

2018-2019

West Virginia

CSBG State Plan



WV

West Virginia Development Office
Community Advancement & Development

CSBG Annual Report

Program Name: Community Services Block Grant

Grantee Name: WEST VIRGINIA

Report Name: CSBG Annual Report

Report Period: 10/01/2015 to 09/30/2016

Report Status: Submitted

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Section A - Module 1 - State Administration

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 01/31/2020

Community Services Block Grant (CSBG) Annual Report - State Administration Module

Note: The reporting timeframes for all information in the administrative module is based on the Federal Fiscal Year, which runs from October 1 of a given calendar year until September 30 of the following calendar year. When completing the annual report, respondents will first indicate the Federal Fiscal Year for which the state is submitting data. The Online Data Collection (OLDC) system will then auto-populate the administrative module with information from the appropriate year (year 1 or year 2) in the accepted CSBG State Plan. States will be able to update information in these sections, as necessary.

SECTION A CSBG LEAD Agency, CSBG Authorized Official, CSBG Point of Contact

[A1. Confirm and update the following information in relation to the lead agency designated to administer the CSBG in the State, as required by Section 676\(a\) of the CSBG Act.](#)

A1a. Lead Agency WV Office of Economic Opportunity

A1b. Cabinet or administrative department of this lead agency

☐ Community Services Department

☐ Human Services Department

☐ Social Services Department

☐ Governors Office

☐ Community Affairs Department

☒ Other, describe

Department of Commerce

A1c. Division, bureau, or office of the CSBG authorized official WV Office of Economic Opportunity

A1d. Authorized official of the lead agency :
Instructional note: The authorized official could be the director, secretary, commissioner etc. as assigned in the designation letter (attached under item 1.3). The authorized official is the person indicated as authorized representative on the SF-424M.

Mr. Russell W. Tarry

A1e. Street address 1900 Kanawha Blvd. East, Building 6, Room 553

A1f. City Charleston	A1g. State WV	A1h. Zip 25305	
A1i. Telephone (304) 957-2061	Extension	A1j. Fax (304) 558-4210	A1k. Email Russell.W.Tarry@wv.gov

A1l. Lead agency website <http://www.oeo.wv.gov>

A.2. Please check additional programs administered by the State CSBG Lead Agency during the reporting year (FFY)

☒ Weatherization Assistance Program (WAP)

☐ Low Income Home Energy Assistance Program (LIHEAP)

☐ U.S. Department of Agriculture Programs

Specify

☐ U.S. Department of Housing and Urban Development (HUD) Programs

Specify

☐ Other, Describe

If yes, Please list below:

Section B - Statewide Goals and Accomplishments

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492	
CSBG Annual Report	Expiration Date: 01/31/2020	
Community Services Block Grant (CSBG) Annual Report - State Administration Module		
SECTION B Statewide Goals and Accomplishments		
B.1. Progress on State Plan Goals: Describe progress in meeting the State's CSBG-specific goals for State administration of CSBG under this State Plan.		
Goals: The goals of the State CSBG Office are: (1) To submit an application to the Secretary containing information and provisions that describe the programs for which assistance is sought under the community services block grant program prepared in accordance with and containing the information described in Section 676 of the Act. [675A(b)]. (2) To use not less than 90 percent of the funds made available to the State by the Secretary under Section 675A or 675B of the Act to make grants to eligible entities for the stated purposes of the community services block grant program and to make such funds available to eligible entities for obligation during the fiscal year and the succeeding fiscal year. (3) To limit the amount of funds carried over to the succeeding fiscal year of an allocation. (4) To spend no less than 5 percent of the grant received under Section 675A or the State allotment received under section 675C(b)(1) for discretionary expenses. (5) To hold at least one hearing in the State with sufficient time and statewide distribution of notice of such hearing, to provide to the public an opportunity to comment on the proposed use and distribution of funds to be provided through the grant or allotment under Section 675A or '675B for the period covered by the State plan. [676(a)(2)(B)]. (6) To promote the implementation of the National Organizational Standards, including: provision of training and resources to CEEs to complete an electronic Self-assessment. (7) To review the Organizational Standards electronic Self-assessments annually and provide Technical Assistance Plans (TAPs) or Quality Improvement Plans (QIPs) for improvement. (8) To assure that all WV CSBG Eligible Entities meet 100% of the Organizational Standards by the end of FY2017. (9) To present a summary of the CSBG State Plan at an annual legislative hearing for block grants in the State of WV in accordance with [676(a)(3)]. (10) To make available for the public inspection each plan or revised State plan in such a manner as will facilitate review of and comment on the plan. [676(e)(2)]. (11) To provide timely communication to CEEs and statewide partners on the administration of CSBG, including, communication of grant requirements and training and technical assistance opportunities. (12) To provide regular training opportunities on topics crucial to the successful implementation of CSBG, including at a minimum; CSBG Application training, Grant Agreement training, IS Report training, Grant Financial Tracking/Invoicing training, Organizational Standards training, ROMA training, and Community Needs Assessment training.		
<input type="radio"/> All Goals Accomplished		
<input checked="" type="radio"/> Goals Partially Accomplished		
Describe Progress (1) Accomplished (2) Accomplished (3) In Progress - WV has made progress at limiting the amount of carry-over. The length of time agencies are carrying over funds has decreased. (4) Accomplished (5) Accomplished (6) Accomplished - WV has developed an Organizational Standards implementation policy which address the timeline of implementation and review procedures. The procedures also address how focused T/TA efforts will be pursued based on the result of reviews. (7) In Progress - WV CEEs have completed 2 self-assessments of the Organizational Standards which have been reviewed by the State Office Compliance unit. The reviews have resulted in Technical Assistance Plans which indicate the documentation and expected improvements needed by each CEE for each individual standard. The process was developed in collaboration with the CEEs and State Association. The 2016 Assessment review reports and TAPs will be distributed in April 2017. (8) In Progress - We still hope to accomplish this goal. CEEs will begin the 2017 Self-assessments on April 1, and have until September 30 to complete the assessments. There may be instances where agencies are in the middle of Needs Assessment cycles that would prevent them from being able to meet all standards this year, but we are pushing forward. (9) Accomplished (10) Accomplished (11) Accomplished through Quarterly in 2016, and Bi-monthly in 2017 CSBG Meetings with the State Office, State Association, and CEE Executive Directors/CEOs. (12) Goals Partially Accomplished. All have occurred except Grant Agreement training.		
<input type="radio"/> Not Accomplished		
Explain		
<u>Note: This information is associated with State Accountability Measure 1Sa(i) and will be used in assessing overall progress in meeting State goals.</u>		
B.2. CSBG Eligible Entity Overall Satisfaction Targets: In the table below, provide the State's most recent target for CSBG Eligible Entity Overall Satisfaction during the performance period (FFY).		
Prior Year Target	Most Recent American Customer Survey Index (ACSI) Score	Future Target
0	64	75
Instructional Note: <u>Because the CSBG State Plan may cover two fiscal years, annual updates related to CSBG Eligible Entity satisfaction should be provided in this annual report. The State's target score will indicate improvement or maintenance of the State's Overall Satisfaction score from the most recent American Customer Survey Index (ACSI) survey of the State's CSBG Eligible Entities. States that did not receive ACSI scores (i.e. States with only a single CSBG Eligible Entity) should not complete Item B.2, but should provide narrative descriptions of other sources of customer feedback and the State's response to that feedback in question B.3. For more information on the ACSI and establishment of targets, see CSBG Information Memorandum #150 Use of the American Customer Satisfaction Index (ACSI) to Improve Network Effectiveness.</u>		
B.3. CSBG Eligibility Entity Feedback and Involvement: How has the State considered feedback from CSBG Eligible Entities, OCS, public hearings, and other sources, and/or customer satisfaction surveys such as the American Customer Satisfaction Index (ACSI)? What actions have been taken as a result of this feedback? In 2016, the State office began to conduct CSBG CEE Executive Director meetings to improve communication in a face-to-face environment where updates on regular grant		

related activities can be shared. In the meetings, ideas can be discussed, and collaboration on State Planning and policy development can occur. These meetings are continuing in 2017 on a Bi-monthly basis because the results have been so positive. Most of the negative feedback received in the ACSI was due to the lack of general communication. The meetings have proven very successful in helping CEE leadership feel informed and involved in decision-making activities.

B.4. State Management Accomplishment:

Describe what you consider to be the top management accomplishment achieved by your State CSBG office during the reporting year (FFY). Provide examples of how administrative or leadership actions led to improvements in efficiency, accountability, or quality of services and strategies.

The state office has been going through a merger for the last year, and although it is still not official, we have had to adapt to a lot of change. Being able to maintain effective and efficient management of the CSBG program for WV has been a great accomplishment in light of the magnitude of changes we've gone through. During this transition, the State Office still managed to develop an electronic Organizational Standards self-assessment tool housed within the existing statewide data tracking system. This tool provides each CEE the opportunity to access and report current achievements of the Organizational Standards on an annual basis. The updates made to the state's data tracking system proved to be tremendously effective, simple to use, and equip CEEs with the tools necessary to determine compliance, and access what is needed to make continuous improvements. CEEs submit each of the 58 standards individually for review by the state office. Once the state reviews each standard, it can Approve, Not Approve, or request Additional Information. If additional information is needed to verify compliance, the standard is unsubmitted for corrections, and the CEE is able to make updates and resubmit for additional review prior to the end of the review period. The system also allows CEEs to add expiration dates to each individual piece of documentation for each standard, as well as copy documentation from one year to the next for ease of use and to reduce the time burden of demonstrating compliance on an annual basis. The State Office provided numerous webinar trainings to equip CEEs with the skills and knowledge to use the data reporting system effectively and understand what was expected.

B.5. CSBG Eligible Entity Management Accomplishments:

Describe three notable management accomplishments achieved by CSBG Eligible Entities in your state during the reporting year (FFY). Describe how responsible, informed leadership and effective, efficient processes led to high-quality, accessible, and well-managed services and strategies. See attached

B.6. Innovative Solutions Highlights:

Provide at least three examples of ways in which a CSBG Eligible Entity addressed a cause or condition of poverty in the community using an innovative or creative approach. Provide the agency name, local partners involved, outcomes, and specific information on how CSBG funds were used to support implementation. Example 1: The Century Program by PRIDE Community Services (See attachment) Example 2: "Get a Life" Collaborative Project by Mountain CAP of WV (See attachment) Example 3: Boone Youth Initiative by EnAct Community Action (See attachment)

Section C - CSBG Eligible Entity Update

U.S. Department of Health and Human Services					OMB Clearance No: 0970-0492	
CSBG Annual Report					Expiration Date: 01/31/2020	
Community Services Block Grant (CSBG) Annual Report - State Administration Module						
SECTION C CSBG Eligible Entity Update						
C.1. CSBG Eligible Entities: The table below includes a list of CSBG Eligible Entities in the State as described in the CSBG State Plan for this reporting year (FFY). Please review and note any changes or updates in this information. This table should include every CSBG Eligible Entity to which the State allocated 90 percent of CSBG funds during the reporting period (FFY). The table should not include entities that only receive remainder/discretionary funds from the State or tribes/tribal organizations that receive direct funding from OCS under Section 677 of the CSBG Act.					C.2. Changes to Eligible Entities List: Did the list of eligible entities under item C.1 change during the reporting period (FFY)? If yes, briefly describe the changes.	
C.1a. CSBG Eligible Entity	C.1b. Public or Non Profit	C.1c. Type of Entity (Choose all that apply)	C.1d. Geographical Area Served by County (Provide all counties)	C.1e. Brief Description of "Other"	C.2a. Yes/No	C.2b. Briefly describe changes
Central WV Community Action, Inc.	Nonprofit	Community Action Agency (CAA)	Lewis, Harrison		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
CHANGE, Inc.	Nonprofit	Community Action Agency (CAA)	Brooke, Hancock, Marshall, Ohio		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Coalfield Community Action Partnership, Inc.	Nonprofit	Community Action Agency (CAA)	Mingo		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Community Action of South Eastern WV, Inc.	Nonprofit	Community Action Agency (CAA)	Mercer, Monroe, Summers		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Community Resources, Inc.	Nonprofit	Community Action Agency (CAA)	Calhoun, Doddridge, Gilmer, Jackson, Pleasants, Ritchie, Roane, Tyler, Wetzel, Wirt, Wood		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Council of the Southern Mountains, Inc.	Nonprofit	Community Action Agency (CAA)	McDowell		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Eastern WV Community Action Agency, Inc.	Nonprofit	Community Action Agency (CAA)	Grant, Hampshire, Hardy, Mineral, Morgan, Pendleton		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
EnAct, Inc.	Nonprofit	Community Action Agency (CAA)	Boone, Clay, Fayette, Kanawha, Putnam		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	

