7Sa.</p>	
<p>G.1. State Linkages and Coordination at the State Level: Please review and confirm all areas for linkage and coordination that were outlined in the CSBG State Plan.</p>	
<input type="checkbox"/> State Low Income Home Energy Assistance Program (LIHEAP) office	
<input checked="" type="checkbox"/> State Weatherization office	
<input type="checkbox"/> State Temporary Assistance for Needy Families (TANF) office	
<input type="checkbox"/> State Head Start office	
<input type="checkbox"/> State public health office	
<input checked="" type="checkbox"/> State education department	
<input type="checkbox"/> State Workforce Innovation and Opportunity Act (WIOA) agency	
<input type="checkbox"/> State budget office	
<input type="checkbox"/> Supplemental Nutrition Assistance Program (SNAP)	
<input type="checkbox"/> State child welfare office	
<input type="checkbox"/> State housing office	
<input checked="" type="checkbox"/> Other	
<p>If Other Describe State Energy Office, State Historic Preservation Office, WV Housing Development Fund, WV Community Action Partnership, Inc.</p>	
<p>G.1a. Describe the linkages and coordination at the state level that the state created or maintained to ensure increased access to CSBG services by communities and people with low-incomes that avoid duplication of services (as required by the assurance under Section 676(b)(5)) and identified in the CSBG State Plan. Describe or attach additional information as needed and provide a narrative describing activities, including an explanation of any changes from the original CSBG State Plan.</p> <p>The State has maintained its partnership with the "West Virginia Community Action Partnership" and through that partnership West Virginia was able to continue development of the state's online data management system that allows CSBG eligible entities to see all programs that customers are enrolled in, and services provided by community action. While this avoids duplication within the community action network, West Virginia's strives to work with other state agencies to avoid duplication to the greatest extent possible. The State maintains an active partnership with the WIOA (Workforce Innovation and Opportunity Act) Interagency Collaborative Team to collaborate. This partnership has resulted in more state wide recognition and acknowledgement of CSBG. The state meets monthly with the Workforce ICT to identify new opportunities and ways the CSBG network can work with state partners to avoid duplication of services. The State office also directs individuals seeking assistance to local CEEs through the State Office's website and to the myLITT.com online application, which will ensure unduplicated customer records.</p>	G.1a. Attachments
<p>G.2. State Linkages and Coordination at the Local Level: Review and update the actual activities for linkages and coordination at the local level that the State created or maintained during the FFY, including an explanation of any changes from the original CSBG State Plan.</p> <p>Include linkages with governmental and other social services, especially antipoverty programs, to assure the effective delivery of and coordination of CSBG services to people with low-income and communities and avoid duplication of services (as required by assurances under Sections 676(b)(5) and (b)(6)).</p> <p>The State maintained an active partnership with the West Virginia Community Action Partnership, the West Virginia Coalition to End Homelessness, and the WV Workforce Interagency Collaborative Team. The state office is a member of the Workforce WV Inter-agency Collaborative Team, and has encouraged communication between local Workforce Investment Boards and CEEs to engage one another and execute formal MOUs for the provision of employment related training and support services across the state. CSBG eligible entities have executed MOUs with their local workforce development boards. The State also participated on the HMIS (Homeless Management Information System) steering committee made up of representatives from all four WV Continuums of Care, and a representative from the State CSBG/ESG office to promote collaboration and data sharing. The state office collaborated with the WV Office of Energy on the development of BIL funding initiatives for the State of WV. The state worked closely with the WV Department of Health and Human Resources on the administration of LIHEAP for WV. The primary focus of that collaboration is centered around provision of Weatherization services and emergency repair and replacement of heating systems for vulnerable citizens in WV. The State office also collaborated with the WV Head Start Association through regular meetings with community action representatives.</p>	G.2. Attachments
<p>G.3. CSBG Eligible Entity Linkages and Coordination</p>	
<p>G.3a. State Assurance of CSBG Eligible Entity Linkages and Coordination: Review and update how the State assured that the CSBG Eligible Entities coordinated and established linkages to assure the</p>	G.3a. Attachments

<p>effective delivery of and coordination of CSBG services to people with low-income and communities and avoid duplication of services (as required by the assurance under Section 676(b)(5)). Attach additional information as needed.</p> <p>CSBG eligible entities have developed extensive information and referral networks and/or one stop service centers to meet the many needs of customers seeking services. Eligible entities partner with other public and private resources to provide a complete range of services for individuals, families, and communities. CSBG eligible entities operate within a network of local service providers to reduce duplication of effort and to coordinate resources to address various client circumstances. WV CEEs have provided (as part of the Community Action Plan) a list of community partners collaborating on each of the entity's programs. This data is reported and verified in Module 2, Section B of this report. WV CEEs reported significant leveraging of non-Community Service Block Grant Funds to meet identified community needs. The state CSBG network has worked collaboratively across the network to expand access to services to low-income individuals by making a mobile application available in which individuals can apply directly for services without having to travel to an office. In a few areas of the state, the family resource networks are working directly with community action or through community action for more efficient service delivery.</p>	
<p>G.3b State Assurance of Eligible Entity Linkages to Fill Service Gaps: Review and update how the CSBG Eligible Entities developed linkages to fill identified gaps in the services, through the provision of information, referrals, case management, and follow-up consultations, according to the assurance under Section 676(b)(3)(B) of the CSBG Act.</p> <p>Through the aforementioned state linkages in section G.1a. West Virginia's Workforce team has been more involved in learning about CSBG and how they can best work with local CAA's to offer unique opportunities and guidance for agencies that may lack the resources or knowledge on how to help people experiencing economic instability or homelessness. Some agencies are using Workforce WV and the Workforce Investment Boards to make referrals to the agency for customers in need of assistance with the purchase of uniforms, transportation to work, and funds for required preemployment screenings (physicals, DMV record checks, etc.) or license renewals and other needs. Some eligible entities are also partnering with other non-CSBG funded agencies such as the Family Resources Network (FRN) to help them with family care and to develop economic assistance payments to other community service providers. Some agencies are now partnering with a local agency called Community Works through referrals to help fill the gap in services related to home buying and adult education that CSBG is unable to reach. Through comprehensive case management, eligible entities are connected to an extensive network of referral agencies to assist their customers in the provision of services needed.</p>	
<p>G.4. Workforce Innovation and Opportunity Act (WIOA) Employment and Training Combined Plan Activities (if applicable): If the State included CSBG employment and training activities as part of a WIOA Combined State Plan, as allowed under the Workforce Innovation and Opportunity Act , provide a brief narrative describing the status of WIOA coordination activities, including web links if available to any publicly accessible combined plans and reports.</p> <p>While West Virginia is a participant in the WIOA Combined State Plan, CSBG specific employment and training activities are not included. The plan specifies that CSBG employment and training activities will be coordinated at the local level based on the local eligible entity's planned employment and training activities. WIOA coordination activities include participation in the the Workforce ICT, and local-level collaboration established through MOUs between local workforce development boards and CSBG eligible entities.</p>	
<p>G.5. Coordination among CSBG Eligible Entities and State Community Action Association: Review and update State activities that took place to support coordination among the CSBG Eligible Entities and the State Community Action Association.</p> <p>The State supports coordination among the eligible entities and the State Community Action Association by funding the Association with CSBG discretionary funding. The funding provides support for Community Action initiatives; including training and technical assistance, software support, and communication among eligible entities. The State and the WV Community Action Partnership work together to coordinate the WV ROMA Task Force, which is tasked with providing regular Intro to ROMA training as well as engaging in ROMA related policy development. The State office attends all WV Community Action Partnership board meetings to program program updates. Coordination efforts include, planning the annual state education conference, support and management of the state's Learning Management System, ROMA NCRT/NCRI coordination, and requirements of the state's data management software for CEEs.</p>	
<p>G.6. Feedback to CSBG Eligible Entities and State Community Action Association: Review and update how the State provided feedback to local entities and the State Community Action Association regarding its performance on State Accountability Measures.</p> <p>The State has provided feedback to local entities and State Community Action Associations regarding performance of State Accountability Measures as part of quarterly CSBG eligible entity executive director meetings, and through bimonthly State Association board meetings.</p>	
<p>Note: This information is associated with State Accountability Measure 5S(iii). The measure indicates feedback should be provided within 60 calendar days of the State getting feedback from OCS.</p>	