Mountain CAP of WV, Inc. a CDC	Nonprofit	Community Action Agency (CAA)	Braxton, Upshur, Webster		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
MountainHeart Community Services, Inc.	Nonprofit	Community Action Agency (CAA)	Wyoming		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Nicholas Community Action Partnership, Inc.	Nonprofit	Community Action Agency (CAA)	Nicholas		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
North Central WV Community Action Association, Inc.	Nonprofit	Community Action Agency (CAA)	Barbour, Greenbrier, Marion, Monongalia, Pocahontas, Preston, Randolph, Taylor, Tucker		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
PRIDE Community Services, Inc.	Nonprofit	Community Action Agency (CAA)	Logan		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Raleigh County Community Action Association, Inc.	Nonprofit	Community Action Agency (CAA)	Raleigh		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Southwestern Community Action Council, Inc.	Nonprofit	Community Action Agency (CAA)	Cabell, Lincoln, Mason, Wayne		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	
Telamon Corporation, Inc.	Nonprofit	Community Action Agency (CAA)	Berkeley, Jefferson		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Mark for Delete	

<p>C.3. Total number of CSBG eligible entities: 16</p> <p>Instructional Note: Limited Purpose Agency refers to a CSBG Eligible Entity that was designated as a limited purpose agency under Title II of the Economic Opportunity Act of 1964 for the fiscal year 1981, that served the general purposes of a community action agency under Title II of the Economic Opportunity Act; did not lose its designation as a limited purpose agency under Title II of the Economic Opportunity Act as a result of failure to comply with that Act and that has not lost its designation as an CSBG Eligible Entity under the CSBG Act.</p> <p>Instructional Note: 90 Percent funds are the funds a State provides to CSBG Eligible Entities to carry out the purposes of the CSBG Act, as described under section 675C of the CSBG Act. A State must provide "no less than 90 percent" of their CSBG allocation, under Section 675B, to the CSBG Eligible Entities.</p>						
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Section D - Organizational Standards for Eligible Entities

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492			
CSBG Annual Report	Expiration Date: 01/31/2020			
Community Services Block Grant (CSBG) Annual Report - State Administration Module				
SECTION D Organizational Standards for Eligible Entities				
Note: Reference CSBG Information Memorandum #138 State Establishment of Organizational Standards for CSBG Eligible Entities				
D.1. Assessment of Organizational Standards: The CSBG State Plan indicated that the State would use the following organizational standards for its oversight of the CSBG:				
<input checked="" type="radio"/> The State will use the CSBG Organizational Standards Center of Excellence (COE) organizational standards (as described in IM 138)				
<input type="radio"/> The State will use an alternative set of organizational standards				
D.1a. How did the State assess CSBG Eligible Entities against organizational standards, as described in IM 138?				
<input type="checkbox"/> Peer to Peer review (with validation by the State or State-authorized third party)				
<input checked="" type="checkbox"/> Self-assessment (with validation by the State or State-authorized third party)				
<input type="checkbox"/> Self-assessment / Peer review with State risk analysis				
<input type="checkbox"/> State - authorized third party validation				
<input type="checkbox"/> Regular, on-site CSBG monitoring				
<input type="checkbox"/> Other				
D.1b. Describe the assessment process as implemented by the State. Please describe any changes in the assessment process that occurred since the time of the State plan submission. Please note that with the exception of regular on-site CSBG monitoring, all assessment options above may include either on-site or desk review (or a combination). The specific State approach should be described in the narrative. The State Office is responsible for assessing the status of standards among all of the eligible entities annually and for reporting to OCS on the standards in the CSBG Annual Report beginning in FY2016. During FY2015, eligible entities completed an electronic self-assessment by September 30, 2015. This assessment served as a practice assessment and to evaluate potential training needs across the state to be the focus of state training in FY2016. The State Office works with the WV Community Action Partnership, Inc. to develop timely and effective trainings to address common training needs among all eligible entities. Beginning in FY2016, the State Office will review and verify each eligible entity's electronic assessment of standards once per program year through a State Office desk review process. Eligible entities must update their electronic assessments no less than annually to ensure a fair desk review process by the State Office. The State Office is responsible for ensuring that all eligible entities meet all organizational standards. Some standards may take several years for eligible entities to meet, but every entity must make steady progress toward the goal of meeting all standards.				
D.2. Organizational Standards Performance: In the table below, please provide the percentage of CSBG Eligible Entities that met all State-adopted organizational standards in the reporting period (FFY). The target set in the CSBG State Plan is provided in the left-hand column. For more information on the CSBG Organizational Standards, see CSBG Information Memorandum # 138 .				
Target vs. Actual Performance on the Organizational Standards				
Fiscal Year	State CSBG Plan Target	Number of Entities Assessed	Number that Met <u>All</u> (100%) State Standards	Actual Percentage Meeting <u>All</u> (100%) of State Standards
2016		16	5	31.25%
Progress Indicators <i>Indicate the number of entities that met the following percentages of Organizational Standards</i>				
Note - While the State targets the percent of CSBG Eligible Entities to meet 100% of the Organizational Standards, targets are not set in the State Plan for 90%, 80%, and 70% progress indicators.	Number of Entities Assessed	Number that Met between <u>90%</u> and <u>99%</u> of State Standards	Actual Percentage	
	16	6	37.50%	
	Number of Entities Assessed	Number that Met between <u>80%</u> and <u>89%</u> of State Standards	Actual Percentage	
	16	3	18.75%	
	Number of Entities Assessed	Number that Met between <u>70%</u> and <u>79%</u> of State Standards	Actual Percentage	

Note: [This information is associated with State Accountability measures 6Sa.](#)

D.2a. In the space below, please identify the challenges and factors contributing to the difference between the target and actual results provided in the top row of Table D.2. (above)

WV did not set a specific target for 2016 as it was the baseline year, and the State Plan instructed to skip the question. Our target for 2017 is 100% compliance. We are working with CEEs and providing technical assistance efforts, and hope to meet the target. Due to the timelines many agencies are on for items such as the Needs Assessment and Strategic Plans which only occur every few years, it may be impractical for some agencies to meet 100% by 2017. This wasn't taken into consideration when the goal was set.

D.2b. Percentage Meeting Organizational Standards by Category.

In the table below, provide the number of eligible entities that met each category of the Organizational Standards. The percentage that met all standards in each category will be automatically calculated and totaled in the bottom row.

Percentage Meeting Organizational Standards by Category

Category	Number of Entities Assessed	Number that Met all Standards in Category	Actual Percentage
1. Consumer Input and Involvement	16	8	50.00%
2. Community Engagement	16	11	68.75%
3. Community Assessment	16	11	68.75%
4. Organizational Leadership	16	7	43.75%
5. Board Governance	16	11	68.75%
6. Strategic Planning	16	7	43.75%
7. Human Resource Management	16	9	56.25%
8. Financial Operations & Oversight	16	13	81.25%
9. Data & Analysis	16	9	56.25%

D.3. Technical Assistance Plans and Quality Improvement Plans:

In the table below, please provide the number of CSBG Eligible Entities with unmet organizational standards with Technical Assistance Plans (TAPs) or Quality Improvement Plans (QIPs) in place.

Technical Assistance Plans and Quality Improvement Plans

Total Number of CSBG Eligible Entities with unmet organizational standards with Technical Assistance Plans (TAPS) in place	11
Total number of CSBG Eligible Entities with unmet organizational standards with Quality Improvement Plans (QIPS) in place	0

D.3.a. If the State identified CSBG Eligible Entities with unmet organizational standards for which it was determined that TAPs or QIPs would not be appropriate, please provide a narrative explanation below.

☐ Yes ☒ No

Note: [D.3. is associated with State Accountability Measure 6Sb.](#)

[QIPs are described in Section 678C\(a\)\(4\) of the CSBG Act.](#)

[For additional information on corrective action and the circumstances under which a State may establish TAPs and QIPs, see IM-138, Pages 5-6](#)

Section E - State Use of Funds

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 01/31/2020

Community Services Block Grant (CSBG) Annual Report - State Administration Module

SECTION E State Use of Funds

Note: The reporting timeframes for expenditure information is based on the Federal Fiscal Year, which runs from October 1 of a given calendar year until September 30 of the following calendar year. States that operate according to a different fiscal year should analyze actual quarterly obligation of funds and report on obligations made during the time period of the Federal Fiscal Year.

CSBG Eligible Entity Allocation (90 Percent Funds) [Section 675C(a) of the CSBG Act]

E.1. State Distribution Formula:

Did the State institute any changes in the distribution formula for the CSBG Eligible Entities during the reporting period covered by this report?

☐ Yes
☒ No

E.1.a If yes please describe any specific changes and describe how the State complied with assurances provided in Question 14 of the CSBG as required under Section C76(b)(8) of the State CBSG Act.

E.2. Planned vs. Actual Allocation:

Using the table below, specify the actual allocation of 90 percent of CSBG funds to CSBG Eligible Entities, as described under Section 675C(a) of the CSBG Act. While the CSBG State Plan allows for either percentages or dollar amounts, this table in the administrative report must be based on actual dollars allocated to each CSBG Eligible Entity during the Federal Fiscal Year (FFY). For each Eligible Entity receiving CSBG funds, provide the Funding Amount allocated to the CSBG Eligible Entity during the FFY.

Planned vs Actual CSBG 90 Percent Funds

CSBG Eligible Entity	Planned		Actual	
	Funding Amount (\$)	Funding Amount (%)	Allocations (Based on State Formula)	Obligations
Central WV Community Action, Inc.	0	0.00%	362,365	362,365
CHANGE, Inc.	0	0.00%	455,279	455,279
Coalfield Community Action Partnership, Inc.	0	0.00%	234,212	234,212
Community Action of South Eastern WV, Inc.	0	0.00%	413,980	413,980
Community Resources, Inc.	0	0.00%	711,489	711,489
Council of the Southern Mountains, Inc.	0	0.00%	257,359	257,359
Eastern WV Community Action Agency, Inc.	0	0.00%	440,709	440,709
EnAct, Inc.	0	0.00%	882,547	882,547
Mountain CAP of WV, Inc. a CDC	0	0.00%	304,237	304,237
MountainHeart Community Services, Inc.	0	0.00%	224,196	224,196
Nicholas Community Action Partnership, Inc.	0	0.00%	220,792	220,792
North Central WV Community Action Association, Inc.	0	0.00%	924,089	924,089
PRIDE Community Services, Inc.	0	0.00%	253,336	253,336
Raleigh County Community Action Association, Inc.	0	0.00%	333,479	333,479
Southwestern Community Action Council, Inc.	0	0.00%	702,129	702,129
Telamon Corporation, Inc.	0	0.00%	450,587	450,587
Total	0	0.00%	7,170,785	7,170,785

E.3. Actual Distribution Timeframe:

Did the State make funds available to CSBG Eligible Entities no later than 30 calendar days after OCS distributed the Federal award? ☐ Yes ☒ No

E.3a. If no, did the State implement procedures to ensure funds were made available to CSBG Eligible Entities consistently and without interruption? ☒ Yes ☐ No

E.3b. If the State was not able to make CSBG funds available within 30 calendar days after OCS distributed the Federal award, and was not able ensure that funds were made available consistently and without interruption, provide an explanation of the circumstances below along with a description of planned corrective actions.

Note: [Item E.3 is associated with State Accountability Measure 2Sa.](#)

[Administrative Funds \[Section 675C\(b\)\(2\) of the CSBG Act\]](#)

E.4. What amount of State CSBG funds did the State obligate for administrative activities during the Federal Fiscal Year? The amount must be based on actual dollars allocated during the Federal Fiscal Year (FFY). If you provided a percentage in Question 7.6, please convert to dollars.