Section H - Monitoring, Corrective Action, and Fiscal Controls

U.S. Department of Health and Human Services				OMB Clearance No: 0970-0492		
CSBG Annual Report				Expiration Date: 01/31/2025		
Community Services Block Grant (CSBG) Annual Report - State Administration Module						
SECTION H Monitoring, Corrective Action, and Fiscal controls						
Monitoring of CSBG Eligible Entities (Section 678B(a) of the CSBG Act)						
H.1. Monitoring Schedule: Update the monitoring Briefly describe the actual monitoring visits conducted during the FFY including: full on-site reviews; on-site reviews of newly designated entities; follow-up reviews - including return visits to entities that failed to meet State goals, standards, and requirements; and other reviews as appropriate. If a monitoring visit was planned during the year but not implemented, provide a brief explanation in the far right column of the table below.						
Instructional Note: This information is associated with State Accountability Measure 4Sa(i).						
CSBG Eligible Entity	Monitoring Type	Review Type	Monitoring		Brief Description of Purpose Note: If the visit was not a part of the original monitoring plan, provide a brief explanation for the purpose of the visit (e.g. a follow-up regarding a special issue). This section should not be used to outline findings.	Delete
			Start Date	End Date		
EnAct, Inc.	Full onsite	Onsite Review	06/17/2024	11/17/2024	Regular onsite bi-annual monitoring.	
North Central West Virginia Community Action Association, Inc.	No review					
Southwestern Community Action Council, Inc.	Full onsite	Onsite Review	08/06/2024	08/13/2024	Regular onsite bi-annual monitoring.	
Nicholas Community Action Partnership, Inc.	Full onsite	Onsite Review	12/04/2023	12/06/2023	Regular onsite bi-annual monitoring.	
Eastern West Virginia Community Action Agency, Inc.	Full onsite	Onsite Review	04/24/2024	04/25/2024	Regular onsite bi-annual monitoring.	
PRIDE Community Services, Inc.	No review					
Community Resources, Inc.	No review					
Coalfield Community Action Partnership, Inc.	Full onsite	Onsite Review	01/29/2024	02/01/2024	Regular onsite bi-annual monitoring.	
Community Action of South Eastern West Virginia, Inc.	Full onsite	Onsite Review	02/20/2024	02/21/2024	Regular onsite bi-annual monitoring.	
Mountainheart Community Services, Inc.	Full onsite	Onsite Review	07/08/2024	07/09/2024	Regular onsite bi-annual monitoring.	
Mountain CAP of West Virginia Inc	No review					
Change, Incorporated	Full onsite	Onsite Review	01/08/2024	01/10/2024	Regular onsite bi-annual monitoring.	
Central West Virginia Community Action Association, Inc.	No review					
Raleigh County Community Action Association, Inc.	No review					

Telamon Corporation	No review				
Council of the Southern Mountains, Inc.	No review				

H.2. Monitoring Policies:
 Were any modifications made to the State's monitoring policies and procedures during the reporting period?
 Yes No

If changes were made to State monitoring policies and procedures, attach and/or provide a hyperlink to the modified documents.
 See attached.

H.2. Monitoring Policies Attachments

H.3. Initial Monitoring Reports:
 Were all State monitoring reports conducted in a manner consistent with State monitoring policies and procedures and disseminated to CSBG Eligible Entities within 60 calendar days?
 Yes No

Note: This item is associated with State Accountability Measure 4Sa(ii).

Corrective Action, Termination and Reduction of Funding and Assurance Requirements (Section 678C of the Act)

H.4. Technical Assistance Plans (TAPs):

H.4a. Technical Assistance Plans (TAPs): Are there any CSBG eligible entities within the state that are on a TAP due to issues of noncompliance identified during a monitoring review during the FFY? Yes No

H.4b. Creating Technical Assistance Plans (TAPs): Did the state work with all monitored CSBG eligible entities with issues of noncompliance to create a TAPs, as necessary? Yes No

H.4c. Reporting TAPs: Did the state report all TAPs to the Office of Community Services within 30 calendar days of creation? Yes No

H.5. Quality Improvement Plans (QIPs):

H.5a. Quality Improvement Plans (QIPs): Are there any CSBG eligible entities within the state that are on a QIP due to unresolved issues of noncompliance identified in the TAP? Yes No

H.5b. Creating Quality Improvement Plans (QIPs): Did all CSBG eligible entities on Quality Improvement Plans resolve issues of noncompliance within the schedule agreed upon by the state and eligible entity? Yes No

H.5c. Reporting QIPs: Did the state report all CSBG eligible entities with serious deficiencies from a monitoring review to the Office of Community Services within 30 calendar days of the state approving a QIP? Yes No

Note: This item is associated with State Accountability Measure 4Sa(iii).

Fiscal Controls and Audits

H.6. Single Audit Review: Pass through entities are required by 2 CFR 200.331(f) to verify that every sub-recipient is audited as required by 2 CFR 200.501. In the table below, provide the information of any CSBG eligible entity Single Audits in the Federal Audit Clearinghouse (FAC) submitted during the Federal Fiscal Year (FFY).

2 CFR 200.521 requires pass-through entities to provide the management decision for findings related to federal awards the pass-through makes to the sub-recipients. If applicable, provide the information regarding these decisions.

Note: Per 2 CFR 200.501, each eligible entity that receives at least \$750,000 of all federal funds, is required to submit a Single Audit within the FAC annually. A State Management Decision is required within 6 months (2 CFR 200.521(d)), if there is a CSBG finding within the Single Audit.

Eligible Entity	Eligible Entity Required to Report Single Audit in FAC	Eligible Entity Submitted a Single Audit in FAC?	Date Audit was Accepted by Federal Audit ClearingHouse	If Entity did not submit as required, has the state taken steps to ensure compliance?	State Management Decision Required? (As Applicable)	Date Management Decision Issued (As applicable)
EnAct, Inc.	Yes	Late	01/17/2025	Yes	No	
North Central West Virginia Community Action Association, Inc.	Yes	Yes	03/28/2024	No		
Southwestern Community Action Council, Inc.	Yes	Yes	03/28/2024	No		
Nicholas Community Action Partnership, Inc.	Yes	Yes	04/12/2024	No		
Eastern West Virginia Community Action Agency, Inc.	Yes	Yes	12/29/2024	No		
PRIDE Community Services, Inc.	Yes	Yes	08/06/2024	No		
Community Resources,			09/23/2024			

Inc.	Yes	Yes		No		
Coalfield Community Action Partnership, Inc.	Yes	Yes	01/11/2024	No		
Community Action of South Eastern West Virginia, Inc.	Yes	Yes	05/30/2024	No		
Mountainheart Community Services, Inc.	Yes	Yes	09/28/2024	No		
Mountain CAP of West Virginia Inc	Yes	Yes	12/12/2024	No		
Change, Incorporated	Yes	Yes	09/30/2024	No		
Central West Virginia Community Action Association, Inc.	Yes	Yes	08/06/2024	No		
Raleigh County Community Action Association, Inc.	Yes	Yes	09/26/2024	No		
Telamon Corporation	Yes	Yes	08/01/2024	No		
Council of the Southern Mountains, Inc.	Yes	Yes	05/31/2024	No		

H.7. Single Audit Management Decisions:

Briefly describe any management decisions issued according to State procedures of CSBG Eligible Entity single audit. Provide the audit finding reference number from the Federal Audit Clearinghouse and describe any required actions and timelines for correction.
N/A

Note: This information is associated with State Accountability Measure 4Sd

Section I - Results Oriented Management and Accountability (ROMA) System

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 01/31/2025
Community Services Block Grant (CSBG) Annual Report - State Administration Module	
SECTION I Results Oriented Management and Accountability (ROMA) System	
I.1. Performance Management System Participation: Confirm the performance measurement system did the state and CSBG eligible entities use, as required by Section 678E(a) of the CSBG Act and the assurance under Section 676(b)(12) of the CSBG Act?	
<input checked="" type="radio"/> The Results Oriented Management and Accountability (ROMA) System	
<input type="radio"/> Another performance management system that meets the requirements of Section 678E(b) of the CSBG Act	
<input type="radio"/> An alternative system for measuring performance and results	
I.1a. If ROMA was selected in item I.1, provide an update on any changes in procedures and data collection systems that were initiated or completed in the reporting period. No changes to procedures or data collection systems were implemented in FY2024.	I.1a. If ROMA was selected: Attachments
I.1b. If ROMA was not selected in item I.1., describe the system the State used for performance measurement. Provide an update on any changes in procedures and data collection systems that were initiated or completed in the reporting period. N/A	
I.2. State ROMA Support: How did the State support the CSBG Eligible Entities in using the ROMA system or alternative performance measurement system in promoting continuous improvement? For example, describe any data systems improvements, support for community needs assessment, support for strategic planning, data analysis etc. Data System Improvements: In 2023, West Virginia implemented a new data management system (LITT). LITT has allowed for modernization to data management including the ability for customer's to apply online and manage their information and communication with the agency via the mobile app. The state continued to contract with the software vendor to provide regular training as well as on-demand training and technical assistance for eligible entities throughout the year. The State provides discretionary funding to each eligible entity for training and technical assistance with community needs assessments, strategic planning, and data analysis as needed. The State worked with the State Association to support the statewide ROMA coordination group called the WV ROMA Task Force. The group was led by a ROMA professional at a local CEE who is working to become a master trainer through the Association on Nationally Certified ROMA Trainers. The group met regularly throughout 2024 to coordinate ROMA training, work with candidates to complete certification, and on ROMA focused projects in the state.	I.2. State ROMA Support: Attachments
I.3. State Review of Eligible Entity Data: Describe the procedures and activities the state used to review the ROMA data (i.e. all data from elements of the ROMA cycle) from CSBG Eligible Entities for completion, accuracy, and reliability (e.g. methodology used for validating the data submitted annually by the local agencies). ASSESSMENT: The State reviews Community Needs Assessment as part of comprehensive monitoring activities and provides feedback via monitoring meetings and written reports. PLANNING: The State reviews CSBG eligible entities Strategic Plans as part of comprehensive monitoring activities and provides feedback via monitoring meetings and written reports. The State reviews CSBG eligible entities annual Community Action Plans for each eligible entity program provided across the state. The Community Action Plan is submitted as part of the CEE's annual application for CSBG funding and includes ROMA Logic Model submissions. Procedures for reviewing ROMA Logic Models include checking to ensure that a ROMA Logic Model has been completed in the data management system for each program the agency administers, and that it includes all required inputs such as the program name, planned services and outcomes, as well as all components of the Logic Model. IMPLEMENTATION: The State requires CSBG eligible entities to maintain day-to-day reporting of the implementation of services delivery and achievement of outcomes in LITT. While each agency implements programs differently, all are required to maintain regular and complete reporting. ACHIEVEMENT OF RESULTS: The State required quarterly submission of Module 4 data for the CSBG Annual Report. This is to ensure that data entry is occurring, and CSBG eligible entities are documenting the achievement of results. Quarterly submissions are reviewed by the State. During monitoring, the State reviews a sample of CSBG client files to check for accurate reporting and documentation. EVALUATION: The State reviews evaluation via applicable CSBG Organizational Standards, and provides feedback to CSBG eligible entities on data submitted annually.	I.3. State Review of Eligible Entity Data: Attachments
I.4. State Feedback on Data Collection, Analysis and Reporting: State Accountability Measure 5S(ii) requires states to submit written feedback to each CSBG eligible entity regarding the entity's performance in meeting ROMA goals, as measured through National Performance Indicator (NPI) data, within 60 calendar days of submitting the state's Annual Report. Has the state provided each CSBG eligible entity with written, timely (at a minimum within 60 days of the submission) feedback regarding the entity's performance in meeting ROMA goals as measured through national performance data? <input checked="" type="radio"/> Yes <input type="radio"/> No	
If yes, Please describe, Note: This information is associated with State Accountability Measure 5S(ii) The State met with each CEE one-on-one prior to the submission of the 2024 annual report. The State provided feedback to CEEs 2023 CSBG Annual Report submissions through a data cleaning memo.	
I.5. State and eligible entity Continuous Improvement. Provide 2-3 examples of changes made by CSBG eligible entities to improve service delivery and enhance impact for individuals, families, and communities with low-incomes based on their in-depth analysis of performance data. See attached.	I.5. State and Eligible: Attachments

Module 2 - CSBG

Program Name: Community Services Block Grant

Grantee Name: West Virginia

Report Name: Module 2 - CSBG

Report Period: 10/01/2023 to 09/30/2024

Report Status: Submission Accepted by CO

Report Sections

- 1. Section A*
- 2. Section B*
- 3. Section C*

Section A

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 08/31/2025

Module 2 Section A: Local Agency CSBG Expenditures - Data Entry Form

Section A: Local Agency CSBG Expenditures Date Entry Form meets the Congressional requirement for an explanation of the total amount of CSBG funding expended during the reporting period (identified below) based on categories referenced in the CSBG Act.

Notes: CSBG funding expended during the reporting period should be reported in the domain that best reflects the services delivered and strategies implemented. Further instructions will be provided but please keep the following in mind, per domain.

Domain A.2g Services Supporting Multiple Domains: Expenditures reported under Services Supporting Multiple Domains are those that span or support outcomes achieved across multiple domains for families and individuals, such as case management, transportation, and childcare.

Domain A.2h Linkages: Many of the activities that were associated with Linkages are now captured in Domain A2.i. Agency Capacity Building. This narrows the definition of Linkages, but continues to include community initiatives and information and referral calls.

Domain A.2i Agency Capacity Building: Agency Capacity Building expenditures are detailed in A.4 on this form.

A.3 Reporting on Administration: Administrative costs for CSBG reporting are defined by the Office of Community Services as "equivalent to typical indirect costs or overhead." As distinguished from program administration or management expenditures that qualify as direct costs, administrative costs refer to central executive functions that do not directly support a specific project or service.

Name of CSBG Eligible Entity (enter below):

State Name (enter below):

A.1 CSBG Eligible Entity Reporting Period

A.1 Local Agency Reporting Period:

A.1a. July 1 - June 30	<input type="checkbox"/>
A.1b. October 1 - September 30	<input type="checkbox"/>
A.1c. January 1 - December 31	<input type="checkbox"/>

A.2 CSBG Expenditures:

CSBG Expenditures Domains	CSBG Funds
A.2a. Employment	\$1,183,870.48
A.2b. Education and Cognitive Development	\$268,089.81
A.2c. Income, Infrastructure, and Asset Building	\$168,232.51
A.2d. Housing	\$1,340,396.83
A.2e. Health and Social/Behavioral Development	\$515,020.01
A.2f. Civic Engagement and Community Involvement	\$48,666.14
A.2g. Services Supporting Multiple Domains	\$3,629,905.66
A.2h. Linkages (e.g. partnerships that support multiple domains)	\$323,744.10
A.2i. Agency Capacity Building (detailed below in Table A.4)	\$362,310.35
A.2j. Other (e.g. emergency management/disaster relief)	\$116,576.00
A.2k. Total CSBG Expenditures (auto-calculated)	\$7,956,811.89

A.3. Of the CSBG funds reported above, report the total amount used for Administration*.