State Administrative Funds			
CSBG State Plan		Actual Amount Obligated	
Target from CSBG State Plan 7.6	If entered in the CSBG State Plan as a percentage, convert and insert your number in dollars based on actual award amount.		
5 %	\$398,376		
			\$429,541

E.5. How many State staff positions were funded in whole or in part with CSBG funds in the reporting period (FFY)?

Staff Positions Funded	
CSBG State Plan	Actual Number
13	12.0

E.6. How many State Full Time Equivalents (FTEs) were funded with CSBG funds in the reporting period (FFY)?

State FTEs	
CSBG State Plan	Actual Number
5	5.8

[Remainder/Discretionary Funds \[Section 675C\(b\) of the CSBG Act\]](#)

E.7. Describe how the State used remainder/discretionary funds in the table below

Instructional Note: While the CSBG State Plan allows for either percentages or dollar amounts, this table in the administrative report must be based on actual dollars obligated to each budget category during the Federal Fiscal Year (FFY). States that do not have remainder/discretionary funds will not complete this item. If a funded activity fits under more than one category in the table, allocate the funds among the categories. For example, if the State provides funds under a contract with the State Community Action Association to provide training and technical assistance to CSBG Eligible Entities and to create a statewide data system, the funds for that contract should be allocated appropriately between Row A and Row C. If an allocation is not possible, the State may allocate the funds to the main category with which the activity is associated.

Note: [This information is associated with State Accountability Measures 3Sa.](#)

Planned vs. Actual Use of Remainder/Discretionary Funds				
Remainder/Discretionary Funds Uses (See 675C(b)(1) of the CSBG Act)	Planned		Obligated	Brief Description of Services/activities
	Planned \$	Planned %	Actual \$	
a. Training/technical assistance to eligible entities	\$0.00	0.00%	160,000	Individual \$10,000 T/TA grants to each eligible entity.
b. Coordination of State-operated programs and/or local programs	\$0.00	0.00%	50,000	WV Coalition to End Homelessness support.
c. Statewide coordination and communication among eligible entities	\$0.00	0.00%	50,000	WV Community Action Partnership support.
d. Analysis of distribution of CSBG funds to determine if targeting greatest need	\$0.00	0.00%	0	N/A
e. Asset-building programs	\$0.00	0.00%	0	N/A
f. Innovative programs/activities by eligible entities or other neighborhood groups	\$0.00	0.00%	80,400	Competitive Innovation grants to 4 eligible entities.

g. State charity tax credits	\$0.00	0.00%	0	N/A
h. Other activities, Specify	\$0.00	0.00%	50,000	Software support for Eligible Entities.
Totals	\$0.00	0.00%	\$390,400	

E.8. What types of organizations, if any, did the State work with (by grant or contract using remainder/discretionary funds) to carry out some or all of the activities in table E.7. (above)

☒ CSBG Eligible Entities (if checked, include the expected number of CSBG Eligible Entities to received funds)

(if checked, include the expected number of CSBG Eligible Entities to received funds)
16

☒ Other community-based organizations

☒ State Community Action Association

☐ Regional CSBG technical assistance provider

☐ National technical assistance provider

☐ Individual consultant

☐ Tribes and Tribal Organizations

☒ Other

If Other Checked
Software Vendor

☐ None (the State will carry out activities directly)

E.9. Total Obligations:

Category	Actual Obligations
Obligations to Eligible Entities (from State CSBG 90% Formula Funds)	\$7,170,785
State Administrative Costs	\$429,541
Remainder/Discretionary Funds	\$390,400
Total Obligations in FY	\$7,990,726
E.9a. Prior Year Carryover Of the total amount reported in the row above, the amount that represents carryover funding from the prior fiscal year.	\$349,379
E.9b. Carryover for this Fiscal Year Of the total CSBG amount to the State for this Fiscal Year, the amount that was unobligated and will carry forward to the next Fiscal Year.	\$326,191

Section F - State Training and Technical Assistance

U.S. Department of Health and Human Services				OMB Clearance No: 0970-0492	
CSBG Annual Report				Expiration Date: 01/31/2020	
Community Services Block Grant (CSBG) Annual Report - State Administration Module					
SECTION F Training, Technical Assistance, or Both					
F.1. Describe how the State delivered CSBG-funded training and technical assistance to CSBG Eligible Entities by completing the table below. Add a row for each activity: indicate the timeframe; whether it was training, technical assistance or both; and the topic. CSBG funding used for this activity is referenced under Item E.7 (Planned vs. Actual Use of Remainder/Discretionary Funds.)					
Note: F.1 is associated with State Accountability Measure 3Sc					
Training and Technical Assistance					
Training	Topic	Actual Dates		Brief Description	Conducted
		Start Date	End Date		
Training	Monitoring	09/22/2016	09/22/2016	Webinar Topic: Annual CSBG Organizational Standards Review process	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Monitoring	09/26/2016	09/26/2016	Webinar Topic: Annual CSBG Fiscal Monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	10/12/2016	10/12/2016	Webinar Topic: FY2017 CSBG Subrecipient Application and Community Action Plan	<input checked="" type="radio"/> Yes <input type="radio"/> No
Technical Assistance	Community Assessment	06/14/2016	06/14/2016	Statewide Needs Assessment Core Survey Working Group Meeting.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Technical Assistance	ROMA	06/15/2016	06/15/2016	WV ROMA Task Force Meeting to equip ROMA Candidates to further their knowledge base and prepare for providing training.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	ROMA	06/12/2016	06/14/2016	ROMA Train-the-Trainer; Morgantown, WV. Opened up to candidates from surrounding states.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Technical Assistance	Reporting	01/13/2016	01/13/2016	Email: Topic CSBG IS Report tips and access to training webinars.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Technical Assistance	Other	10/09/2015	10/09/2015	Webinar: Topic: National Performance Indicator Targeting	<input checked="" type="radio"/> Yes <input type="radio"/> No
Technical Assistance	Other	10/09/2015	10/09/2015	Webinar Topic: FY2016 CSBG Subrecipient Application and Community Action Plan	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	02/22/2016	02/26/2016	NASCSP Conference: Topic: Multi-topic conference Covered expense for 10 individuals from the network to attend the conference.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Training	Other	06/21/2016	06/24/2016	CAPLAW Conference: Topic: Multi-topic conference 27 individuals from the state network attended the CAPLAW 2016 conference as a result of T/TA grants provided through CSBG Discretionary dollars.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Technical Assistance	Organizational Standards - General	04/01/2016	03/31/2017	Technical Assistance is provided as requested for any agency needing assistance with completing the self-assessment process, entering the information into the electronic database system, or interpreting the TA Guide to understand the type of documentation required to document compliance. In some weeks, dozens of emails were sent clarifying information and requesting corrections, etc. This is an ongoing process.	<input checked="" type="radio"/> Yes <input type="radio"/> No
F.2. Indicate the types of organizations through which the State provided training and/or technical assistance as described in Item F.1, and briefly describe their involvement? (Check all that apply.)					
<input checked="" type="checkbox"/> CSBG Eligible Entities (if checked, provide the expected number of CSBG Eligible Entities to receive funds)					
If checked, provide the expected number of CSBG eligible entities to receive funds 1 - Community Resources received funds for piloting the electronic Organizational Standards self-assessment and training the network on how to complete the process.					
<input type="checkbox"/> Other community-based organizations					

<input checked="" type="checkbox"/>	State Community Action Association
<input type="checkbox"/>	Regional CSBG technical assistance provider
<input checked="" type="checkbox"/>	National technical assistance provider
<input checked="" type="checkbox"/>	Individual consultant(s)
<input type="checkbox"/>	Tribes and Tribal Organizations
<input type="checkbox"/>	Other

Section G - State Linkages and Communication

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 01/31/2020
Community Services Block Grant (CSBG) Annual Report - State Administration Module	
SECTION G State Linkages and Communication	
Note: This section describes activities that the State supported with CSBG remainder/discretionary funds, described under Section 675C(b)(1) of the CSBG Act.	
Note: This item is associated with State Accountability Measure 7Sa.	
G.1. State Linkages and Coordination at the State Level: Please review and confirm all areas for linkage and coordination that were outlined in the CSBG State Plan.	
<input checked="" type="checkbox"/> State Low Income Home Energy Assistance Program (LIHEAP) office	
<input checked="" type="checkbox"/> State Weatherization office	
<input type="checkbox"/> State Temporary Assistance for Needy Families (TANF) office	
<input type="checkbox"/> State Head Start office	
<input type="checkbox"/> State public health office	
<input type="checkbox"/> State education department	
<input checked="" type="checkbox"/> State Workforce Innovation and Opportunity Act (WIOA) agency	
<input type="checkbox"/> State budget office	
<input type="checkbox"/> Supplemental Nutrition Assistance Program (SNAP)	
<input type="checkbox"/> State child welfare office	
<input type="checkbox"/> State housing office	
<input checked="" type="checkbox"/> Other	
If Other Describe WV Inter-agency Council on Homelessness	
<u>G.1a. Describe the linkages and coordination at the State level that the State created or maintained to ensure increased access to CSBG services by communities and people with low-income people and communities under the CSBG State Plan and avoid duplication of services (as required by the assurance under Section 676(b)(5)) and identified in the CSBG State Plan. Describe or attach additional information as needed and provide a narrative describing activities, including an explanation of any changes from the original CSBG State Plan.</u> The State plans to create or maintain partnerships to ensure increased access to CSBG services to low-income people and communities under this State Plan and avoid duplication of services (as required by the assurance under Section 676(b)(5)). The Office of Economic Opportunity administers CSBG which also administers the Weatherization Assistance Program, Emergency Solutions Grant program, and the Housing Opportunities for Persons with AIDS program. OEO partners with the WV Department of Health and Human Resources (DHHR) for the LIHEAP non-emergency applications, and LIHEAP weatherization funding, as well as the WV Division of Energy and the WV Workforce Development Office. OEO also participates in the WV Interagency Council on Homelessness that is made up of critical partners across the state including OEO that works to address common barriers to housing with a focus on ending homelessness in WV. During the reporting period, the state office merged with another state agency which functions as a pass-through for several other Federal grant programs.	G.1a. Attachments
<u>G.2. State Linkages and Coordination at the Local Level:</u> <u>Describe the linkages and coordination at the local level that the State created or maintained with governmental and other social services, especially antipoverty programs, to assure the effective delivery of and coordination of CSBG services to people with low-income and communities and avoid duplication of services (as required by assurances under Sections 676(b)(5) and (b)(6)). Review and update the narrative describing actual activities, including an explanation of any changes from the original CSBG State Plan. Attach additional information as needed.</u> The State plans to create or maintain partnerships with governmental and other social services, especially antipoverty programs, to assure the effective delivery of and coordination of CSBG services to low-income people and communities and avoid duplication of services (as required by assurances under Sections 676(b)(5) and (b)(6)). The State maintains an active partnership with the West Virginia Community Action Partnership, the West Virginia Coalition to End Homelessness. The state office is in the beginning stages of a partnership with the state WIOA committee, and will work to provide more opportunities for CEEs to participate in WIOA programs on a local level. The State also participates on an HMIS (Homeless Management Information System) steering committee made up of representatives from all four WV Continuums of Care, and a representative from the State CSBG/ESG office to promote collaboration and data sharing.	G.2. Attachments
G.3. CSBG Eligible Entity Linkages and Coordination	
<u>G.3a. State Assurance of CSBG Eligible Entity Linkages and Coordination:</u> <u>Describe how the State assured that the CSBG Eligible Entities coordinated and established linkages to assure the effective delivery of and coordination of CSBG services to people with low-income and communities and avoid duplication of services (as required by the assurance under Section 676(b)(5)). Attach additional information as needed.</u> The State will assure that the eligible entities will coordinate and establish linkages to assure the effective delivery of and coordination of CSBG services to	G.3a.