\$869,943.03

***for more information on what qualifies as administration, refer to IM37**
<https://www.acf.hhs.gov/ocs/resource/im-no->

37-definition-and-allowability-of-direct-and-administrative-cost

A.4. Details on Agency Capacity Building Activities Funded by CSBG:

A.4.1. Please identify which activities were funded by CSBG under Agency Capacity Section B. Please check all that apply.

<input type="checkbox"/> Community Needs Assessment	<input type="checkbox"/> Data Management & Reporting	<input type="checkbox"/> Strategic planning
<input type="checkbox"/> Training & Technical Assistance	<input type="checkbox"/> Other	

A.4.1.oth. Below please specify Other Activities funded by CSBG under Agency Capacity:

Section B

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 08/31/2025

Module 2 Section B: Local Agency Capacity Building - Data Entry Form

Section B: Local Agency Capacity Building Data Entry Form provides detail on agency capacity building funded by CSBG and other funding sources.

Name of CSBG Eligible Entity:

B.2. Hours of Agency Capacity Building (e.g. training, planning, assessment):

Hours

B.2a. Hours of Board Members in capacity building activities

401

B.2b. Hours of Agency Staff in capacity building activities

22,631

B.3. Volunteer Hours of Agency Capacity Building (e.g. program support, service delivery, fundraising):

Hours

B.3a. Total number of volunteer hours donated to the agency

309,778

B.3a.1. Of the above, the total number of volunteer hours donated by individuals with low-incomes

100,919

B.4. The number of staff who hold certifications that increase agency capacity to achieve family and community outcomes, as measured by one or more of the following:

Number

B.4a. Number of Nationally Certified ROMA Trainers

8

B.4b. Number of Nationally Certified ROMA Implementers

16

B.4c. Number of Certified Community Action Professionals (CCAP)

9

B.4d. Number of Staff with a child development certification

174

B.4e. Number of Staff with a family development certification

41

B.4f. Number of Pathways Reviewers

1

B.4g. Number of Staff with Home Energy Professional Certifications

60

B.4g.1. Number of Energy Auditors

19

B.4g.2. Number of Retrofit Installer Technicians

32

B.4g.3. Number of Crew Leaders

19

B.4g.4. Number of Quality Control Inspectors (QCI)

17

B.4h. Number of LEED Risk Certified assessors

2

B.4i. Number of Building Performance Institute (BPI) certified professionals

8

B.4j. Number of Classroom Assessment Scoring System (CLASS) certified professionals

3

B.4k. Number of Certified Housing Quality Standards (HQS) Inspectors

0

B.4l. Number of American Institute of Certified Planners (AICP)

0

B.4m. Other (Please specify others below):

23

B.4m.oth. Below please specify Other certifications held by staff members:

B.5. Number of organizations, both public and private, that the CSBG Eligible Entity actively works with to expand resources and opportunities in order to achieve family and community outcomes:

Unduplicated Number of Organizations

B.5a. Non-Profit

296

B.5b. Faith Based

105

B.5c. Local Government

75

B.5d. State Government	107
B.5e. Federal Government	36
B.5f. For-Profit Business or Corporation	111
B.5g. Consortiums/Collaborations	96
B.5h. School Districts	81
B.5i. Institutions of Post-Secondary Education/Training	32
B.5j. Financial/Banking Institutions	15
B.5k. Health Service Organizations	130
B.5l. Statewide Associations or Collaborations	26

Section C

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 08/31/2025

Module 2 Section C: Allocated Resources per CSBG Eligible Entity - Data Entry Form

Name of CSBG Eligible Entity:

C.2. Amount of FY 20XX CSBG allocated to reporting entity	C.2.	\$8,041,151.10
--	-------------	----------------

C.3 Federal Resources Allocated (Other than CSBG)					
C.3a. Weatherization (DOE) (include oil overcharge \$\$)		C.3a.			\$10,966,569.59
C.3b. Health and Human Services (HHS)					
C.3b.1. LIHEAP - Fuel Assistance (include oil overcharge \$\$)		C.3b.1.			\$2,277,338.41
C.3b.2. LIHEAP - Weatherization (include oil overcharge \$\$)		C.3b.2.			\$7,461,156.42
C.3b.3. Head Start		C.3b.3.			\$39,762,324.48
C.3b.4. Early Head Start		C.3b.4.			\$6,622,991.00
C.3b.5. Older Americans Act		C.3b.5.			\$1,164,504.14
C.3b.6. Social Services Block Grant (SSBG)		C.3b.6.			\$0.00
C.3b.7. Medicare/Medicaid		C.3b.7.			\$15,723,589.44
C.3b.8. Assets for Independence (AFI)		C.3b.8.			\$0.00
C.3b.9. Temporary Assistance for Needy Families (TANF)		C.3b.9.			\$502,656.00
C.3b.10. Child Care Development Block Grant (CCDBG)		C.3b.10.			\$8,623,598.00
C.3b.11. Community Economic Development (CED)		C.3b.11.			\$0.00
C.3b.12.	Other HHS Resources <i>ENTER DESCRIPTION, CFDA#, & DOLLAR AMOUNT BELOW</i>				
i	C.3b.12.i		CFDA#:	C.3b.12.i	\$4,674,732.61
ii	C.3b.12.		CFDA#:	C.3b.12.ii	\$890,735.00
iii	C.3b.12.		CFDA#:	C.3b.12.iii	\$276,148.00
iv	C.3b.12.		CFDA#:	C.3b.12.iv	\$406,628.00
C.3b.13. Total Other HHS Resources (autocalculated)		C.3b.13.			\$6,248,243.61

C.3c. Department of Agriculture (USDA)					
C.3c.1. Special Supplemental Nutrition for Women, Infants, and Children (WIC)		C.3c.1.			\$0.00
C.3c.2. All USDA Non-Food programs (e.g. rural development)		C.3c.2.			\$0.00
C.3c.3. All other USDA Food programs		C.3c.3.			\$1,950,718.20
C.3d. Department of Housing and Urban Development (HUD)					
C.3d.1. Community Development Block Grant (CDBG) - Federal, State, and Local		C.3d.1.			\$48,822.00
C.3d.2. Section 8		C.3d.2.			\$598,869.00
C.3d.3. Section 202		C.3d.3.			\$0.00
C.3d.4. Home Tenant-Based Rental Assistance (HOME TBRA)		C.3d.4.			\$0.00
C.3d.5. HOPE for Homeowners Program (H4H)		C.3d.5.			\$0.00
C.3d.6. Emergency Solutions Grant (ESG)		C.3d.6.			\$475,687.17
C.3d.7. Continuum of Care (CoC)		C.3d.7.			\$1,897,191.72
C.3d.8. All other HUD programs, including homeless programs		C.3d.8.			\$854,290.21
C.3e. Department of Labor (DOL)					
C.3e.1. Workforce Innovation and Opportunity Act (WIOA) *previously WIA		C.3e.1.			\$960,291.00
C.3e.2. Other DOL Employment and Training programs		C.3e.2.			\$2,187,331.51
C.3e.3. All other DOL programs		C.3e.3.			\$0.00

C.3f. Corporation for National and Community Service (CNCS) programs	C.3f.	\$462,539.00
C.3g. Federal Emergency Management Agency (FEMA)	C.3g.	\$21,112.00
C.3h. Department of Transportation	C.3h.	\$40,753.00
C.3i. Department of Education	C.3i.	\$0.00
C.3j. Department of Justice	C.3j.	\$497,298.00
C.3k. Department of Treasury	C.3k.	\$81,529.35
C.3l. Other Federal Resources ENTER DESCRIPTION, CFDA#, & DOLLAR AMOUNT BELOW		
C.3li	CFDA#:	C.3li \$2,819,310.59
C.3lii	CFDA#:	C.3lii \$502,773.14
C.3liii	CFDA#:	C.3liii \$188,379.07
C.3liv	CFDA#:	C.3liv \$227,734.75
C.3m. Total Other Federal Resources (auto-calculated)		\$3,738,197.55
C.3n. Total: Non-CSBG Federal Resources Allocated (auto-calculated)		\$113,011,326.80