<p>low-income people and communities and avoid duplication of services (as required by the assurance under Section 676(b)(5)). CSBG eligible entities operate within a network of local service providers to reduce duplication of effort and to coordinate resources to address various client circumstances. CSBG eligible entities have developed extensive information and referral networks and/or "one stop" service centers to meet the many needs of the clients seeking services. Eligible entities partner with other public and private resources to provide a complete range of services for individuals, families, and communities. In Fiscal Year 2014, the eligible entities reported leveraging a total of \$89,402,427 non-Community Service Block Grant Funds to meet identified community needs.</p>	<p>Attachments</p>
<p><u>G.3b State Assurance of Eligible Entity Linkages to Fill Service Gaps:</u> <u>Describe how the CSBG Eligible Entities developed linkages to fill identified gaps in the services, through the provision of information, referrals, case management, and follow-up consultations, according to the assurance under Section 676(b)(3)(B) of the CSBG Act.</u></p> <p>The eligible entities will develop linkages to fill identified gaps in the services, through the provision of information, referrals, case management, and follow-up consultations, according to the assurance under Section 676(b)(3)(B) of the CSBG Act. Through linkages established within the service area individuals and families can be connected to an array of local programs and services to meet the needs of family members. A condition of continued receipt of CSBG funds each year is the submission of an annual CSBG Application which includes information on programs which assist low-income individuals and includes the entities follow-up mechanisms. CSBG eligible entities are encouraged to provide appropriate case management services including an assessment of the household's needs and a plan of action to meet the needs and regular follow-up to ensure that clients are making progress in meeting established goals. Each CSBG eligible entity includes a description of how the entity coordinates and mobilizes public and private resources to effect maximum leveraging for CSBG funds (ROMA Goal 4: Partnerships among supporters and providers of service to low-income people are achieved, and ROMA Goal 5: Agencies increase their capacity to achieve results). CSBG funds provide the underpinning which enable CSBG eligible entities to operate an array of anti-poverty and social service programs. Coordination of public and private funding takes place at the local level in a variety of ways suited to the individual community and available resources. CSBG eligible entity staff and/or administrators meet with other providers in the service area to determine how best to not duplicate services while providing the services needed to meet the emergency needs of low-income persons and establishing/improving programs which assist low-income persons to transition out of poverty.</p>	
<p>G.4. Workforce Innovation and Opportunity Act (WIOA) Employment and Training Combined Plan Activities (if applicable): If the State included CSBG employment and training activities as part of a WIOA Combined State Plan, as allowed under the Workforce Innovation and Opportunity Act, provide a brief narrative describing the status of WIOA coordination activities, including web links if available to any publicly accessible combined plans and reports.</p> <p>N/A</p>	
<p>G.5. Coordination among CSBG Eligible Entities and State Community Action Association: Describe State activities that took place to support coordination among the CSBG Eligible Entities and the State Community Action Association.</p> <p>The State supports coordination among the eligible entities and the State Community Action Association by funding the Association with CSBG discretionary funds. The funding provides support for Community Action initiatives and training. The association is the lead agency for ROMA training in the state. As of the end of FFY 2016 11 of 16 CEEs have a certified ROMA trainer/implementer on staff. This has been a significant effort and demonstration of partnership between the State office and association. There are 4 additional CEEs with at least 1 candidate for certification at this time. The State office provides program updates for all association board meetings, and is available to attend if requested. During the FFY, the association participated in quarterly CSBG ED meetings with the state CSBG program manager.</p>	
<p><u>G.6. Feedback to CSBG Eligible Entities and State Community Action Association:</u> <u>Describe how the State provided feedback to local entities and the State Community Action Association regarding its performance on State Accountability Measures.</u></p> <p>The State provided feedback to local entities and State Community Action Associations regarding performance on State Accountability Measures as part of quarterly CSBG eligible entity executive director meetings.</p>	
<p>Note: This information is associated with State Accountability Measure 5S(iii). The measure indicates feedback should be provided within 60 calendar days of the State getting feedback from OCS.</p>	

Section H - Monitoring, Corrective Action, and Fiscal Controls

U.S. Department of Health and Human Services					OMB Clearance No: 0970-0492	
CSBG Annual Report					Expiration Date: 01/31/2020	
Community Services Block Grant (CSBG) Annual Report - State Administration Module						
SECTION H Monitoring, Corrective Action, and Fiscal controls						
Monitoring of CSBG Eligible Entities (Section 678B(a) of the CSBG Act)						
H.1. Briefly describe the actual monitoring visits conducted during the reporting year including: full on-site reviews; on-site reviews of newly designated entities; follow-up reviews - including return visits to entities that failed to meet State goals, standards, and requirements; and other reviews as appropriate. If a monitoring visit was planned during the year but not implemented, provide a brief explanation in the far right column of the table below.						
Instructional Note: This information is associated with State Accountability Measure 4Sa(i).						
CSBG Eligible Entity	Review Type	Planned Site Visit Date	Actual Site Visit Date		Brief Description of Purpose Note: If a monitoring visit was a part of the original state monitoring plan, the State may note that this was a routine scheduled monitoring visit. If the visit was not a part of the original monitoring plan, the State will provide a brief explanation for the purpose of the Visit (e.g. a follow-up regarding a special issue). This section should not be used to outline findings, but should simply note the purpose of the monitoring (FFY) (e.g. follow-up regarding corrective actions).	Conducted
			Start Date	End Date		

Central WV Community Action, Inc.	Full onsite	FY2 Q1	08/03/2016	08/03/2016	Annual Fiscal Review (Triennial onsite monitoring - Scheduled for Year 2)	<input checked="" type="radio"/> Yes <input type="radio"/> No
CHANGE, Inc.	Full onsite	FY1 Q3	03/21/2016	03/24/2016	Triennial onsite monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Coalfield Community Action Partnership, Inc.	Full onsite	FY1 Q3	06/13/2016	06/15/2016	Triennial onsite monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Community Action of South Eastern WV, Inc.	Full onsite	FY1 Q4	10/17/2016	10/17/2016	Triennial onsite monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
Community Resources, Inc.	Full onsite	FY2 Q3	11/28/2016	12/01/2016	Annual Fiscal Review - Expected date of monitoring was postponed due to vacancies in staff. (Triennial onsite monitoring - Scheduled for Year 2)	<input checked="" type="radio"/> Yes <input type="radio"/> No
Council of the Southern Mountains, Inc.	Full onsite	FY2 Q4	12/01/2015	12/03/2015	Annual Fiscal Review (Triennial onsite monitoring - Scheduled for Year 2)	<input checked="" type="radio"/> Yes <input type="radio"/> No
Eastern WV Community Action Agency, Inc.	Full onsite	FY1 Q3	11/16/2015	11/19/2015	Annual Fiscal Review (Triennial onsite monitoring - Scheduled for Year 2) Planned Site Visit Date is incorrect. Should be FY2 Q4	<input checked="" type="radio"/> Yes <input type="radio"/> No
EnAct, Inc.	Other	FY1 Q3	08/11/2016	08/12/2016	Annual Fiscal Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Mountain CAP of WV, Inc. a CDC	Other	FY1 Q3	03/13/2017	03/16/2017	Annual Fiscal Review - Expected date of monitoring was postponed due to vacancies in staff.	<input checked="" type="radio"/> Yes <input type="radio"/> No
MountainHeart Community Services, Inc.	Full onsite	FY2 Q3	12/14/2015	12/16/2015	Annual Fiscal Review (Triennial onsite monitoring - Scheduled for Year 2)	<input checked="" type="radio"/> Yes <input type="radio"/> No
Nicholas Community Action Partnership, Inc.	Full onsite	FY1 Q1	01/11/2016	01/12/2016	Triennial onsite monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No
North Central WV Community Action Association, Inc.	Other	FY1 Q2	10/06/2015	10/07/2015	Triennial onsite monitoring	<input checked="" type="radio"/> Yes <input type="radio"/> No

PRIDE Community Services, Inc.	Full onsite	FY1 Q1	10/20/2015	10/21/2015	Triennial onsite monitoring & Annual Fiscal Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Raleigh County Community Action Association, Inc.	Other	FY1 Q3	06/27/2016	06/28/2016	Annual Fiscal Review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Southwestern Community Action Council, Inc.	Full onsite	FY2 Q3	05/17/2016	05/18/2016	Annual Fiscal Review (Triennial onsite monitoring - Scheduled for Year 2)	<input checked="" type="radio"/> Yes <input type="radio"/> No
Telamon Corporation, Inc.	Other	FY1 Q3	04/07/2016	04/07/2016	Annual Fiscal Review	<input checked="" type="radio"/> Yes <input type="radio"/> No

H.2. Monitoring Policies:

Were any modifications made to the State's monitoring policies and procedures during the reporting period?

☒ Yes ☐ No

If changes were made to State monitoring policies and procedures, attach and/or provide a hyperlink to the modified documents.

Attached Note: The monitoring policies were revised in October of 2016 to account for the Annual review of Organizational Standards.

H.2. Monitoring Policies Attachments

H.3. Initial Monitoring Reports:

Were all State monitoring reports conducted in a manner consistent with State monitoring policies and procedures and disseminated to CSBG Eligible Entities within 60 calendar days?

☒ Yes ☐ No

If no, provide the actual number of days for initial distribution of all monitoring reports and provide an explanation for the circumstances that resulted in delayed reports.

Note: This item is associated with State Accountability Measure 4Sa(ii).

[Corrective Action, Termination and Reduction of Funding and Assurance Requirements \(Section 678C of the Act\)](#)

H.4. Quality Improvement Plans (QIPs):

Did all CSBG Eligible Entities on Quality Improvement Plans resolved identified deficiencies within the schedule agreed upon by the State and eligible entity?

☒ Yes ☐ No ☐ N/A

If no, provide an explanation for the circumstances

Note: The QIP information is associated with State Accountability Measures 4Sc.

H.5. Reporting of QIPs:

Did the State report all CSBG Eligible Entities with serious deficiencies from a monitoring review to the Office of Community Services within 30 calendar days of the State approving a QIP?

☒ Yes ☐ No ☐ N/A

If no, provide an explanation for the circumstances. A plan to assure timely notification of OCS must be included in the next CSBG State Plan.

Note: This item is associated with State Accountability Measure 4Sa(iii).

Fiscal Controls and Audits

H.6. Single Audit Review:

In the table below, provide the dates of any CSBG Eligible Entity Single Audits in the Federal Audit Clearinghouse that were received and reviewed during the Federal Fiscal Year as required by the CSBG regulations applicable to 45 CFR 75.521. If the audit contained findings requiring a management decision by the State, provide the date the decision was issued.

Employer Identification Number (EIN) of Agency	Date Audit was Accepted by Federal Audit ClearingHouse	State Management Decision Required?	State Management Decision Issued within 6 Months	Date Management Decision Issued (if applicable)
550485438	12/01/2015	No		
550481419	12/11/2015	No		
550480001	12/14/2015	No		
550488188	12/15/2015	No		

550480047	12/16/2015	No		
556026584	12/22/2015	No		
550629135	12/23/2015	No		
550479026	01/03/2016	No		
561022483	03/01/2016	No		
550486604	03/21/2016	No		
550488202	03/25/2016	No		
550485438	04/14/2016	No		
556025355	05/31/2016	No		
556025609	08/05/2016	No		
550629135	08/12/2016	No		
550661130	08/12/2016	No		
651314136	09/20/2016	No		
550481419	09/26/2016	No		
550488188	09/27/2016	No		
550480000	09/27/2016	No		
H.7. Single Audit Management Decisions: Briefly describe any management decisions issued according to State procedures of CSBG Eligible Entity single audit. Provide the audit finding reference number from the Federal Audit Clearinghouse and describe any required actions and timelines for correction. N/A				
Note: This information is associated with State Accountability Measure 4Sd				

Section I - Results Oriented Management and Accountability (ROMA) System

U.S. Department of Health and Human Services	OMB Clearance No: 0970-0492
CSBG Annual Report	Expiration Date: 01/31/2020
Community Services Block Grant (CSBG) Annual Report - State Administration Module	
SECTION I Results Oriented Management and Accountability (ROMA) System	
<u>I.1. ROMA Participation:</u> <u>In which performance measurement system did the State and CSBG Eligible Entities participate, as required by Section 678E(a) of the CSBG Act and the assurance under Section 676(b)(12) of the CSBG Act?</u>	
<input checked="" type="checkbox"/> The Results Oriented Management and Accountability (ROMA) System	
<input type="checkbox"/> Another performance management system that meets the requirements of Section 678E(b) of the CSBG Act	
<input type="checkbox"/> An alternative system for measuring performance and results	
I.1a. If ROMA was selected in item I.1, provide an update on any changes in procedures and data collection systems that were initiated or completed in the reporting period. There were no policy or procedural changes to data collection systems during the reporting period; however, discussions were initiated regarding potential and mandatory changes coming in 2017 as a result of ROMA Next Generation.	I.1a. If ROMA was selected: Attachments
I.1b. If ROMA was not selected in item I.1., describe the system the State used for performance measurement. Provide an update on any changes in procedures and data collection systems that were initiated or completed in the reporting period.	
I.2. State ROMA Support: How did the State support the CSBG Eligible Entities in using the ROMA system or alternative performance measurement system in promoting continuous improvement? For example, describe any data systems improvements, support for community needs assessment, support for strategic planning, data analysis etc. The state worked with the State Association to provide ROMA focused training on connecting Community Needs Assessment to the Strategic Plan. This training was provided by Dr. Barbara Mooney. WV has established a ROMA Task Force which is made up of all Nationally Certified ROMA Trainers and Implementers as well as candidates actively seeking certification. This group meets regularly and discusses any state policy development to provide input on how it will affect the network, and also works to ensure that our state network of CAAs is continuously making efforts to improve the ROMA system in WV consistently and thoughtfully. Through discretionary CSBG funding, the State Office was able to sponsor several CEE employees to seek ROMA Certification as a NCRT or NCRI. WV was also one of the first 3 state to pilot the ROMA Implementer certification program. We now have at least 20 individuals which are certified or will be certified as an Implementer in the next program year. The state supported the implementation of Organizational Standards through critical data system improvements including the creation of an electronic Organizational Standards self-assessment module within the existing statewide data system, and provided training on use of the new system.	I.2. State ROMA Support: Attachments
I.3. State Review of Eligible Entity Data: Describe the procedures and activities the state used to review the ROMA data (i.e. all data from elements of the ROMA cycle) from CSBG Eligible Entities for completion, accuracy, and reliability (e.g. methodology used for validating the data submitted annually by the local agencies). The State Office conducts an complete annual review of CSBG Organizational Standards from the eligible entities' self-assessments submitted through the state data management system. Documentation is reviewed for each of the 58 standards submitted for each of the 16 WV CEEs. Additionally, the State Office conducts an annual fiscal monitoring which includes a complete fiscal review for each subrecipient to strengthen financial oversight of the CSBG awards. The review includes a full review and sample testing of subrecipient financial/accounting policies and practices, a review of invoicing and monthly expenditure reporting, and the accuracy of related documentation. The monitors review financial statements and other accounting records to ensure all CSBG funds are maintained and utilized in accordance with all applicable state and federal regulations. Furthermore, the State Office conducts a triennial onsite programmatic monitoring as required by the CSBG Act. The purpose of the on-site visit is to assess the necessary compliance by the eligible entity with the programmatic requirements of the CSBG Act. This visit is conducted in accordance with the guidance provided in OCS IM No. 97, dated October 10, 2006. The state of WV utilizes a statewide data collection and reporting system in which CEEs are able to produce the IS Report automatically for the exception of a few programs which are prohibited from being entered into the database. Information entered into the data system is sampled and verified during triennial onsite programmatic monitoring. The chance for reporting errors is drastically reduced as a result of the automatic reporting feature of the data system.	I.3. State Review of Eligible Entity Data: Attachments
I.4. State Feedback on Data Collection, Analysis and Reporting: State Accountability Measure 5S(ii) requires states to submit written feedback to each CSBG Eligible Entity regarding the entity's performance in meeting ROMA goals, as measured through National Performance Indicator (NPI) data, within 60 calendar days of submitting the State's Annual Report. Has the State provided each CSBG Eligible Entity written, timely (at a minimum within 60 days of the submission) feedback regarding the entity's performance in meeting ROMA goals as measured through national performance data? <input type="radio"/> Yes <input checked="" type="radio"/> No	
If no, describe the plan to assure timely notification of the CSBG Eligible Entities within 60 calendar days of submitting the State's CSBG Annual Report. The State Office CSBG Program Manager will prepare written feedback to submit to each CSBG Eligible Entity regarding the entity's performance in meeting ROMA goals, as measures by the National Performance Indicator (NPI) data for FY2016. This information will be distributed to CSBG Eligible Entities by May 31, 2017.	

If yes, Please describe, Note: [This information is associated with State Accountability Measure 5S\(ii\)](#)

I.5. State and Eligible Entity Continuous Improvement. Provide 2-3 examples of changes made by CSBG Eligible Entities to improve service delivery and enhance impact for individuals, families, and communities with low-incomes based on their in-depth analysis of performance data.

As part of the Eligible Entity CSBG Application for funding, a Community Action Plan is submitted that requires CEEs to report on each program operated by the agency and where improvements need to be made. This is in combination with submission of ROMA Logic Models that provide data that is critical to a plan for improvement. The State mandates the use of an electronic statewide data reporting system that is a vast and valuable resource of data. The system is equipped to produce regular grant reporting as well as ad hoc reporting of any data point entered into the system. The State has recognized that CEEs in the state are in need of training and technical assistance on completing an in-depth analysis of performance data. This related to Organizational Standard 9.3, which most WV CEEs did not meet. The State Office is working with the State Association to develop a training plan which will address this topic. Our CEEs have made improvements in this area during FFY2016 as a result of the Nationally Certified ROMA Implementer certification which includes the development of a portfolio that tests each phase of the ROMA Cycle. Analysis is a part of the cycle.

I.5. State and Eligible: Attachments

1. Eligible entities receiving FY 2016 funds:

(Please attach the provided Excel Spreadsheet for eligible entities, their addresses, and their award amounts.)

a. Number of Community Action Agencies (CAAs) among eligible entities	16
b. Number of Limited Purpose Agencies (LPAs) among eligible entities	0
c. Number of organizations serving migrant or seasonal farmworkers	0
d. Number of these also counted in a or b	0
e. Number of tribal organizations	0
f. Number of these also counted in a, b, or c	0
g. Number of units of local government	0
h. Number of these also counted in a, b, c, or e	0
i. Others designated by statute	0
j. Number of these also counted in a, b, c, e, or g	0
k. Total unduplicated number of eligible entities	16

2. Were previously funded eligible entities dropped in FY 2016?

☐ Yes ☒ No

Number:

Reason:

3. State allocation method:

- ☐ Historic
- ☐ Hold Harmless + Formula
- ☐ Formula with variables
- ☐ Other (please specify)
- ☒ Base + Formula
- ☐ Formula Alone

4. Coverage of counties

a. Percent of State's counties receiving CSBG services at year end from local CSBG operators:	100%
b. Number of counties newly receiving CSBG services in FY 2016 (if any)	0
c. Name of newly served county(ies) in FY 2016:	

5. Uses of Discretionary Project Funds
(if listed in Section A, Item 2.c)

a. What types of organizations received the awards?

1. Indian Tribes or tribal organizations

2. Migrant or farmworker organizations

3. State subgrantee associations

4. Eligible Entities

5. Other (please specify below):

Total Discretionary Funds Expended

\$0	Section A Discretionary \$0
-----	-----------------------------------

b. For what purposes were the awards given?

1. Awards to local agencies for expansion to new areas

2. Grants for exemplary or demonstration programs

3. Competitive grants for exemplary or demonstration programs

4. Training or technical assistance for local agencies

5. Statewide programs

6. General Support

7. Other (please specify below):

Total Discretionary Funds Expended

\$0	Section A Discretionary \$0
-----	-----------------------------------

The totals of a. and b. should match both each other and Item 2.c in Section A.

1. Please identify the cabinet or administrative department of your State CSBG office.

- | | |
|---|---|
| <input type="radio"/> Community Services Department | <input type="radio"/> Governor's Office |
| <input type="radio"/> Human Services Department | <input type="radio"/> Community Affairs Department |
| <input type="radio"/> Social Services Department | <input checked="" type="radio"/> Other (please specify) |

Commerce

2. What is the division, bureau, or office of the CSBG Administrator?

WV Office of Economic Opportunity

3. Other programs directed by the CSBG Administrator in FY 2016

a. Does the CSBG Administrator also direct DOE Weatherization?

☐ Yes ☒ No

b. Does the CSBG Administrator also direct part or all of the Low Income Home Energy Assistance Program (LIHEAP) bill payment and/or crisis assistance programs?

☐ Yes ☒ No

1) If yes, does the CSBG Administrator also direct the LIHEAP energy conservation program?

☐ Yes ☒ No

c. Does the CSBG Administrator also direct USDA programs? If yes, please list titles below:

☐ Yes ☒ No

d. Does the CSBG Administrator also direct HUD programs? If yes, please list titles below:

☐ Yes ☒ No

e. Does the CSBG Administrator also direct any other federal programs for the homeless?

☐ Yes ☒ No

f. Does the CSBG Administrator also direct State Head Start programs?

☐ Yes ☒ No

g. How many federal or State programs not listed above are also directed by the CSBG Administrator? (List titles of other programs below)

0

4. Was the State CSBG office subject to a reorganization in FY 2016, such as an expansion or contraction of programs, or a transfer of the CSBG office to a different division or department?

☒ Yes ☐ No

If yes, please describe the change (attach an extra page if necessary):

The office began merging with another state agency. The merger is still not official even though staff have physically moved locations and work under new management. Full details of the merger will be disclosed in the 2017 report.

5. State statute regarding CSBG:

a. Does your State have a statute authorizing Community Service programs? (If yes, please attach)

☐ Yes ☒ No

b. Did your State legislature enact authorizing legislation, or amendments to an existing authorizing statute during FY 2016?

☐ Yes ☒ No

Please check those items which describe provisions of the current statute.

1) What is the termination date of the current statute?

2) Does it "grandfather" CAAs?

☐ Yes ☒ No

3) Does it specify the terms, or formula, for allotting 90% pass-through funds among eligible entities?

☐ Yes ☒ No

4) Does it require local grantees to match CSBG funds?

☐ Yes ☒ No

5) Does it provide for the designation of new eligible entities?

☐ Yes ☒ No

6) Does it provide for the de-designation of eligible entities?

☐ Yes ☒ No

7) Does it specify a process the State CSBG agency must follow to re-designate an existing eligible entity?

☐ Yes ☒ No

8) Does it designate the bureau, division, or office in State government that is to be the State administering agency?

☐ Yes ☒ No

9) If it has other provisions, please list them:

6. a. Did it cost more in FY 2016 than the federally allowed limit in your State's CSBG allocation for your State to effectively administer the range of services and activities required by the CSBG Act?

☐ Yes ☒ No

b. If yes, what was the amount of these extra costs?

c. If yes, were State funds used to supplement federal administrative expenditures?

☐ Yes ☒ No

d. If yes, what was the amount of the supplemental State funds?

7. a. How many State positions were funded in whole or in part by CSBG funds?

b. How many Full Time Equivalent (FTEs) were funded with CSBG funds?

8. a. How many National peer-to-peer ROMA trained staff work in the State Office?

b. How many Certified Community Action Professionals (CCAPs) work in the State Office?

Please do NOT use acronyms.
See instructions for further details.

WV

1. Strategic Thinking for Long-Term Solutions

- a. Please describe an agency strategy which addresses a long-term solution to a persistent problem affecting members of the low-income community.

Agency Name: Coalfield Community Action Partnership, Inc.

- i. How did the agency identify the community need?

In fiscal year 2016, Coalfield Community Action Partnership identified a need for quality early childhood programs for pregnant women and families with infants and toddlers in McDowell and Mingo Counties. This need was identified through responses to our agency's 2016 Community Needs Assessment Survey and through the agency's Head Start annual update Needs Assessment. Additional information was also obtained about the minimal number of opportunities for these types services available in each county, such as the number of licensed childcare centers.

- ii. How were CSBG funds used to plan, manage, and/or develop the approach?

Community Service Block Grant funds are used to pay a portion of administrative costs, common space costs, and the salaries for the Central Office staff, including the receptionist and maintenance staff. Community Service Block Grants funds were also used to facilitate the Community Needs Assessment process, which played an important role in identifying the need in the community.

- iii. What local partners were involved, and how did each contribute to the program?

Local partners for Coalfield Community Action Partnership's early childhood initiative include the McDowell County Board of Education and the Mingo County Board of Education. These agencies distribute flyers in the community and provide referrals for services. Coalfield Community Action Partnership also collaborates with Parents as Teachers, which provides a home visiting program that supports in home interventions in the McDowell County area, and the Maternal Infant Health Outreach Worker Program, which provides support services for pregnant women as well as in home intervention strategies for families in the Mingo County area.