C.4. State Resources Allocated		
C.4a. State appropriated funds used for the same purpose as Federal CSBG funds	C.4a.	\$0.00
C.4b. State Housing and Homeless programs (include housing tax credits)	C.4b.	\$424,064.54
C.4c. State Nutrition programs	C.4c.	\$695,072.53
C.4d. State Early Childhood Programs (e.g. Head Start, Day Care)	C.4d.	\$220,200.00
C.4e. State Energy programs	C.4e.	\$350,018.00
C.4f. State Health programs	C.4f.	\$876,907.00
C.4g. State Youth Development programs	C.4g.	\$525,700.00
C.4h. State Employment and Training programs	C.4h.	\$6,565.00
C.4i. State Senior programs	C.4i.	\$1,481,731.00
C.4j. State Transportation programs	C.4j.	\$35,779.00
C.4k. State Education programs	C.4k.	\$385,347.00
C.4l. State Community, Rural and Economic Development programs	C.4l.	\$0.00
C.4m. State Family Development programs	C.4m.	\$89,833.00
C.4n. Other State Resources		
C.4n.i.	C.4n.i.	\$372,588.85
C.4n.ii.	C.4n.ii.	\$87,328.13
C.4n.iii.	C.4n.iii.	\$23,033.00
C.4n.iv.	C.4n.iv.	\$23,033.00

C.4.o. Total Other State Resources (auto-calculated)	C.4.o.	\$505,982.98
C.4.p Total: State Resources Allocated (auto-calculated)	C.4.p	\$5,597,200.05
C.4.q If any of these resources were also reported under Item C.3n. (Federal Resources), please estimate the amount.	C.4.q.	\$0.00

C.5. Local Resources Allocated		
C.5a. Amount of unrestricted funds appropriated by local government	C.5a.	\$196,508.00
C.5b. Amount of restricted funds appropriated by local government	C.5b.	\$8,363.00
C.5c. Value of Contract Services	C.5c.	\$1,633,025.21
C.5d. Value of in-kind goods/services received from local government	C.5d.	\$5,674,082.01
C.5e. Total: Local Resources Allocated (auto-calculated)	C.5e.	\$7,511,978.22
C.5f. If any of these resources were also reported under Item C.3n. or C.4p. (Federal or State Resources), please estimate the amount.	C.5f.	\$0.00

C.6. Private Sector Resources Allocated		
C.6a. Funds from foundations, corporations, United Way, other nonprofits	C.6a.	\$3,539,654.75
C.6b. Other donated funds	C.6b.	\$1,816,424.25

C.6c. Value of other donated items, food, clothing, furniture, etc.	C.6c.	\$439,690.20
C.6d. Value of in-kind services received from businesses	C.6d.	\$84,363.00
C.6e. Payments by clients for services	C.6e.	\$1,328,816.49
C.6f. Payments by private entities for goods or services for low income clients and communities	C.6f.	\$4,620,120.34
C.6g. Total: Private Sector Resources Allocated (autocalculated)	C.6g.	\$11,829,069.03
C.6h. If any of these resources were also reported under Item C.3n., C.4.p. or C.5e. (Federal, State or Local Resources), please estimate the amount.	C.6h.	\$0.00

C.7. Total Non-CSBG Resources Allocated: (Federal, State, Local & Private) (auto-calculated)	C.7.	\$137,949,574.10
C.8. Total Resources in CSBG Eligible Entity (including CSBG) (auto-calculated)	C.8.	\$145,576,541.20

Note : * All totals are autocalculated

Please Include Additional Information Below:

Module 4 - CSBG

Program Name: Community Services Block Grant

Grantee Name: West Virginia

Report Name: Module 4 - CSBG

Report Period: 10/01/2023 to 09/30/2024

Report Status: Submission Accepted by CO

Report Sections

- 1. Section A: Individual and Family National Performance Indicators (NPIs)*
- 2. Section B: Individual and Family Services*
- 3. Section C: All Characteristics Report*

Section A: Individual and Family National Performance Indicators (NPIs)

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

Form Approved
OMB No: 0970-0492
Expires: 08/31/2025

Module 4

**Section A: Individual and Family National Performance Indicators (NPIs)
Goal 1: Individuals and Families with low incomes are stable and achieve economic security.**

Name of CSBG Eligible Entity Reporting:

Employment Indicators

Employment (FNPI 1)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 1a The number of unemployed youth who obtained employment to gain skills or income.	265	32	2	0.75%	6.25%	
FNPI 1b The number of unemployed adults who obtained employment (up to a living wage).	1,901	794	449	23.62%	56.55%	
FNPI 1c The number of unemployed adults who obtained and maintained employment for at least 90 days (up to a living wage).	891	301	217	24.35%	72.09%	
FNPI 1d The number of unemployed adults who obtained and maintained employment for at least 180 days (up to a living wage).	451	311	180	39.91%	57.88%	
FNPI 1e The number of unemployed adults who obtained employment (with a living wage or higher).	625	88	29	4.64%	32.95%	
FNPI 1f The number of unemployed adults who obtained and maintained employment for at least 90 days (with a living wage or higher).	617	131	16	2.59%	12.21%	
FNPI 1g The number of unemployed adults who obtained and maintained employment for at least 180 days (with a living wage or higher).	24	7	2	8.33%	28.57%	
FNPI 1h The number of employed participants in a career-advancement related program who entered or transitioned into a position that provided increased income and/or benefits.	8	50	8	100.00%	16.00%	
FNPI 1h.1 The number of employed participants in a career advancement related program who increased income from employment through wage or salary amount increase.	1	0	1	100.00%	0.00%	
FNPI 1h.2 The number of employed participants in a career advancement related program who increased income from employment through hours worked increase.	7	50	7	100.00%	14.00%	
FNPI 1h.3 The number of employed participants in a career advancement related program who increased benefits related to employment.	0	0	0	0.00%	0.00%	
Other Employment Outcome Indicator (FNPI 1z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 1z1				0.00%	0.00%	
FNPI 1z2				0.00%	0.00%	
FNPI 1z3				0.00%	0.00%	
FNPI 1z4				0.00%	0.00%	
FNPI 1z5				0.00%	0.00%	

Education and Cognitive Development Indicators

Education and Cognitive Development (FNPI 2)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 2a The number of children (0 to 5) who demonstrated improved emergent literacy skills.	3,097	3,161	3,082	99.52%	97.50%	
FNPI 2b The number of children (0 to 5) who demonstrated skills for school readiness.	4,008	4,107	3,574	89.17%	87.02%	
FNPI 2c The number of children and youth who demonstrated	3,909	4,075	3,358	85.90%	82.40%	

improved positive approaches toward learning, including improved attention skills.						
FNPI 2c.1 Early Childhood Education (ages 0-5)	3,314	3,803	3,267	98.58%	85.91%	
FNPI 2c.2 1st grade-8th grade	518	242	83	16.02%	34.30%	
FNPI 2c.3 9th grade-12th grade	77	30	8	10.39%	26.67%	
FNPI 2d The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills).	3,795	4,082	3,512	92.54%	86.04%	
FNPI 2d.1 Early Childhood Education (ages 0-5)	3,504	3,674	3,456	98.63%	94.07%	
FNPI 2d.2 1st grade-8th grade	175	286	11	6.29%	3.85%	
FNPI 2d.3 9th grade-12th grade	116	122	45	38.79%	36.89%	
FNPI 2e The number of parents/caregivers who improved their home environments.	676	463	184	27.22%	39.74%	
FNPI 2f The number of adults who demonstrated improved basic education.	0	0	0	0.00%	0.00%	
FNPI 2g The number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.	580	87	1	0.17%	1.15%	
FNPI 2h The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.	993	169	96	9.67%	56.80%	
FNPI 2i The number of individuals who obtained an Associate's degree.	0	0	0	0.00%	0.00%	
FNPI 2j The number of individuals who obtained a Bachelor's degree.	0	0	0	0.00%	0.00%	
Education and Cognitive Development (FNPI 2z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 2z1				0.00%	0.00%	
FNPI 2z2				0.00%	0.00%	
FNPI 2z3				0.00%	0.00%	
FNPI 2z4				0.00%	0.00%	
FNPI 2z5				0.00%	0.00%	