- iv. What outcome indicators did the agency use to measure success?

Outcome indicators to measure success will include: National Performance Indicator 6.3IC1 – Infants/children obtain age-appropriate immunizations, medical and dental care; National Performance Indicator 6.3IC2 – Infant/child health and physical development are improved as a result of adequate nutrition; National Performance Indicator 6.3IC3 – Children participate in pre-school activities to develop school readiness skills; and, National Performance Indicator 6.3IC4 – Children who participate in pre-school activities to develop school readiness skills. The achievement of these outcomes will be measured by utilizing the Teaching Strategies Gold assessment system.

- v. What outcomes have resulted in FY 2016? If no outcomes yet, when?

No outcomes were achieved through this initiative in fiscal year 2016. CCAP will begin reporting outcomes achieved for program participants and their households in fiscal year 2017.

2. Delivering High-Quality, Accessible, and Well-Managed Services

- a. Please describe what you consider to be the top management accomplishment achieved by your State CSBG office during FY 2016. Show how responsible, informed leadership led to effective and efficient management of the CSBG program.

Top State Management Accomplishment:

- b. Please describe what you consider to be the top three management accomplishments achieved by your agencies during FY 2015. Show how responsible, informed leadership and effective, efficient processes led to high-quality, accessible, and well-managed services.

Top Three Agency Management Accomplishments:

Agency Name:

Accomplishment:

Through a combination of community needs assessments, health assessments, and requests from local businesses and residents, CHANGE, Inc. identified a need for access to medical services in the northern Hancock County communities. The area had experienced the loss of OB services at its local hospital, the loss of its only primary care physician, and had limited oral health services in the area. CHANGE, Inc. secured funding to open a new medical facility in Newell, West Virginia. The site, which opened in September, provides primary, women's, oral and behavioral health services to the community.

Agency Name:

Accomplishment:

For profit subsidiaries were created for CRI that began full operations during 2016. The purpose of these subsidiaries was to generate new sources of revenue, create jobs for individuals receiving CSBG services, and to provide needed services to communities at affordable rates. These entities operated a home and residential cleaning business that currently employs 8 staff members. The majority of these staff members were previously low income individuals and had been receiving case management services through the CSBG program. This business is self-sufficient and is generating profits which are required to be transferred to Community Resource, Inc. to be used to supplement and expand CSBG Program services. The services provided to the community are at a much lower rate compared to commercial competitors. It also allows seniors and others with limited financial means to utilize the services. The other businesses that operate in a similar fashion under this model are a home repair & renovation business, and the creation of affordable housing communities.

Agency Name:

Accomplishment:

In 2016, Telamon worked diligently to develop and implement processes to assist in meeting the CSBG Organizational Standards. Following the agency's Strategic Planning sessions for 2016, Telamon leadership staff began to work with the various strategic planning groups to identify and incorporate the items needed to meet the various standards into the appropriate workgroup's action plans. A customer satisfaction survey was designed and implemented by one group, with the first quarter of results being compiled, analyzed and a report prepared for the Board's March 2016 meeting. Another group designed an orientation training for our local board. The Human Resources and Culture group is busy working on updating the employee orientation process and professional development ideas for current staff. Calendars are being designed to track the various requirements along with how often they need to be completed, i.e. quarterly, annually, every 3 years or every 5 years. All the above are creating effective, efficient processes that lead to high-quality accessible and well managed services.

Collaboration between our local office and corporate office staff resulted in the creation of a State Director (ED) succession plan, auditors reporting on our annual audit to our local CSBG board, and local board being involved in State Director evaluation and approval of any salary changes. Telamon WV leadership working with Telamon Corporate leadership had led to corporate staff having a deeper understanding of the CSBG Self-Assessment Standards and the ability to work with local leadership in a more efficient manner.

3. Mobilizing Resources to Support Innovative Solutions

a. Please describe how your agency addressed a cause or condition of poverty in the community using an innovative or creative approach. Showcase how your agency relied on mobilization and coordination of resources to help reach interim and final outcomes. Demonstrate how CSBG "works" as it funds staff activities, investments, or services to meet a community need.

i. Agency Name: Central West Virginia Community Action, Inc.

ii. Program Name: Reserve at Oak Spring

iii. CSBG Service Category: Housing

iv. Description of program (capacity, duration, targeted population, etc)

The Reserve at Oak Spring is a new housing complex offering 30 two and three bedroom apartments for low to moderate income families.

v. How was the agency's approach innovative or creative? Please be specific.

The agency's approach involved a partnership with a private developer. Recognizing that we could not pursue large scale housing projects on our own, the agency partnered with Miller Valentine Group, a well-respected company with projects in close to ten states. Through the expertise of the developer, the agency agreed to serve as a project sponsor, ensuring quality housing could be developed and residents would have access to strong social services. The project received Low-Income Housing Tax Credits through the WV Housing Fund and construction was completed in 2016.

vi. Outcomes achieved (include the number of people enrolled and areas affected)

Thirty new units of affordable housing were created in the community, and thirty families obtained stable housing.

vii. How were CSBG funds used? Please be specific.

CSBG funds were used to support the work of developing the project, involving the program and executive director's time. Funds were also used for legal fees to develop agreements between the agency and Miller Valentine Group (documents that can be replicated for future projects). CSBG funds support each of the agency's ongoing program services, programs that residents can access as needs arise.

viii. What local partners were involved, and how did each contribute to the program?

The primary partnership was between Miller Valentine Group and Community Action. Funders (of cash and tax credits), included the WV Housing Fund and the Ohio Housing Capital Corporation. The City of Clarksburg wrote the project into the city's development plan, ensuring greater competitiveness of the tax credit application.

Please do NOT use acronyms.
See instructions for further details.

WV

4. Providing Positive Results for Vulnerable Populations

- a. Please describe one youth-focused initiative that illustrates how CSBG funding was used and coordinated with other programs and resources.

Agency Name: EnAct, Inc.

i. Description of initiative

The Boone County Youth Initiative is a Mentoring program at 2 High Schools in Boone County, WV which was started in 2016. EnAct, Inc. placed AmeriCorps volunteers at the High Schools as Graduation Mentors to provide services, help coordinate activities for youth and to oversee the Plato Credit Recovery System, which allows students to make up failed credits. The mentors provide direct services to at-risk students, help organize and participate in community service projects, as well as support and plan afterschool tutoring programs.

ii. What local partners were involved, and how did each contribute to the program?

There are three key partners in this Initiative:

1. The Boone County Board of Education was critical to implementing the program into the schools and providing Plato Credit Recovery System training for the Graduation Mentors.
2. LifeBridge AmeriCorps worked with us and granted us 2 member positions to use as our Graduation Mentors. They also provided training to the mentors.
3. Project Goal is a program that provides afterschool tutoring and resources for students, and has also been a key partner in making this initiative a success.

iii. Outcomes achieved (include the number of people enrolled and areas affected)

Over 70 students have benefited from this program since its implementation in September 2016. With budget cuts to the Boone County Board of Education, the position of Graduation Coach was eliminated at the High Schools and one of their primary functions was overseeing the credit recovery program. Our Graduation Mentor had 49 students enrolled in the first semester. 19 of those students have already made up 22 credits with many more close to earning their previously failed credit. A success story to share from one mentor is from the second day she was on site. Our mentor was introduced to T.W., a young man that was ready to quit school because he was not going to graduate with his class. T.W. asked the mentor if she was there at the school just for him. She explained that while she wasn't there "just for him" she would help get back his missed credits. She has been working closely with T.W. and he has brought his report card to show his progress. He left her keep the report card and told her that she was only person that asked about his grades. He had a GPA of 2.74 and he has recovered 3 credits and is scheduled to graduate on time with his class now. He plans on joining the military and becoming a diesel mechanic. Our mentor is now helping him study and prepare for the ASVAB test.

iv. How were CSBG funds used? Please be specific.

EnAct, Inc. was awarded a CSBG Discretionary Innovation Grant from the State CSBG Office in 2016 through a competitive application process. Aside from the CSBG Discretionary grant funds, regular CSBG funds were used to support staff time for the supervision of the project.

- b. Please describe one senior-focused initiative that illustrates how CSBG funding was used and coordinated with other programs and resources.

Agency Name: Mountain CAP of WV, Inc.

i. Description of initiative

In early 2016; Mountain CAP Executive Director Kathy McMurray served on a steering committee to help our local community become certified as a Designated Retirement Community. This effort is geared to showcasing the community as a great place for seniors to live, work and play; hopefully attracting new residents and visitors to help build the economy. Shortly afterwards, a Letter of Interest was issued by WV Partnership for Elder Living and Community Works in WV (a statewide NeighborWorks affiliate) seeking three communities interested in creating a Model Senior Living Community. A proposal was submitted and, from a field of eight, Buckhannon-Upshur was selected as one of three communities to participate in the initiative.

ii. What local partners were involved, and how did each contribute to the program?

Director McMurray, a Community Works in WV member, engaged stakeholders in the community interested in submitting an application. Steering Committee Co-Chairs Mountain CAP of WV and Upshur County Convention and Visitor's Bureau were joined by members representing the Upshur County Commission, City of Buckhannon, Upshur County Senior Center, WV University Medicine-St. Joseph's Hospital, Central WV Aging Services, and West Virginia Wesleyan College. The steering committee assisted with developing the initial proposal and will remain as leaders within the community as specific projects are identified and pursued in 2017 through 2018 or 2019.

iii. Outcomes achieved (include the number of people enrolled and areas affected)

The first official meeting of the initiative sponsors and selected communities was held in December 2016. Efforts of the initiative are expected to extend over a two to three year period and must include an affordable housing component while also improving access to health care services, socialization opportunities, etc., and in general making the community "more livable." The areas affected will be the City of Buckhannon and Upshur County, West Virginia. Any successes will serve as a model for other communities in the state and beyond.

iv. How were CSBG funds used? Please be specific.

In 2016, CSBG funding covered the salary and fringe benefits of the Executive Director's time spent on this community development initiative.

Number of Agencies Reporting: 16

Table 1: Total amount of CSBG funds expended in FY 2016 by Service Category

Service Category	CSBG Funds
1. Employment	\$1,191,620
2. Education	\$636,042
3. Income Management	\$364,191
4. Housing	\$542,143
5. Emergency Services	\$1,746,641
6. Nutrition	\$417,564
7. Linkages	\$852,908
8. Self Sufficiency	\$1,046,871
9. Health	\$398,298
10. Other	\$70,000
Totals	\$7,266,279

Of the CSBG funds reported above \$993,457 were for administration.

13.67%

Please consult the instructions regarding what constitutes "administration."

Table 2: Of the funding listed in Table 1: Funds for Services by Demographic Category, FY 2016

Demographic Category	CSBG Funds
1. Youth (Aged 12-18)	\$187,496
2. Seniors (Aged 55+)	\$535,279

West Virginia

Section F: Resources Administered and Generated by the CSBG Network

Number of Agencies Reporting: 16

2. Amount of FY 2016 CSBG allocated to reporting agency:	2.	\$7,429,238
<u>Federal Resources (other than CSBG)</u>		
3. Weatherization (DOE) (include oil overcharge \$\$)	3.	\$3,562,032
4. Health and Human Services (HHS)		
a. LIHEAP- Fuel Assistance (include oil overcharge \$\$)	4a.	\$45,526
b. LIHEAP- Weatherization (include oil overcharge \$\$)	4b.	\$3,511,862
c. Head Start	4c.	\$29,844,639
d. Early Head Start	4d.	\$6,543,534
e. Older Americans Act	4e.	\$1,048,811
f. Social Services Block Grant (SSBG)	4f.	\$0
g. Medicare/Medicaid	4g.	\$7,310,359
h. Assets for Independence (AFI)	4h.	\$0
i. Temporary Assistance to Needy Families (TANF)	4i.	\$19,640
j. Child Care Development Block Grant (CCDBG)	4j.	\$3,574,235
k. Other HHS Resources:	i.	\$2,278,507
	ii.	\$378,580
	iii.	\$218,233
	iv.	\$56,190
TOTAL Other HHS Resources:	4k.	\$2,931,510
5. Department of Agriculture (USDA)		
a. Special Supplemental Nutrition for Women, Infants, Children (WIC)	5a.	\$0
b. All USDA Non-Food Programs (e.g. rural development)	5b.	\$0
c. All Other USDA Food Programs	5c.	\$1,655,596
6. Department of Housing and Urban Development (HUD)		
a. Community Dev. Block Grant (CDBG) - Federal, State, and Local	6a.	\$0
b. Section 8	6b.	\$519,913
c. Section 202	6c.	\$0
d. Home Tenant Based Assistance	6d.	\$0
e. HOPE for Homeowners Program (H4H)	6e.	\$0
f. Emergency Shelter Grant Program (ESGP)	6f.	\$355,275
g. Continuum of Care (CofC)	6g.	\$354,345
h. All other HUD including homeless programs	6h.	\$1,320,369
7. Department of Labor (DOL)		
a. Workforce Investment Act (WIA)	7a.	\$1,379,556
b. Other DOL Employment and training programs	7b.	\$927,962
c. All Other US DOL programs	7c.	\$0
8. Corp. for National and Community Service (CNCS) programs	8.	\$403,829
9. Federal Emergency Management Agency (FEMA)	9.	\$31,568
10. Department of Transportation	10.	\$482,668
11. Department of Education	11.	\$55,120
12. Department of Justice	12.	\$177,327
13. Department of Treasury	13.	\$63,470
14. Other Federal Resources:		
	i.	\$1,439,400
	ii.	\$134,943
	iii.	\$7,239
	iv.	\$0
TOTAL Other Federal Resources:	14.	\$1,581,582

15. TOTAL: NON-CSBG FEDERAL RESOURCES**\$67,700,729**

Number of Agencies Reporting: 16

16. State Resources

a. State appropriated funds used for the same purpose as Federal CSBG funds	a.	\$0
b. State Housing and Homeless programs (include housing tax credits)	b.	\$903,157
c. State Nutrition programs	c.	\$223,539
d. State Day Care and Early Childhood programs	d.	\$380,222
e. State Energy programs	e.	\$52,710
f. State Health programs	f.	\$1,304,655
g. State Youth Development programs	g.	\$1,034,671
h. State Employment and Training programs	h.	\$0
i. State Head Start programs	i.	\$0
j. State Senior programs	j.	\$2,410,462
k. State Transportation programs	k.	\$276,950
l. State Education programs	l.	\$614,981
m. State Community, Rural and Economic Development programs	m.	\$805,329
n. State Family Development programs	n.	\$172,175
o. Other State Resources		
	i.	\$296,050
	ii.	\$31,226
	iii.	\$10,166
	iv.	\$0
Total Other State Resources	o.	\$337,442

17. TOTAL: STATE RESOURCES

\$8,516,293

18. If any of these resources were also reported under Item 15 (Federal Resources), please estimate the amount

\$0

Number of Agencies Reporting: 16

19. Local Resources

a. Amount of unrestricted funds appropriated by local government	19a.	\$603,814
b. Amount of restricted funds appropriated by local government	19b.	\$24,589
c. Value of Contract Services	19c.	\$2,002,988
d. Value of in-kind goods/services received from local government	19d.	\$3,646,604

20. TOTAL: LOCAL PUBLIC RESOURCES

\$6,277,995

21. If any of these resources were also reported under Items 15 or 17,
(Federal or State resources) please estimate the amount

\$0

22. Private Sector Resources

a. Funds from foundations, corps., United Way, other nonprofits	22a.	\$1,119,597
b. Other donated funds	22b.	\$2,310,287
c. Value of other donated items, food, clothing, furniture, etc.	22c.	\$1,768,512
d. Value of in-kind services received from businesses	22d.	\$2,436,177
e. Payments by clients for services	22e.	\$2,082,220
f. Payments by private entities for goods or services for low-income clients or communities	22f.	\$4,217,137

23. TOTAL: PRIVATE SECTOR RESOURCES

\$13,933,930

24. If any of these resources were also reported under Items 15, 17, or
20 (Federal, State, or Local resources) please estimate the amount

\$0

25. TOTAL: ALL Non-CSBG RESOURCES
(FEDERAL, STATE, LOCAL, PRIVATE)
less amount of double count from Items 18, 21, and 24

\$96,428,947

26. TOTAL: (Including CSBG)

\$103,858,185

West Virginia

Section G: Program Participant Characteristics

Number of Agencies Reporting: 16

2a. Total Non CSBG resources Reported in Section F TOTAL

\$96,428,947

2b. Total amount of CSBG Funds allocated

\$7,429,238

Total Resources for FY 2016 (2a + 2b)

\$103,858,185

3. Total unduplicated number of persons about whom one or more characteristics were obtained

108,194

4. Total unduplicated number of persons about whom no characteristics were obtained

3,429

5. Total unduplicated number of families about whom one or more characteristics were obtained

44,244

6. Total unduplicated number of families about whom no characteristics were obtained

2

7. Gender

NUMBER OF PERSONS*

a. Male

44,692

b. Female

63,085

TOTAL*

107,777

8. Age

NUMBER OF PERSONS*

a. 0-5

17,018

b. 6-11

14,420

c. 12-17

8,126

d. 18-23

7,532

e. 24-44

31,639

f. 45-54

9,987

g. 55-69

12,823

h. 70+

6,497

TOTAL*

108,042

9. Ethnicity/Race

NUMBER OF PERSONS*

I. Ethnicity

a. Hispanic, Latino or Spanish Origin

1,969

b. Not Hispanic, Latino or Spanish Origin

105,732

I. TOTAL*

107,701

II. Race

a. White

95,445

b. Black or African American

7,199

c. American Indian and Alaska Native

217

d. Asian

178

e. Native Hawaiian and Other Pacific Islander

175

f. Other

1,160

g. Multi-race (any 2 or more of the above)

3,100

II. TOTAL*

107,474

10. Education Levels of Adults #

(# For Adults 24 Years Or Older Only)

NUMBER OF PERSONS*

a. 0-8

1,922

b. 9-12/Non-Graduates

8,552

c. High School Graduate/GED

23,512

d. 12+ Some Post Secondary

7,431

e. 2 or 4 yr College Graduates

3,272

TOTAL**

44,689

11. Other Characteristics

NUMBER OF PERSONS*

a. Health Insurance

Yes

102,608

No

3,436

Total

106,044

b. Disabled

8,007

83,839

91,846

12. Family Type

NUMBER OF FAMILIES***

a. Single Parent/Female

8,430

b. Single Parent/Male

831

c. Two Parent Household

6,724

d. Single Person

11,508

13. Family Size

NUMBER OF FAMILIES***

a. One

12,760

b. Two

9,459

c. Three

6,577

d. Four

4,934

e. Five

2,404

f. Six

939

g. Seven

364

h. Eight or more

205

TOTAL***

37,642

14. Source of Family Income

NUMBER OF FAMILIES

a. Unduplicated # of Families Reporting One or More Sources of Income***

28,167

b. Unduplicated # of Families Reporting Zero Income***

6,372

TOTAL (a. and b.)***

34,539

c. TANF

1,207

d. SSI

5,078

e. Social Security

7,819

f. Pension

2,209

g. General Assistance

117

h. Unemployment Insurance

811

i. Employment + Other Sources

4,074

j. Employment Only

10,298

k. Other

5,242

l. TOTAL (Items c-k)

36,855

15. Level of Family Income (% of HHS Guideline)

NUMBER OF FAMILIES***

a. Up to 50%

15,123

b. 51% to 75%

5,920

c. 76% to 100%

7,529

d. 101% to 125%

3,720

e. 126% to 150%

3,002

f. 151% to 175%

1,382

g. 176% to 200%

3,045

h. 201% and over

3,542

TOTAL***

43,263

16. Housing

NUMBER OF FAMILIES***

a. Own

15,237

b. Rent

14,657

c. Homeless

1,704

d. Other

3,025

TOTAL***

34,623

e. Two Adults/No children

4,863

f. Other

4,262

TOTAL***

36,618

West Virginia

Outcomes of Efforts, FY 2016 - NPI 1.1

Number of Agencies Reporting: 14

Goal 1: Low-income people become more self sufficient.

Employment

The number and percentage of low-income participants who get a job or become self-employed, as a result of Community Action Assistance, as measured by one or more of the following:

A. Unemployed and obtained a job

B. Employed and maintained a job for at least 90 days

C. Employed and obtained an increase in employment income and/or benefits

D. Achieve "living wage" employment and/or benefits

I.) Number of Participants Enrolled in Program(s) (#)	II.) Number of Participants Expected to Achieve Outcome in Reporting Period (Target) (#)	III.) Number of Participants Achieving Outcome in Reporting Period (Actual) (#)	IV.) Percentage Achieving Outcome in Reporting Period [III/II=IV] (%)
15 1,497	1,404	1,315 ind.	93.66%
14 1,351	1,107	1,155 ind.	104.34%
13 1,278	999	996 ind.	99.70%
13 344	37	46 ind.	124.32%

Number of Agencies Reporting: 16

Goal 1: Low-income people become more self sufficient.

Employment Supports

The number of low-income participants for whom barriers to initial or continuous employment are reduced or eliminated through assistance from Community Action, as measured by one or more of the following:

	I.) Number of Participants Enrolled in Programs (#)			II.) Number of Participants Achieving Outcome in Reporting Period (#)		
A. Obtained skills/competencies required for employment	11	66,487	ind.	66,454	ind.	
B. Completed ABE/GED and received certificate or diploma	12	42	ind.	9	ind.	
C. Completed post-secondary education program and obtained certificate or diploma	12	196	ind.	169	ind.	
D. Enrolled children in before or after school programs	12	142	ind.	66	ind.	
E. Obtained care for child or other dependant	12	10,611	ind.	8,361	ind.	
F. Obtained access to reliable transportation and/or driver's license	14	3,235	ind.	3,125	ind.	
G. Obtained health care services for themselves and/or family member	13	18,069	ind.	18,017	ind.	
H. Obtained and/or maintained safe and affordable housing	13	1,067	ind.	900	ind.	
I. Obtained food assistance	13	3,302	ind.	3,251	ind.	
J. Obtained non-emergency LIHEAP energy assistance	15	135	ind.	85	ind.	
K. Obtained non-emergency WX energy assistance	16	2,939	ind.	293	ind.	
L. Obtained other non-emergency energy assistance (State/local/private energy programs. Do not include LIHEAP or WX)	14	985	ind.	890	ind.	

Number of Agencies Reporting: 12

Goal 1: Low-income people become more self sufficient.

Economic Asset Enhancement and Utilization

The number and percentage of low-income households that achieve an increase in financial assets and/or financial skills as a result of Community Action assistance, and the aggregated amount of those assets and resources for all participants achieving the outcome, as measured by one or more of the following:

Enhancement A. Number and percent of participants in tax preparation programs who qualified for any type of Federal or State tax credit and the expected aggregated dollar amount of credits

	I.) Number of Participants Enrolled in Programs (#)	II.) Number of Participants Expected to Achieve Outcome in Reporting Period (Target) (#)	III.) Number of Participants Achieving Outcome in Reporting Period (Actual) (#)		IV.) Percentage Achieving Outcome in Reporting Period [III/II=IV] (%)	V.) Aggregated Dollar Amounts (Payments, Credits, or Savings) (\$)
	10	7,134	3,461	3,379 ind.	97.63%	\$3,378,638

Enhancement B. Number and percent of participants who obtained court-ordered child support payments and the expected annual aggregated dollar amount of payments

	9	5	8	5 ind.	62.50%	\$400
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Enhancement C. Number and percent of participants who were enrolled in telephone lifeline and/or energy discounts with the assistance of the agency and the expected aggregated dollar amount of savings

	9	44	45	44 ind.	97.78%	\$12,233
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West Virginia

Outcomes of Efforts, FY 2016 - NPI 1.3

Number of Agencies Reporting: 16

Goal 1: Low-income people become more self sufficient.