Income and Asset Building Indicators

Income and Asset Building (FNPI 3)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 3a The number of individuals who achieved and maintained capacity to meet basic needs for 90 days.	2,280	1,668	816	35.79%	48.92%	
FNPI 3b The number of individuals who achieved and maintained capacity to meet basic needs for 180 days.	473	364	133	28.12%	36.54%	
FNPI 3c The number of individuals who opened a savings account or IDA.	654	43	22	3.36%	51.16%	
FNPI 3d The number of individuals who increased their savings.	1,132	327	182	16.08%	55.66%	
FNPI 3e The number of individuals who used their savings to purchase an asset.	1,052	63	66	6.27%	104.76%	
FNPI 3f The number of individuals who purchased a home.	460	52	62	13.48%	119.23%	
FNPI 3g The number of individuals who improved their credit scores.	418	83	15	3.59%	18.07%	
FNPI 3h The number of individuals who increased their net worth.	2,054	1,628	1,720	83.74%	105.65%	
FNPI 3i The number of individuals engaged with the Community Action Agency who report improved financial well-being.	5,348	4,368	3,741	69.95%	85.65%	
Other Income and Asset Building Outcome Indicator (FNPI 3z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 3z1				0.00%	0.00%	
FNPI 3z2				0.00%	0.00%	
FNPI 3z3				0.00%	0.00%	
FNPI 3z4				0.00%	0.00%	
FNPI 3z5				0.00%	0.00%	

Housing Indicators

Housing (FNPI 4)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [(III/ I = IV)]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 4a The number of Individuals experiencing homelessness who obtained safe temporary shelter.	544	658	482	88.60%	73.25%	
FNPI 4b The number of Individuals who obtained safe and affordable housing.	2,921	1,063	1,311	44.88%	123.33%	
FNPI 4c The number of Individuals who maintained safe and affordable housing for 90 days.	2,862	1,175	1,279	44.69%	108.85%	
FNPI 4d The number of Individuals who maintained safe and affordable housing for 180 days.	642	325	389	60.59%	119.69%	
FNPI 4e The number of Individuals who avoided eviction.	4,697	599	1,211	25.78%	202.17%	
FNPI 4f The number of Individuals who avoided foreclosure.	517	50	71	13.73%	142.00%	
FNPI 4g The number of Individuals who experienced improved health and safety due to improvements within their home (e.g. reduction or elimination of lead, radon, carbon monoxide and/or fire hazards or electrical issues, etc).	2,627	2,724	2,221	84.55%	81.53%	
FNPI 4h The number of Individuals with improved energy efficiency and/or energy burden reduction in their homes.	347	918	347	100.00%	37.80%	
Other Housing Outcome Indicator (FNPI 4z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [(III/ I = IV)]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 4z1				0.00%	0.00%	
FNPI 4z2				0.00%	0.00%	
FNPI 4z3				0.00%	0.00%	
FNPI 4z4				0.00%	0.00%	
FNPI 4z5				0.00%	0.00%	

Health and Social/Behavioral Development Indicators

Health and Social/Behavioral Development (FNPI 5)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [(III/ I = IV)]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 5a The number of individuals who demonstrated increased nutrition skills (e.g. cooking, shopping, and growing food).	2,646	2,328	1,431	54.08%	61.47%	
FNPI 5b The number of individuals who demonstrated improved physical health and well-being.	27,106	25,461	25,724	94.90%	101.03%	
FNPI 5c The number of individuals who demonstrated improved mental and behavioral health and well-being.	6,400	3,140	4,979	77.80%	158.57%	
FNPI 5d The number of individuals who improved skills related to the adult role of parents/ caregivers.	1,878	4,510	554	29.50%	12.28%	
FNPI 5e The number of parents/caregivers who demonstrated increased sensitivity and responsiveness in their interactions with their children.	1,391	765	323	23.22%	42.22%	
FNPI 5f The number of seniors (65+) who maintained an independent living situation.	866	1,030	847	97.81%	82.23%	
FNPI 5g The number of individuals with disabilities who maintained an independent living situation.	1,201	1,091	914	76.10%	83.78%	
FNPI 5h The number of individuals with a chronic illness who maintained an independent living situation.	781	380	439	56.21%	115.53%	
FNPI 5i The number of individuals with no recidivating event for six months.	55	3,035	48	87.27%	1.58%	
FNPI 5i.1 Youth (ages 14-17)	0	3,000	0	0.00%	0.00%	
FNPI 5i.2 Adults (ages 18+)	55	35	48	87.27%	137.14%	
Other Health and Social/Behavioral Development Outcome Indicator (FNPI 5z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [(III/ I = IV)]	V.) Performance Target Accuracy (III/ II = V)	NPI Entry Status
FNPI 5z1				0.00%	0.00%	
FNPI 5z2				0.00%	0.00%	
FNPI 5z3				0.00%	0.00%	
FNPI 5z4				0.00%	0.00%	
FNPI 5z5				0.00%	0.00%	

Civic Engagement and Community Involvement Indicators

Civic Engagement and Community Involvement Indicators (FNPI 6)	I.) Number of	II.) Target	III.) Actual Results	IV.) Percentage	V.) Performance	NPI Entry Status
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	Individuals Served in program(s)			Achieving Outcome [III/ I = IV]	Target Accuracy (III/ II = V]	
FNPI 6a The number of Individuals who increased skills, knowledge, and abilities to enable them to work with Community Action to improve conditions in the community.	1,789	647	485	27.11%	74.96%	
FNPI 6a.1 Of the above, the number of Community Action program participants who improved their leadership skills.	947	212	22	2.32%	10.38%	
FNPI 6a.2 Of the above, the number of Community Action program participants who improved their social networks.	1,293	487	374	28.92%	76.80%	
FNPI 6a.3 Of the above, the number of Community Action program participants who gained other skills, knowledge and abilities to enhance their ability to engage.	1,449	591	477	32.92%	80.71%	
Other Civic Engagement and Community Involvement Outcome Indicator (FNPI 6z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 6z1				0.00%	0.00%	
FNPI 6z2				0.00%	0.00%	
FNPI 6z3				0.00%	0.00%	
FNPI 6z4				0.00%	0.00%	
FNPI 6z5				0.00%	0.00%	

Outcomes Across Multiple Domains

Outcomes Across Multiple Domains (FNPI 7)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 7a The number of individuals who achieved one or more outcomes in the identified National Performance Indicators in one or more domain.	8,961	215	5,445	60.76%	2532.56%	
Other Outcome Indicator (FNPI 7z)	I.) Number of Individuals Served in program(s)	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome [III/ I = IV]	V.) Performance Target Accuracy (III/ II = V]	NPI Entry Status
FNPI 7z1				0.00%	0.00%	
FNPI 7z2				0.00%	0.00%	
FNPI 7z3				0.00%	0.00%	
FNPI 7z4				0.00%	0.00%	
FNPI 7z5				0.00%	0.00%	

Section B: Individual and Family Services

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

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Module 4

Section B: Individual and Family Services

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:

Employment Services

Employment Services (SRV 1)	Unduplicated Number of Individuals Served
Skills Training and Opportunities for Experience (SRV 1a-f)	
SRV 1a Vocational Training	7
SRV 1b On-the-Job and other Work Experience	198
SRV 1c Youth Summer Work Placements	0
SRV 1d Apprenticeship/Internship	0
SRV 1e Self-Employment Skills Training	45
SRV 1f Job Readiness Training	373
Career Counseling (SRV 1g-h)	
SRV 1g Workshops	29
SRV 1h Coaching	81
Job Search (SRV 1i-n)	
SRV 1i Coaching	260
SRV 1j Resume Development	59
SRV 1k Interview Skills Training	47
SRV 1l Job Referrals	165
SRV 1m Job Placements	117
SRV 1n Pre-employment physicals, background checks, etc.	33
Post Employment Supports (SRV 1o-p)	
SRV 1o Coaching	39
SRV 1p Interactions with employers	418
SRV 1q Employment Supplies	
SRV 1q Employment Supplies	73

Education and Cognitive Development Services

Education and Cognitive Development Services (SRV 2)	Unduplicated Number of Individuals Served
Child/Young Adult Education Programs (SRV 2a-j)	
SRV 2a Early Head Start	604
SRV 2b Head Start	3,488
SRV 2c Other Early-Childhood (0-5 yr. old) Education	718
SRV 2d K-12 Education	9
SRV 2e K-12 Support Services	215
SRV 2f Financial Literacy Education	217
SRV 2g Literacy/English Language Education	0
SRV 2h College-Readiness Preparation/Support	0
SRV 2i Other Post Secondary Preparation	0
SRV 2j Other Post Secondary Support	8
School Supplies (SRV 2k)	
SRV 2k School Supplies	2,168

Extra-curricular Programs (SRV 2l-q)	
SRV 2l Before and After School Activities	49
SRV 2m Summer Youth Recreational Activities	30
SRV 2n Summer Education Programs	0
SRV 2o Behavior Improvement Programs (attitude, self-esteem, Dress-for-Success, etc.)	147
SRV 2p Mentoring	227
SRV 2q Leadership Training	0
Adult Education Programs (SRV 2r-z)	
SRV 2r Adult Literacy Classes	2
SRV 2s English Language Classes	0
SRV 2t Basic Education Classes	12
SRV 2u High School Equivalency Classes	0
SRV 2v Leadership Training	0
SRV 2w Parenting Supports (may be a part of the early childhood programs identified above)	1,110
SRV 2x Applied Technology Classes	0
SRV 2y Post-Secondary Education Preparation	0
SRV 2z Financial Literacy Education	10
Post-Secondary Education Supports (SRV 2aa)	
SRV 2aa College applications, text books, computers, etc.	5
Financial Aid Assistance (SRV 2bb)	
SRV 2bb Scholarships	0
Home Visits (SVR 2cc)	
SRV 2cc Home Visits	1,882

Income and Asset Building Services

Income and Asset Building Services (SRV 3)	Unduplicated Number of Individuals Served
Training and Counseling Services (SRV 3a-f)	
SRV 3a Financial Capability Skills Training	510
SRV 3b Financial Coaching/Counseling	180
SRV 3c Financial Management Programs (including budgeting, credit management, credit repair, credit counseling, etc.)	236
SRV 3d First-time Homebuyer Counseling	117
SRV 3e Foreclosure Prevention Counseling	50
SRV 3f Small Business Start-Up and Development Counseling Sessions/Classes	0
Benefit Coordination and Advocacy (SRV 3g-l)	
SRV 3g Child Support Payments	0
SRV 3h Health Insurance	12
SRV 3i Social Security/SSI Payments	7
SRV 3j Veteran's Benefits	54
SRV 3k TANF Benefits	27
SRV 3l SNAP Benefits	72
Asset Building (SRV 3m-o)	
SRV 3m Saving Accounts/IDAs and other asset building accounts	219
SRV 3n Other financial products (IRA accounts, MyRA, other retirement accounts, etc.)	3
SRV 3o VITA, EITC, or Other Tax Preparation programs	8,657
SRV 3p Loans And Grants (SRV 3p-q)	
SRV 3p Micro-loans	0
SRV 3q Business incubator/business development loans	0

Housing Services

Housing Services (SRV 4)	Unduplicated Number of Individuals Served
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Housing Payment Assistance (SRV 4a-e)	
SRV 4a Financial Capability Skill Training	99
SRV 4b Financial Coaching/Counseling	338
SRV 4c Rent Payments (includes Emergency Rent Payments)	1,044
SRV 4d Deposit Payments	256
SRV 4e Mortgage Payments (includes Emergency Mortgage Payments)	0
Eviction Prevention Services (SRV 4f-h)	
SRV 4f Eviction Counseling	96
SRV 4g Landlord/Tenant Mediations	417
SRV 4h Landlord/Tenant Rights Education	242
Utility Payment Assistance (SRV 4i-l)	
SRV 4i Utility Payments (LIHEAP-includes Emergency Utility Payments)	2,036
SRV 4j Utility Deposits	79
SRV 4k Utility Arrears Payments	1,809
SRV 4l Level Billing Assistance	0
Housing Placement/Rapid Re-housing (SRV 4m-p)	
SRV 4m Temporary Housing Placement (includes Emergency Shelters)	443
SRV 4n Transitional Housing Placements	128
SRV 4o Permanent Housing Placements	285
SRV 4p Rental Counseling	246
Housing Maintenance & Improvements (SRV 4q)	
SRV 4q Home Repairs (e.g. structural, appliance, heating systems, etc.) (Including Emergency Home Repairs)	990
Weatherization Services (SRV 4r-t)	
SRV 4r Independent-living Home Improvements (e.g. ramps, tub and shower grab bars, handicap accessible modifications, etc.)	21
SRV 4s Healthy Homes Services(e.g. reduction or elimination of lead, radon, carbon monoxide and/or fire hazards or electrical issues, etc.)	403
SRV 4t Energy Efficiency Improvements (e.g. insullation, air sealing, furnace repair, etc.)	778

Health and Social/Behavioral Development

Health and Social/Behavioral Development Services (SRV 5)	Unduplicated Number of Individuals Served
Health Services, Screening and Assessments (SRV 5a-j)	
SRV 5a Immunizations	1,048
SRV 5b Physicals	1,164
SRV 5c Developmental Delay Screening	2,375
SRV 5d Vision Screening	914
SRV 5e Prescription Payments	1
SRV 5f Doctor Visit Payments	0
SRV 5g Maternal/Child Health	262
SRV 5h Nursing Care Sessions	49
SRV 5i In-Home Affordable Seniors/Disabled Care Sessions (Nursing, Chores, Personal Care Services)	581
SRV 5j Health Insurance Options Counseling	110
Reproductive Health Services (SRV 5k-o)	
SRV 5k Coaching Sessions	83
SRV 5l Family Planning Classes	1
SRV 5m Contraceptives	82
SRV 5n STI/HIV Prevention Counseling Sessions	3,529
SRV 5o STI/HIV Screenings	0
Wellness Education (SRV 5p-q)	
SRV 5p Wellness Classes (stress reduction, medication management, mindfulness, etc.)	3,737
SRV 5q Exercise/Fitness	3,002
Mental/Behavioral Health (SRV 5r-x)	
SRV 5r Detoxification Sessions	8