Economic Asset Enhancement and Utilization

Utilization D. Number and percent of participants demonstrating ability to complete and maintain a budget for over 90 days

I.) Number of Participants Enrolled in Programs (#)	II.) Number of Participants Expected to Achieve Outcome in Reporting Period (Target) (#)	III.) Number of Participants Achieving Outcome in Reporting Period (Actual) (#)	IV.) Percentage Achieving Outcome in Reporting Period [III/II=IV] (%)	V.) Aggregated Dollar Amounts (Payments, Credits, or Savings) (\$)
556	478	543 ind.	113.60%	
11	23	11 ind.	47.83%	
53	54	53 ind.	98.15%	\$23,848
0	0	0 ind.	#Num!	\$0
0	0	0 ind.	#Num!	\$0
1	2	1 ind.	50.00%	\$0
2	1	2 ind.	200.00%	\$0

Utilization E. Number and percent of participants opening an Individual Development Account (IDA) or other savings account

Utilization F. Number and percent of participants who increased their savings through IDA or other savings accounts and the aggregated amount of savings

Utilization G. Number and percent of participants capitalizing a small business with accumulated IDA or other savings

Utilization H. Number and percent of participants pursuing post-secondary education with accumulated IDA or other savings

Utilization I. Number and percent of participants purchasing a home with accumulated IDA or other savings

Utilization J. Number and percent of participants purchasing other assets with accumulated IDA or other savings

Number of Agencies Reporting: 15

Goal 2: The conditions in which low-income people live are improved.

Community Improvement and Revitalization

Increase in, or safeguarding of, threatened opportunities and community resources or services for low-income people in the community as a result of Community Action projects/initiatives or advocacy with other public and private agencies, as measured by one or more of the following:

	I.) Number of Projects or Initiatives (#)		II.) Number of Opportunities and/or Community Resources Preserved or Increased (#)
A. Jobs created, or saved, from reduction or elimination in the community	12	6	360
B. Accessible "living wage" jobs created, or saved, from reduction or elimination in the community	10	2	260
C. Safe and affordable housing units created in the community	12	5	171
D. Safe and affordable housing units in the community preserved or improved through construction, weatherization or rehabilitation achieved by Community Action activity or advocacy	14	19	861
E. Accessible safe and affordable health care services/facilities for low-income people created, or saved from reduction or elimination	11	2	1,430
F. Accessible safe and affordable child care or child development placement opportunities for low-income families created, or saved from reduction or elimination	10	2	1,071
G. Accessible before-school and after-school program placement opportunities for low-income families created, or saved from reduction or elimination	11	4	471
H. Accessible new or expanded transportation resources, or those that are saved from reduction or elimination, that are available to low-income people, including public or private transportation	11	9	18,670
I. Accessible or increased educational and training placement opportunities, or those that are saved from reduction or elimination, that are available for low-income people in the community, including vocational, literacy, and life skill training, ABE/GED, and post secondary education	9	13	578

Number of Agencies Reporting: 6

Goal 2: The conditions in which low-income people live are improved.

Community Quality of Life and Assets

The quality of life and assets in low-income neighborhoods are improved by Community Action initiative or advocacy, as measured by one or more of the following:

	I.) Number of Program Initiatives or Advocacy Efforts (#)	II.) Number of Community Assets, Services, or Facilities Preserved or
A. Increases in community assets as a result of a change in law, regulation or policy, which results in improvements in quality of life and assets	10 0	0
B. Increase in the availability or preservation of community facilities	12 6	162
C. Increase in the availability or preservation of community services to improve public health and safety	12 2	39
D. Increase in the availability or preservation of commercial services within low-income neighborhoods	11 6	520
E. Increase in or preservation of neighborhood quality-of-life resources	11 3	1,369

Number of Agencies Reporting: 16

Goal 2: The conditions in which low-income people live are improved.

Community Engagement

The number of community members working with Community Action to improve conditions in the community.

I.) Total Contribution by Community (#)

A. Number of community members mobilized by Community Action that participate in community revitalization and anti-poverty initiatives

16 2,220 individuals

B. Number of volunteer hours donated to the agency
(This will be ALL volunteer hours)

16 498,010 hours

Number of Agencies Reporting: 15

Goal 3: Low-income people own a stake in their community.

Community Enhancement through Maximum Feasible Participation

The number of volunteer hours donated to Community Action	I.) Total Number of Volunteer
A. Total number of volunteer hours donated by low-income individuals to Community Action (This is ONLY the number of volunteer hours from individuals who are low-income)	<div>15</div> <div>311,237</div> hours

(Thus, out of 498,010 total volunteer hours reported in 2.3B, 311,237 hours were from low-income participants.)

Number of Agencies Reporting: 13

Goal 3: Low-income people own a stake in their community.

Community Enhancement through Maximum Feasible Participation

The number of low-income people mobilized as a direct result of Community Action initiatives to engage in activities that support and promote their own well-being and that of their community, as measured by one or more of the following:

I.) Number of Low-Income People (#)

A. Number of low-income people participating in formal community organizations, government, boards or councils that provide input to decision-making and policy-setting through Community Action efforts

14 671 individuals

B. Number of low-income people acquiring businesses in their community as a result of Community Action assistance

11 2 individuals

C. Number of low-income people purchasing their own home in their community as a result of Community Action assistance

13 47 individuals

D. Number of low-income people engaged in non-governance community activities or groups created or supported by Community Action

13 2,994 individuals

Number of Agencies Reporting: 16

Goal 4: Partnerships among supporters and providers of services to low-income people are achieved

Expanding Opportunities through Community-Wide Partnerships

The number of organizations, both public and private, that Community Action actively works with to expand resources and opportunities in order to achieve family and community outcomes.

		I.) Unduplicated Number of Organizations (#)		II.) Number of Partnerships (#)	
A. Non-Profit	16	259	organizations	279	partnerships
B. Faith Based	16	201	organizations	202	partnerships
C. Local Government	16	81	organizations	85	partnerships
D. State Government	16	75	organizations	94	partnerships
E. Federal Government	16	34	organizations	36	partnerships
F. For-Profit Business or Corporation	16	63	organizations	63	partnerships
G. Consortiums/Collaboration	15	165	organizations	167	partnerships
H. Housing Consortiums/Collaboration	15	35	organizations	36	partnerships
I. School Districts	16	78	organizations	95	partnerships
J. Institutions of postsecondary education/training	15	45	organizations	47	partnerships
K. Financial/Banking Institutions	14	10	organizations	10	partnerships
L. Health Service Institutions	16	177	organizations	178	partnerships
M. State wide associations or collaborations	14	26	organizations	31	partnerships
N. Total number of organizations and total number of partnerships CAAs work with to promote family and community outcomes (automatically calculates)		1,249	organizations	1,323	partnerships

Number of Agencies Reporting: 16

Goal 5: Agencies increase their capacity to achieve results

Agency Development

The number of human capital resources available to Community Action that increase agency capacity to achieve family and community outcomes, as measured by one or more of the following:

	I.) Resources in Agency (#)		
A. Number of Certified Community Action Professionals	11	3	individuals
B. Number of Nationally Certified ROMA Trainers	12	12	individuals
C. Number of Family Development Certified Staff	11	46	individuals
D. Number of Child Development Certified Staff	11	59	individuals
E. Number of Staff attending trainings	15	1,472	individuals
F. Number of Board Members attending trainings	16	119	individuals
G. Hours of staff in trainings	16	27,339	hours
H. Hours of Board Members in trainings	15	433	hours

Number of Agencies Reporting: 12

Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.

Independent Living

The number of vulnerable individuals receiving services from Community Action who maintain an independent living situation as a result of those services:

I.) Number of Vulnerable Individuals Living Independently (#)

A. Senior Citizens (seniors can be reported twice, once under Senior Citizens and again if they are disabled under Individuals with Disabilities, ages 55-over)

13	3,548	individuals
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B. Individuals with Disabilities

Ages:

0-17	9	5	individuals
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18-54	9	86	individuals
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55-over	11	201	individuals
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Age Unknown	6	26	individuals
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TOTAL individuals with disabilities		318	individuals
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Number of Agencies Reporting: 16

Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.

Emergency Assistance

The number of low-income individuals served by Community Action who sought emergency assistance and the number of those individuals for whom assistance was provided, including such services as:

		I.) Number of Individuals Seeking Assistance (#)		II.) Number of Individuals Receiving Assistance (#)	
A. Emergency Food	16	6,404	individuals	5,856	individuals
B. Emergency fuel or utility payments funded by LIHEAP or other public and private funding sources	16	5,294	individuals	4,711	individuals
C. Emergency Rent or Mortgage Assistance	15	1,238	individuals	631	individuals
D. Emergency Car or Home Repair (i.e. structural, appliance, heating system, etc.)	15	820	individuals	223	individuals
E. Emergency Temporary Shelter	13	1,639	individuals	1,090	individuals
F. Emergency Medical Care	13	636	individuals	67	individuals
G. Emergency Protection from Violence	13	821	individuals	251	individuals
H. Emergency Legal Assistance	13	728	individuals	157	individuals
I. Emergency Transportation	13	630	individuals	58	individuals
J. Emergency Disaster Relief	13	868	individuals	297	individuals
K. Emergency Clothing	13	2,694	individuals	2,128	individuals

Number of Agencies Reporting: 15

Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.

Child and Family Development

The number and percentage of all infants, children, youth, parents, and other adults participating in developmental or enrichment programs who achieve program goals, as measured by one or more of the following:

	I.) Number of Participants Enrolled in Program(s) (#)		II.) Number of Participants Expected to Achieve Outcome in Reporting Period (Target) (#)		III.) Number of Participants Achieving Outcome in Reporting Period (Actual) (#)		IV.) Percentage Achieving Outcome in Reporting Period [III/II=IV] (%)
The number and percentage of all infants, children, youth, parents, and other adults participating in developmental or enrichment programs who achieve program goals, as measured by one or more of the following:							
Infant and Child A. Infants and children obtain age appropriate immunizations, medical, and dental care.	14	11,556	4,321	4,490	ind.	103.91%	
Infant and Child B. Infant and child health and physical development are improved as a result of adequate nutrition	15	18,762	12,936	13,359	ind.	103.27%	
Infant and Child C. Children participate in pre-school activities to develop school readiness skills	14	12,279	4,835	5,142	ind.	106.35%	
Infant and Child D. Children who participate in pre-school activities are developmentally ready to enter Kindergarten or 1st Grade	14	14,584	3,251	2,944	ind.	90.56%	
Youth E. Youth improve health and physical development	10	65	31	65	ind.	209.68%	
Youth F. Youth improve social/emotional development	12	1,806	2,056	1,806	ind.	87.84%	
Youth G. Youth avoid risk-taking behavior for a defined period of time	10	1,601	1,151	1,601	ind.	139.10%	
Youth H. Youth have reduced involvement with criminal justice system	10	19	26	19	ind.	73.08%	
Youth I. Youth increase academic, athletic, or social skills for school success	11	75	5	73	ind.	1460.00%	
Adult J. Parents and other adults learn and exhibit improved parenting skills	11	386	384	384	ind.	100.00%	
Adult K. Parents and other adults learn and exhibit improved family functioning skills	12	1,118	879	822	ind.	93.52%	

Number of Agencies Reporting: 16

Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.

Family Supports (Seniors, Disabled, and Caregivers)

Low-income people who are unable to work, especially seniors, adults with disabilities, and caregivers, for whom barriers to family stability are reduced or eliminated, as measured by one or more of the following:

	I.) Number of Participants Enrolled in Program(s) (#)		II.) Number of Participants Achieving Outcome in Reporting Period (#)	
A. Enrolled children in before or after school programs	11	4,398	individuals	0 individuals
B. Obtained care for child or other dependant	12	4,416	individuals	20 individuals
C. Obtained access to reliable transportation and/or driver's license	12	5,506	individuals	5,093 individuals
D. Obtained health care services for themselves or family member	13	5,374	individuals	4,656 individuals
E. Obtained and/or maintained safe and affordable housing	13	1,016	individuals	168 individuals
F. Obtained food assistance	15	3,766	individuals	2,945 individuals
G. Obtained non-emergency LIHEAP energy assistance	14	1,073	individuals	66 individuals
H. Obtained non-emergency WX energy assistance	13	3,420	individuals	455 individuals
I. Obtained other non-emergency energy assistance (State/local/private energy programs. Do not include LIHEAP or	14	1,044	individuals	220 individuals

Number of Agencies Reporting: 16

Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.

Service Counts

The number of services provided to low-income individuals and/or families, as measured by one or more of the following:

I.) Number of Services (#)

A. Food Boxes	13	787,297	boxes
B. Pounds of Food	8	10,866	pounds
C. Units of Clothing	9	3,810	units
D. Rides Provided	14	140,717	rides
E. Information and Referral Calls	13	71,012	calls