SRV 5s Substance Abuse Screenings	129
SRV 5t Substance Abuse Counseling	75
SRV 5u Mental Health Assessments	216
SRV 5v Mental Health Counseling	1,671
SRV 5w Crisis Response/Call-In Responses	402
SRV 5x Domestic Violence Programs	259
Support Groups (SRV 5y-aa)	
SRV 5y Substance Abuse Support Group Meetings	106
SRV 5z Domestic Violence Support Group Meetings	1
SRV 5aa Mental Health Support Group Meeting	3
Health and Social/Behavioral Development Services (Cont'd.)	Unduplicated Number of Individuals Served
Dental Services, Screenings and Exams (SRV 5bb-ee)	
SRV 5bb Adult Dental Screening/Exams	0
SRV 5cc Adult Dental Services (including Emergency Dental Procedures)	3,343
SRV 5dd Child Dental Screenings/Exams	1,013
SRV 5ee Child Dental Services (including Emergency Dental Procedures)	0
Nutrition and Food/Meals (SRV 5ff-jj)	
SRV 5ff Skills Classes (Gardening, Cooking, Nutrition)	392
SRV 5gg Community Gardening Activities	0
SRV 5hh Incentives (e.g. gift card for food preparation, rewards for participation, etc.)	616
SRV 5ii Prepared Meals	8,789
SRV 5jj Food Distribution (Food Bags/Boxes, Food Share Program, Bags of Groceries)	9,764
Family Skills Development (SRV 5kk-mm)	
SRV 5kk Family Mentoring Sessions	93
SRV 5ll Life Skills Coaching Sessions	3,735
SRV 5mm Parenting Classes	118
Emergency Hygiene Assistance (SRV 5nn-oo)	
SRV 5nn Kits/boxes	2,646
SRV 5oo Hygiene Facility Utilizations (e.g. showers, toilets, sinks)	48

Civic Engagement and Community Involvement

Civic Engagement and Community Involvement Services (SRV 6a-f)	Unduplicated Number of Individuals Served
SRV 6a Voter Education and Access	0
SRV 6b Leadership Training	53
SRV 6c Tri-partite Board Membership	16
SRV 6d Citizenship Classes	0
SRV 6e Getting Ahead Classes	0
SRV 6f Volunteer Training	582

Services Supporting Multiple Domains

Services Supporting Multiple Domains (SRV 7)	Unduplicated Number of Individuals Served
Case Management (SRV 7a)	
SRV 7a Case Management	2,461
Eligibility Determinations (SRV 7b)	
SRV 7b Eligibility Determinations	12,595
Referrals (SRV 7c)	
SRV 7c Referrals	15,868
Transportation Services (SRV 7d)	
SRV 7d Transportation Services (e.g. bus passes, bus transport, support for auto purchase or repair; including emergency services)	2,392
Childcare (SRV 7e-f)	
SRV 7e Child Care subsidies	2,790
SRV 7f Child Care payments	1

Eldercare (SRV 7g)	
SRV 7g Day Centers	51
Identification Documents (SRV 7h-j)	
SRV 7h Birth Certificate	317
SRV 7i Social Security Card	24
SRV 7j Driver's License	299
Re-Entry Services (SRV 7k)	
SRV 7k Criminal Record Expungements	0
Legal Assistance (includes emergency legal assistance) (SRV 7m)	
SRV 7m Legal Assistance	15
Emergency Clothing Assistance (SRV 7n)	
SRV 7n Emergency Clothing Assistance	898
Mediation/Customer Advocacy Interventions (debt forgiveness, negotiations or issues with landlords, coordinating with other services or government) (SRV 7o)	
SRV 7o Mediation/Customer Advocacy Interventions	2

Section C: All Characteristics Report

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families
Community Services Block Grant (CSBG)

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Module 4

Section C: All Characteristics Report

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:			
A. Total unduplicated number of all INDIVIDUALS about whom one or more characteristics were obtained:		93,905	
B. Total unduplicated number of all HOUSEHOLDS about whom one or more characteristics were obtained:		30,498	
C. INDIVIDUAL LEVEL CHARACTERISTICS			
1. Sex	Number of Individuals	6. Ethnicity/Race	Number of Individuals
a. Male	36,149	I. Ethnicity	
b. Female	52,291	a. Hispanic, Latino or Spanish Origins	1,439
		b. Not Hispanic, Latino or Spanish Origins	75,392
		c. Unknown/not reported	17,074
TOTAL	93,905	TOTAL	93,905
2. Age	Number of Individuals	II. Race	
a. 0-5	14,923	a. American Indian or Alaska Native	89
b. 6-13	13,408	b. Asian	210
c. 14-17	8,608	c. Black or African American	5,926
d. 18-24	7,942	d. Native Hawaiian and Other Pacific Islander	66
e. 25-44	19,596	e. White	67,772
f. 45-54	7,977	f. Other	168
g. 55-59	4,201	g. Multi-race (two or more of the above)	2,345
h. 60-64	4,089	h. Unknown/not reported	17,329
i. 65-74	6,073	TOTAL	93,905
j. 75+	4,211		
k. Unknown/not reported	2,877	7. Military Status	Number of Individuals
TOTAL	93,905	a. Veteran	1,838
		b. Active Military	54
		c. Never Served in the Military	26,791
		d. Unknown/not reported	25,406
3. Education Levels	Number of Individuals		
	[ages 14-24] [ages 25+]	TOTAL	54,089
a. Grades 0-8	1,547 673		
b. Grades 9-12/Non-Graduate	2,126 3,951	8. Work Status(Individuals 18+)	Number of Individuals
c. High School Graduate/ Equivalency Diploma	1,692 14,868	a. Employed Full-Time	8,972
d. GED/Equivalency Diploma	79		
e. 12 grade + Some Post-Secondary	96 1,071	b. Employed Part-Time	2,743
f. 2 or 4 years College Graduate	45 1,297	c. Migrant or Seasonal Farm Worker	28

g. Graduate of other post-secondary school	211	2,989	d. Unemployed (Short-Term, 6 months or less)	1,819
h. Unknown/not reported	10,833	21,219	e. Unemployed (Long-Term, more than 6 months)	3,881
TOTAL	16,550	46,147	f. Unemployed (Not in Labor Force)	8,993
			g. Retired	4,993
4. Disconnected Youth	Number of Individuals		h. Unknown/not reported	22,660
a. Youth ages 14-24 who are neither working or in school	75		TOTAL	54,089
5. Health	Number of Individuals			
a. Disabling Condition	Yes 8,174	No 42,179	Unknown 43,552	
b. Health Insurance*	45,402	2,314	46,189	
*If an individual reported that they had Health Insurance please identify the source of health insurance below.				
Health Insurance Sources				
c.1. Medicaid				25,975
c.2. Medicare				6,438
c.3. State Children's Health Insurance Program				710
c.4. State Health Insurance for Adults				139
c.5. Military Health Care				406
c.6. Direct-Purchase				8,538
c.7. Employment Based				3,417
c.8. Unknown/not reported				14,385
c.9. TOTAL				60,008
Section C.5 Status				
D. HOUSEHOLD LEVEL CHARACTERISTICS				
9. Household Type	Number of Households		13. Sources of Household Income	Number of Households
a. Single Person	12,345		a. Income from Employment Only	5,808
b. Two Adults NO Children	2,799		b. Income from Employment and Other Income Source	2,437
c. Single Parent Female	4,989		c. Income from Employment, Other Income Source, and Non-Cash Benefits	531
d. Single Parent Male	398		d. Income from Employment and Non-Cash Benefits	1,331
e. Two Parent Household	3,623		e. Other Income Source Only	9,010
f. Non-related Adults with Children	406		f. Other Income Source and Non-Cash Benefits	2,544
g. Multigenerational Household	693		g. No Income	4,440
h. Other	1,620		h. Non-Cash Benefits Only	1,284
i. Unknown/not reported	3,625		i. Unknown/not reported	3,113
j. TOTAL	30,498		j. TOTAL	30,498
Section D.9 Status			Section D.13 Status	
			Below, please report the types of Other income and/or non-cash benefits received by the households who reported sources other than employment	
10. Household Size	Number of Households		14. Other Income Source	Number of Households
a. Single Person	12,345		a. TANF	311
b. Two	6,840		b. Supplemental Security Income (SSI)	2,721
c. Three	3,633		c. Social Security Disability Income (SSDI)	1,804
d. Four	2,184		d. VA Service-Connected Disability Compensation	150
e. Five	1,200		e. VA Non-Service Connected Disability Pension	32
f. Six or more	900		f. Private Disability Insurance	21
g. Unknown/not reported	3,396		g. Worker's Compensation	32
h. TOTAL	30,498		h. Retirement Income from Social Security	3,238

